

**REQUEST FOR QUOTATION FORM &  
NOTICE  
(GOODS)**

PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS  
Sitio Sampaga West, Barangay Sampaga, Batangas City

Quotation No.: 2024-03-054 & 055  
Date : March 19, 2024


Project:

**TROPHIES FOR THE AGRI-ALA FAIR AND EMBLEM WAR AWARDEES**

The PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS (PSHS-CALABARZONRC) intends to apply the sum of FIVE THOUSAND PESOS ONLY (Php 5,000.00) being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: TROPHIES FOR THE AGRI-ALA FAIR AND EMBLEM WAR AWARDEES

**TERMS OF REFERENCE:**

1. The Philippine Science High School - CALABARZON Region Campus (PSHS-CALABARZONRC) now invites qualified suppliers/dealers/manufactures to submit price quotations for the above-mentioned project with the following deliverables / scopes / specifications:
  - 1.1 For the complete details of this project, please "ORDER" RFQ Form No. 2024-03-054 & 055 on the "ASSOCIATED COMPONENTS" link found on this posting;
  - 1.2 Delivery and installation (whenever required) will be at PSHS CALABARZON Region Campus in Sitio Sampaga West, Brgy. Sampaga, Batangas City
2. Procurement will be conducted through one of the Alternative Modes of Procurement under the "Government Procurement Reform Act".
3. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-CALABARZONRC c/o Mr. Edsel E. Espino (043) 724-6199; on March 20-22, 2024 from 8:00 am without cost and from PSHS-CBZRC website.
4. Upon submission of the RFQ, please attach the following documentary requirements:
  - a. Mayor's Permit
  - b. PhilGEPS Registration Number
  - c. DTI or SEC Registration
  - d. BIR 2303/OCR Number
5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on March 22, 2024, 8:00 am. Suppliers are not required to attend the Opening of Quotations.
6. Send your RFQ with complete documentary requirements to bac@cbzrc.pshs.edu.ph and address it to Dr. Grace Precious T. Larraga, BAC Secretariat Chairperson.
7. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
8. The PSHS-CALABARZONRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.

  
ROMEO M. MADRONA, JR.  
BAC Chairperson



PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM

REQUEST FOR QUOTATION FORM & NOTICE  
(GOODS)

Office/Campus: PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS  
Address/Contact Details: Barangay Sampaga West, Batangas City

SIR/MADAM

Quotation No.:  
Date:

2024-03-054 & 055  
March 19, 2024

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery within \_\_\_\_\_ calendar days upon receipt of approved Purchase Order (PO).

In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

| Item #  | QTY | UNIT | ITEM/DESCRIPTION                    | UNIT COST | TOTAL COST |
|---|-----|------|-------------------------------------|-----------|------------|
| <b>PRICES MUST BE Tax (VAT) INCLUSIVE<br/>SUPPLY &amp; DELIVERY</b> |     |      |                                     |           |            |
| 1   | 1   | LOT  | TROPHIES FOR AGRI-ALA FAIR AWARDEES |           |            |
|   |     |      | 1 PIECE LARGE, READY-MADE TROPHY    | 500       | 500        |
|   |     |      | 4 PCS. SMALL, READY MADE TROPHIES   | 250       | 1,000      |
| 2   | 1   | LOT  | TROPHIES FOR THE STEM WARS WINNERS  |           |            |
|   |     |      | 1 PIECE LARGE, READY-MADE TROPHY    | 500       | 500        |
|   |     |      | 2 PCS. SMALL, READY MADE TROPHIES   | 250       | 500        |
|   |     |      |                                     |           | 2,500      |

Delivery Term : ON OR BEFORE APRIL 1, 2024  
Delivery Time :  
Payment Term : WITHIN 30-45 CALENDAR DAYS AFTER THE COMPLETE DELIVERY OF ITEMS

Very truly yours,

*[Signature]*  
EUSEL E. ESPINO  
PURCHASER

Telephone: 043-779-8320

Authorized Company Representative :

PRICES IN THE ABOVE OFFER ARE CERTIFIED TRUE AND CORRECT:

*[Signature]*  
Signature Over Printed Name)

Company Name : Carla Print Printing Services  
Address : LINDEN BLVD. KUMintang Station, PATEROS CITY  
Telephone nos : 0924-374-5104  
T.I.N. : 481-427-708-002

IMPORTANT

- 1 Prices must be typewritten in ink clearly
- 2 If offering a substitute/equivalent, specify the brand and make