

Quotation No.: 2024-07-132
Date : July 15, 2024

Project:

TERMS OF REFERENCE FOR THE ON-SITE REPAIR & PREVENTIVE MAINTENANCE OF MICROSCOPES

The **PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS (PSHS-CALABARZONRC)** intends to apply the sum of **SIXTY-EIGHT THOUSAND THREE HUNDRED SIXTY-NINE PESOS (PHP 68,369.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **TERMS OF REFERENCE FOR THE ON-SITE REPAIR & PREVENTIVE MAINTENANCE OF MICROSCOPES**

TERMS OF REFERENCE:

1. The Philippine Science High School - CALABARZON Region Campus (PSHS-CALABARZONRC) now invites qualified suppliers/dealers/manufactures to submit price quotations for the above-mentioned project with the following deliverables / scopes / specifications:
 - 1.1 For the complete details of this project, please "ORDER" RFQ Form No. 2024-07-132 on the "ASSOCIATED COMPONENTS" link found on this posting;
 - 1.2 Delivery and installation (whenever required) will be at PSHS CALABARZON Region Campus in Sitio Sampaga West, Brgy. Sampaga, Batangas City
2. Procurement will be conducted through one of the Alternative Modes of Procurement under the "Government Procurement Reform Act".
3. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-CALABARZONRC c/o Mr. Edsel E. Espino (043) 724-6199; on July 16-18, 2024 from 3:00 pm without cost and from PSHS-CBZRC website.
4. Upon submission of the RFQ, please attach the following documentary requirements:
 - a. Mayor's Permit
 - b. PhilGEPs Registration Number
 - c. DTI or SEC Registration
 - d. BIR 2303/OCR Number
5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on July 19, 2024, 8:00 am. Suppliers are not required to attend the Opening of Quotations.
6. Send your RFQ with complete documentary requirements to bac@cbzrc.pshs.edu.ph and address it to Dr. Grace Precious T. Larraga, BAC Secretariat Chairperson.
7. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
8. The PSHS-CALABARZONRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.


ROMEO M. MADRONA, JR.
BAC Chairperson

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM

REQUEST FOR QUOTATION FORM & NOTICE
(GOODS)

Office/ Campus: PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS
Address/ Contact Details: Barangay Sampaga West, Batangas City

SIR/MADAM

Quotation No.:
Date :

2024-07-132
July 11, 2024

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery within _____ calendar days upon receipt of approved Purchase Order (PO).

In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/ Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
<i>PRICES MUST BE Tax (VAT) INCLUSIVE</i>					
ON-SITE REPAIR & PREVENTIVE MAINTENANCE OF MICROSCOPES					
-ON-SITE PREVENTIVE MAINTENANCE					
1	10	UNITS	▷ BINOCULAR MICROSCOPE, OPTIKA B-159R-PL		
2	20	UNITS	▷ BINOCULAR MICROSCOPE, MOTIC, RED -132 MODEL		
3	4	UNITS	▷ BINOCULAR STEREO MICROSCOPE, OPTIKA LAB-20		
4	2	UNITS	▷ BINOCULAR STEREO MICROSCOPE, KEN-A-VISION, MODEL: T26001		
5	6	UNITS	▷ MONOCULAR MICROSCOPE, N- 10C MODEL		
SCOPE OF WORK AND JOB SPECIFICATIONS FOR ON-SITE PREVENTIVE & MAINTENANCE					
▷ EXTERNAL AND INTERNAL CLEANING OF THE MICROSCOPE'S OPTICAL PARTS, WHICH INCLUDES ITS EYEPIECE, PRISM, HEADS, OBJECTIVES, LENSES, CONDENSERS, DIAPHRAGMS AND OTHER PARTS.					
▷ ADJUST TENSIONERS & RETIGHTENED LOOSE NUTS AND SCREWS					
▷ TO CHECK OVERALL FUNCTIONALITY OF MICROSCOPES, INCLUDING THEIR LIGHT SOURCE					
▷ PREVENTIVE MAINTENANCE STICKERS ARE INCLUDED					
▷ AN OCULAR INSPECTION WITH A TECHNICAL REPORT IS INCLUDED					
-ON-SITE REPAIR					
6	5	UNITS	▷ BINOCULAR MICROSCOPE, MOTIC, RED-132 MODEL		
SCOPE OF WORK AND JOB SPECIFICATIONS FOR ON-SITE REPAIR					
▷ REPAIR OF ITS ELECTRICAL PARTS (E.G. LIGHT SOURCE)					
▷ AN OCULAR INSPECTION WITH A TECHNICAL REPORT IS INCLUDED					

Delivery Term : ON OR BEFORE JULY 29, 2024
 Delivery Time : _____
 Payment Term : WITHIN 30-45 CALENDAR DAYS AFTER THE COMPLETE DELIVERY OF ITEMS

Very truly yours,


EDGARDO ESPINO
PURCHASER

Telephone: 043-779-8320

Authorized Company Representative : _____

PRICES IN THE ABOVE OFFER ARE CERTIFIED TRUE AND CORRECT:

(Signature Over Printed Name)

Company Name : _____
 Address : _____
 Telephone nos. : _____
 T.I.N. : _____

IMPORTANT

- Prices must be typewritten in ink clearly.
- If offering a substitute/equivalent, specify the brand and make.