

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM	REQUEST FOR QUOTATION FORM & NOTICE (GOODS)
Office/ Campus:	PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS
Address/ Contact Details:	Barangay Sampaga West, Batangas City

Quotation No.:	2024-04-089
Date:	April 30, 2024

SIR / MADAM:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery within _____ calendar days upon receipt of approved Purchase Order (PO).

In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/ Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
PRICES MUST BE Tax (VAT) INCLUSIVE Supply and Delivery					
1	95	PACKS	SPECIALTY PAPER, 90gsm, color: pale cream, size: 8.5 x 13.0 inches, 10s/pack	21	\$ 2,000 -
2	25	PACKS	SPECIALTY PAPER, 200gsm, color: pale cream, size: 8.5 x 13.0 inches, 10s/pack	35	875 -
TOTAL					2,875 -

Delivery Term :	Within 10 calendar days after the receipt of Purchase Order
Delivery Time :	9:00am - 3:00pm, Monday to Friday except on holidays
Payment Term :	Within 15-30 calendar days after the complete delivery of procured goods and/or services

Very truly yours,


EDSEL E. ESPINO
PURCHASER

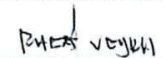
Telephone: 043-779-8320 local 803

IMPORTANT
1. Prices must be typewritten in ink clearly.
2. If offering a substitute/equivalent, specify the brand and make.

Authorized Company Representative :

Company Name :
Address :
Telephone nos. :
T.I.N. :

**PRICES IN THE ABOVE OFFER ARE
CERTIFIED TRUE AND CORRECT:**


PHEAS VEGH
(Signature Over Printed Name)
Formosa Commercial
b. Silay (2nd) Batangas City
1291 376
924-171-1296-000

**REQUEST FOR QUOTATION FORM &
NOTICE
(GOODS)**

PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS
Sitio Sampaga West, Barangay Sampaga, Batangas City

Quotation No.: 2024-04-089
Date : May 7, 2024

Project: **FOR PURCHASE OF SPECIALTY PAPER FOR THE PROGRAM AND INVITATION FOR THE CAMPUS
4TH COMMENCEMENT EXERCISES**

The PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS (PSHS-CALABARZONRC) intends to apply the sum of **THREE THOUSAND EIGHT HUNDRED FIFTY PESOS ONLY (Php 3,850.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **FOR PURCHASE OF SPECIALTY PAPER FOR THE PROGRAM AND INVITATION FOR THE CAMPUS 4TH COMMENCEMENT EXERCISES**

TERMS OF REFERENCE:

1. The Philippine Science High School - CALABARZON Region Campus (PSHS-CALABARZONRC) now invites qualified suppliers/dealers/manufactures to submit price quotations for the above-mentioned project with the following deliverables / scopes / specifications:
 - 1.1 For the complete details of this project, please "ORDER" RFQ Form No. 2024-04-089 on the "ASSOCIATED COMPONENTS" link found on this posting;
 - 1.2 Delivery and Installation (whenever required) will be at PSHS CALABARZON Region Campus in Sitio Sampaga West, Brgy. Sampaga, Batangas City
2. Procurement will be conducted through one of the Alternative Modes of Procurement under the "Government Procurement Reform Act".
3. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-CALABARZONRC c/o Mr. Edsel E. Espino (043) 724-6199; on May 7-10, 2024 from 3:00 pm without cost and from PSHS-CBZRC website.
4. Upon submission of the RFQ, please attach the following documentary requirements:
 - a. Mayor's Permit
 - b. PhilGEPS Registration Number
 - c. DTI or SEC Registration
 - d. BIR 2303/OCR Number
5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on May 13, 2024, 8:00 am. Suppliers are not required to attend the Opening of Quotations.
6. Send your RFQ with complete documentary requirements to bac@cbzrc.pshs.edu.ph and address it to Dr. Grace Precious T. Larraga, BAC Secretariat Chairperson.
7. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
8. The PSHS-CALABARZONRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.


ROMEO M. MADRONA, JR.
BAC Chairperson


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