

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM

**REQUEST FOR QUOTATION FORM &
NOTICE
(GOODS)**

Office/ Campus:	PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS
Address/ Contact Details:	Sitio Sampaga West, Barangay Sampaga, Batangas City

Quotation No.:	2024-05-098
Date :	May 14, 2024

Project:

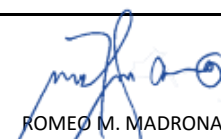
**MONTHLY SUBSCRIPTION ON A DEDICATED INTERNET CONNECTION WITH 300 MBPs
BANDWIDTH VIA FIBER OPTIC CABLE**

The **PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS (PSHS-CALABARZONRC)** intends to apply the sum of **SEVENTY TWO THOUSAND PESOS (Php 72, 000.00/MONTH) VAT-INCLUSIVE** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **MONTHLY SUBSCRIPTION ON A DEDICATED INTERNET CONNECTION WITH 300 MBPs BANDWIDTH VIA FIBER OPTIC CABLE**

TERMS OF REFERENCE:

1. The Philippine Science High School - CALABARZON Region Campus (PSHS-CALABARZONRC) now invites qualified suppliers/dealers/manufactures to submit price quotations for the above-mentioned project with the following deliverables / scopes / specifications:
 - 1.1 For the complete details of this project, please "ORDER" RFQ Form No. 2024-05-098) on the "ASSOCIATED COMPONENTS" link found on this posting;
 - 1.2 Supply and delivery (whenever required) will be at PSHS CALABARZON Region Campus in Sitio Sampaga West, Brgy. Sampaga, Batangas City
2. Procurement will be conducted through one of the Alternative Modes of Procurement under the "Government Procurement Reform Act".
3. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-CALABARZONRC c/o Mr. Edsel E. Espino (043) 724-6199; on MAY 17-24, 2024 from 9:00am – 3:00pm without cost and from [https:// www.philgeps.net](https://www.philgeps.net).
4. Upon submission of the RFQ, please attach the following documentary requirements:
 - a. Mayor's Permit
 - b. PhilGEPS Registration Number
 - c. DTI or SEC Registration
 - d. Notarized Revised Omnibus Sworn Statement (An unnotarized Omnibus Sworn Statement may be submitted provided you will submit the notarized one after the award of contract.)
 - e. BIR 2303/OCR Number
5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on May 24, 2024, 3:00pm. Suppliers are not required to attend the Opening of Quotations.
6. Send your RFQ with complete documentary requirements to bac@cbzrc.pshs.edu.ph and address it to SARHA A. BAUTISTA, BAC Secretariat MEMBER.
7. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
8. The PSHS-CALABARZONRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.

Name of Company: _____
Name of Representative: _____
Mobile/Office Phone: _____
Email Address: _____


ROMEO M. MADRONA
BAC Chairperson

PHILIPPINE SCIENCE HIGH SCHOOL

CAMPUS: UNABALZONC

ROUTING SLIP

Date:

MAY 8, 2024

For/ To:

BAC, PRD, OCP

Subject:

Other instructions (please specify)

- Action
- Approval
- Comment
- Discuss with me
- Endorsement
- File
- Give Status
- Handle
- Information
- Initial / Clearance
- Note & File
- Note & Return
- Prepare Draft / Reply
- Review

Due Date:

From:

BIM

PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS

DOCUMENT TRACKING FORM

DIVISION	
<input type="checkbox"/> FAD	<input type="checkbox"/> SSD
<input type="checkbox"/> CID	<input checked="" type="checkbox"/> OCD
	<input type="checkbox"/> QMSO

REFERENCE NO.: IRM-2024-008
 DATE: MAY 5, 2024

FROM/TO	PARTICULARS	ACTION/S TAKEN	SIGNATURE	DATE (mm/dd/yy)
Bim /	APP, PR, PAMP, DPL FOR PROGNOSIS OF THE MONTHLY SUBSCRIPTION ON A DEDICATED INTERNET CONNECTION w/ 300 MBRS BANDWIDTH via FIBER OPTIC CABLE	CREATED AND FORWARDED TO BGC AND PPD AND OLD FOR APPROVAL & SIGNATURE		05/08/2024
DGL	-do-	signed		05/13/24
A&Z	-do-	signed		5/13/24
RIF	-do-	signed PR, SPP, PMP, referred to IRM		5/13/2024
MMP	-do-	IRM		5/14/24
RIF	-do-	replied RA; and to SP4		5/15/2024
LEE	-do- + RFR	prepared, signed and forward to BGC Sec		05-14-2024
SAB	-do- + RFR Notice	Received for posting		5 MAY 2024

TO ALL DIVISION RECORDS CUSTODIANS: Once document(s)/record(s) is/are signed, please return to the Records Management Unit (RMU) for proper monitoring and filing.

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM	REQUEST FOR QUOTATION FORM & NOTICE (GOODS)
Office/ Campus:	PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS
Address/ Contact Details:	Barangay Sampaga West, Batangas City

Quotation No.:	2024-05-098
Date :	May 14, 2024

SIR / MADAM:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery within 60 calendar days upon receipt of approved Purchase Order (PO).

In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
PRICES MUST BE Tax (VAT) INCLUSIVE					
1	1	LOT	SUBSCRIPTION TO A DEDICATED INTERNET CONNECTION WITH 300MBPS BANDWIDTH VIA FIBER OPTIC CABLE		
<u>TERMS FOR THE SUBSCRIPTION:</u>					
▶ Internet connection must be fully-integrated to PSHS CALABARZON Region Campus' network infrastructure. The internet service provider to be awarded with the contract must provide the necessary hardware/s, termination/s and services to set up a dedicated internet connection that has or comes with::					
• up to 300Mbps and runs on fiber optic cable					
• a fully configured 300Mbps router					
• a /27 public Internet Protocol (IP) Block assigned to PSHS CALABARZON Region Campus					
• an always-available, low-latency connection					
• a single point of contact for customer support					
• proactive notice of scheduled downtimes or service interruptions					
• provision of monthly network performance reports					
▶ Diagnostic reports and updates must be provided in case of connection failure					
▶ Connection must be IPv6 ready and/or compliant					
▶ Support services must be available 24/7					
▶ Monthly reports of network performance must be provided					
▶ Transfer of the internet connection to a new location shall be provided at no cost should PSHS CALABARZON Region Campus relocate					
▶ Subscription to the internet connection will initially be for twelve (12) months. However, it may be automatically renewed and extended should the results of the evaluation on the quality of services provided over the duration of the initial contract be favorable					
TOTAL					

Delivery Term : Within 60 calendar days after the issuance of a Notice to Proceed

Delivery Time : -

Payment Term : Monthly payment shall be made within 15 - 30 calendar days after the receipt of a billing statement

Very truly yours,


EDSEL E. ESPINO
PURCHASER

Authorized Company Representative :

PRICES IN THE ABOVE OFFER ARE CERTIFIED TRUE AND CORRECT:

Telephone: 043-779-8320 local 803

(Signature Over Printed Name)

IMPORTANT

1. Prices must be typewritten in ink clearly.
2. If offering a substitute/equivalent, specify the brand and make.

Company Name : _____

Address : _____

Telephone nos. : _____

T.I.N. : _____

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SIR / MADAM:

Quotation No.:	2024-05-098
Date :	May 14, 2024

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery within 60 calendar days upon receipt of approved Purchase Order (PO).

In case of failure to make the full delivery/completion within the time specified as offered/required, the Suppl. Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
PRICES MUST BE Tax (VAT) INCLUSIVE					
			▶ negotiated Service Level Agreement that will define parameters for rebates due to non-performance, etc.		
QUALIFICATION REQUIREMENTS:					
			▶ Provider must be a telecommunication company or a network owner who has five (5) or more years of experience in internet service provisioning		
			▶ Must be able to provide maintenance and technical support services		
			▶ Must submit copies of Client Satisfaction Ratings from at least three (3) clients from the last three (3) years for similar contracts. Similar contracts shall refer to the provision of 300Mbps Direct Internet Connection using Fiber Optics		
IMPORTANT!!!					
			▶ Internet connection is expected to be up and running within 60 calendar days after the issuance of a Notice to Proceed		
TOTAL					

Delivery Term : Within 60 calendar days after the issuance of a Notice to Proceed

Delivery Time : -

Payment Term : Monthly payment shall be made within 15 - 30 calendar days after the receipt of a billing statement

Very truly yours,


EDSEL B. ESPINO
 PURCHASER

Telephone: **043-779-8320 local 803**

Authorized Company Representative :

PRICES IN THE ABOVE OFFER ARE CERTIFIED TRUE AND CORRECT:

(Signature Over Printed Name)

IMPORTANT
 1. Prices must be typewritten in ink clearly.
 2. If offering a substitute/equivalent, specify the brand and make.

Company Name : _____

Address : _____

Telephone nos. : _____

T.I.N. : _____

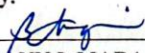
PURCHASE REQUEST


Entity Name: **PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS**

Fund Cluster: **1101101**

Office/Section : DCO / ITU		PR No.: 2024 - 05 - 100	Date: May 15, 2024		
		Responsibility Center Code : 19-016-09-00014-01			
Stock / Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	LOT	<p>SUBSCRIPTION ON A DEDICATED INTERNET CONNECTION WITH 300 MBPs BANDWIDTH VIA FIBER OPTIC CABLE (MONTHLY)</p> <p>a. The Internet Connection will be subscribed for 12 months. However, this can be automatically renewed and may continue its service after the evaluation results.</p> <p>b. Integration of the proposed Internet Connections to the existing PSHS CALABARZON network infrastructure. The service provider shall provide the hardware, terminations, and other services required to set up the internet connection. Details of the technical requirements are indicated below.</p> <p>c. Provision of diagnostic reports and updates in case of connection failure.</p> <p>d. Delivery of an IPv6 ready and/or compliant connection;</p> <p>e. Provision of 24/7 support services;</p> <p>f. Entering into a Service Level Agreement, which defines parameters of rebates for non-performance, etc., and</p> <p>g. If in case PSHS CALABARZON needs to transfer an internet connection to a new location, the Provider must transfer the connection to the new location at no cost to PSHS CALABARZON.</p> <p>h. Provide monthly reports of network performance.</p> <p>Technical Requirements</p> <ol style="list-style-type: none"> 1. Set up a 300 Mbps Dedicated Internet Connection at PSHS CALABARZON that runs on a fiber optic cable. 2. Provide and configure the router for the 300 Mbps bandwidth. 3. Assign /29 Public Internet Protocol (IP) Block to PSHS CALABARZON. 4. Availability and quality of connection Low Latency 5. Provide a single point of contact for customer support. 	1	72,000.00	72,000.00

Purpose: Monthly Subscription to 300 MBPs Bandwidth of Internet that fits to the campus current needs

Requested by:
 Signature : 
 Printed Name : **BEVERLY ANN I. MARASIGAN**
 Designation : **INFORMATION SYSTEMS ANALYST II**

Approved by:

REX S. FORTEZA
CAMPUS DIRECTOR



TERMS OF REFERENCE FOR THE MONTHLY SUBSCRIPTION ON A DEDICATED INTERNET CONNECTION WITH 300 MBPs BANDWIDTH VIA FIBER OPTIC CABLE

I. BACKGROUND

The Philippine Science High School is mandated by the government to provide secondary education emphasizing science and technology to prepare its students for STEM-related careers. The curriculum was designed to equip students with the knowledge, skills, and attitudes essential to preparing for a STEM-related career. This aim is realized when instruction is aided with appropriate supplies, equipment, and availability of a stable internet connection, especially today, where classes are conducted online because of the pandemic.

II. RATIONALE

The availability of internet facilities that provide an efficient capacity to access electronic data and information from various sources and exchange electronic data and information with PSHS students, faculty, and staff is one of the critical requirements of online technology.

The PSHS CALABARZON Region Campus is primarily connected to a 100 MBps dedicated internet connection. In case of downtime of the said primary connection, a secondary 100MBps shared connection is present. However, very slow to no internet connection is frequently encountered due to over-utilization of the subscribed internet connection. ITU assessed that the current bandwidth is insufficient and that it is necessary to subscribe to a higher bandwidth connection.

Considering the above, the PSHS CALABARZON Region Campus deemed it necessary to affect its existing Internet connection by engaging Internet Service Providers (ISPs) to provide PSHS CALABARZON with an efficient, reliable, and cost-effective internet connection.

III. SCOPE OF WORK

The service provider should be able to provide the following components and specifications for the acquisition and implementation of the enhancement of the internet connection of the PSHS CALABARZON Region Campus. It involves the following:

- a. The Internet Connection will be subscribed **for 12 months**. However, this can be automatically renewed and may continue its service after the evaluation results.
- b. Integration of the proposed Internet Connections to the existing PSHS CALABARZON network infrastructure. The service provider shall provide the hardware, terminations, and other services required to set up the internet connection. Details of the technical requirements are indicated below.
- c. Provision of diagnostic reports and updates in case of connection failure.
- d. Delivery of an IPv6 ready and/or compliant connection;



Republic of the Philippines

DEPARTMENT OF SCIENCE AND TECHNOLOGY

PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS



Certificate No.: SCP000420Q

- e. Provision of 24/7 support services;
- f. Entering into a Service Level Agreement, which defines parameters of rebates for non-performance, etc., and
- g. If in case PSHS CALABARZON needs to transfer an internet connection to a new location, the Provider must transfer the connection to the new location at no cost to PSHS CALABARZON.
- h. Provide monthly reports of network performance.

Technical Requirements

1. Set up a **300 Mbps Dedicated Internet Connection** at PSHS CALABARZON that runs on a **fiber optic cable**.
2. Provide and configure the router for the 300 Mbps bandwidth.
3. Assign /27 Public Internet Protocol (IP) Block to PSHS CALABARZON.
4. Availability and quality of connection
5. Low Latency
6. Provide a single point of contact for customer support.
7. Provide proactive notice of scheduled downtimes or service interruptions.
8. Provide monthly network performance reports.

Qualification Requirements

- a. Providers should be telecommunication companies or network owners with expertise and five (5) years of experience in internet service provisioning.
- b. Providers must be able to provide maintenance services and technical support.
- c. Providers should submit copies of Client Satisfactory Certificates from at least three (3) clients each for the last three (3) years for similar contracts. Similar contracts shall refer to 300 Mbps Direct Internet Connection.

The expected delivery date is 60 calendar days upon the Notice to Proceed issuance.

IV. APPROVED BUDGET OF THE CONTRACT

The approved budget for the procurement is Seventy-two thousand Pesos per month (Php72,000.00/month) **VAT-INCLUSIVE**.

V. MODE OF PROCUREMENT

The mode of procurement shall be NP-Small Value Procurement" as per 2016 Revised Implementing Rules and Regulations of RA 9184.

VI. EVALUATION AND SELECTION CRITERIA

The supplier with the lowest calculated offer and complete documents shall be accepted. The delivered items shall undergo an inspection and acceptance procedure.



VII. PAYMENT SCHEDULE

The PSHS-CBZRC will not provide advance payment nor pay a reservation fee. Payment shall be made within 30 days of receipt of the Statement of the account/billing.

Prepared by:



BEVERLY ANN I. MARASIGAN
Information Systems Analyst II

Certified Appropriate Funds available:


DANICA G. CACAO
Budget Officer


ARNEL E. AGUILA
Accountant II

Recommending Approval:

 5/14/24
MA. THERESA P. PAGULAYAN
Supervising Administrative Officer

Approved by:

 5/14/24
REX S. FORTEZA
Director III