

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM

**REQUEST FOR QUOTATION FORM &
NOTICE
(GOODS)**

Office/ Campus:	PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS
Address/ Contact Details:	Sitio Sampaga West, Barangay Sampaga, Batangas City

Quotation No.:	2024-05-106
Date :	May 27, 2024

Project:

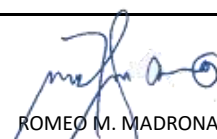
MODIFICATION OF GREENHOUSE OF PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS

The **PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS (PSHS-CALABARZONRC)** intends to apply the sum of **SEVENTY EIGHT THOUSAND THREE HUNDRED SEVENTY-FICE PESOS ONLY (Php 78,375.00/MONTH)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **MODIFICATION OF GREENHOUSE OF PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS**

TERMS OF REFERENCE:

1. The Philippine Science High School - CALABARZON Region Campus (PSHS-CALABARZONRC) now invites qualified suppliers/dealers/manufactures to submit price quotations for the above-mentioned project with the following deliverables / scopes / specifications:
 - 1.1 For the complete details of this project, please "ORDER" RFQ Form No. 2024-05-106 on the "ASSOCIATED COMPONENTS" link found on this posting;
 - 1.2 Supply and delivery (whenever required) will be at PSHS CALABARZON Region Campus in Sitio Sampaga West, Brgy. Sampaga, Batangas City
2. Procurement will be conducted through one of the Alternative Modes of Procurement under the "Government Procurement Reform Act".
3. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-CALABARZONRC c/o Mr. Edsel E. Espino (043) 724-6199; on MAY 30-JUNE 6, 2024 from 9:00am – 3:00pm without cost and from [https:// www.philgeps.net](https://www.philgeps.net).
4. Upon submission of the RFQ, please attach the following documentary requirements:
 - a. Mayor's Permit
 - b. PhilGEPS Registration Number
 - c. DTI or SEC Registration
 - d. Notarized Revised Omnibus Sworn Statement (An unnotarized Omnibus Sworn Statement may be submitted provided you will submit the notarized one after the award of contract.)
 - e. BIR 2303/OCR Number
5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on JUNE 6, 2024, 3:00pm. Suppliers are not required to attend the Opening of Quotations.
6. Send your RFQ with complete documentary requirements to bac@cbzrc.pshs.edu.ph and address it to SARHA A. BAUTISTA, BAC Secretariat MEMBER.
7. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
8. The PSHS-CALABARZONRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.

Name of Company: _____
Name of Representative: _____
Mobile/Office Phone: _____
Email Address: _____


ROMEO M. MADRONA
BAC Chairperson

ROUTING SLIP

Date:

For/ To: MVF · DGC · AFA · MPP · RSE

Subject: TDR - MODIFICATION
OF GREEN HOUSE

Other instructions (please specify)

- Action
- Approval
- Comment
- Discuss with me
- Endorsement
- File
- Give Status
- Handle
- Information
- Initial / Clearance
- Note & File
- Note & Return
- Prepare Draft / Reply
- Review

Due Date:

From:

DOCUMENT TRACKING FORM

DIVISION

<input type="checkbox"/>	FAD	<input type="checkbox"/>	SSD
<input type="checkbox"/>	CID	<input type="checkbox"/>	OCD
<input type="checkbox"/>		<input type="checkbox"/>	QMSO

REFERENCE NO.: CID - 2024-062
 DATE: _____

FROM/TO	PARTICULARS	ACTION/S TAKEN	SIGNATURE	DATE (mm/dd/yy)
RMB	MODIFICATION OF GREENHOUSE OF PSHS - CALABARZON	forwarded to BMU		
DGC	- do -	signed		05/17/24
AF	- do -	signed		5/24/24
MMPP	- do -	signed		5/24/24
RF	- do -	signed on B-SAPP; and on RFQ		5/24/2024
EE	- do - RFQ	prepared, signed & forwarded to BAC Sec		05-28-2024
JICF	- do -	Forwarded to JPB		5/28
	- do - + RFQ Notice	Received for Phil Geps Posting		29 MAY 2024
		PhilGEPs Posting		May 30 - June 5, 2024

TO ALL DIVISION RECORDS CUSTODIANS: Once document(s)/record(s) is/are signed, please return to the Records Management Unit (RMU) for proper monitoring and filing.

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM

**REQUEST FOR QUOTATION FORM & NOTICE
(GOODS)**

Office/ Campus: PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS
 Address/ Contact Details: Barangay Sampaga West, Batangas City

Quotation No.: 2024-05-106
 Date: May 27, 2024

SIR / MADAM:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery within _____ calendar days upon receipt of approved Purchase Order (PO).

In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/ Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
PRICES MUST BE Tax (VAT) INCLUSIVE SUPPLY AND DELIVERY					
1	1	LOT	SUPPLIES AND MATERIALS NEEDED IN UPGRADING PSHS CALABARZON REGION CAMPUS' GREENHOUSE (LOT 1)		
			- 3 pieces Shade Net, 3m x 4m, polyethylene, 50% partial shade net, black, with eyelets		
			- 2 pieces Shade Net, 2m x 5m, polyethylene, 50% partial shade net, black, with eyelets		
			- 10 bags Garden Soil, for outdoor gardening, 5kgs / bag		
			- 2 sets Plastic Plant Labels, PVC, waterproof, white, 5cm x 7cm, 100pcs / set		
			- 10 pieces Seedling Tray with different number of holes (128 holes and 72 holes), black, plastic, germination tray, 540mm x 280mm		
			- 5 packs Polyethylene Plant Bags, different sizes (3in x 3in x 5in, 4in x 4in x 7in, 2.5in x 2.5in x 6in), black, 100pcs/pack		
			- 10 sets Plastic Pots, different sizes (6.5cm x 6.5cm, 7.2cm x 7.2cm, 8cm x 8cm, 9cm x 8cm), soft plastic nursery pots, 100pcs/set		
			- 10 bags Organic Fertilizer, vermicast, 5kg/bag		
2	1	LOT	SUPPLIES, MATERIALS AND TOOLS NEEDED IN UPGRADING PSHS CALABARZON REGION CAMPUS' GREENHOUSE (LOT 2)		
			- 1 roll Nylon Rope, 6mm diameter, polyethylene, orange colored, 200meters		
			- 3 packs Screw Hook, metal, total length: 65mm, width: 4mm, thread diameter: 5mm, color: silver tone, round-ended, 3pieces/pack		
			- 3 pieces Garden Scissors, stainless steel blades, plastic handles, 8inches		
			- 1 piece Garden Rake, metal, 14-tine rake head, wooden handle, length 58 inches		
			- 1 piece Shovel, for heavy duty gardening, metal, with wooden handle, 23cm x 17cm x 100cm		
			- 5 pieces Garden Fork, carbon steel, with rubberized handle, length 320mm, width 80mm, thickness: 2.5mm		
TOTAL					

Delivery Term : Within 120 calendar days after the receipt of Purchase Order
 Delivery Time : 9:00am - 3:00pm, Monday to Friday except on holidays
 Payment Term : Within 30-45 calendar days after the complete delivery of procured goods and/or services

Very truly yours,


JOSE E. ESPINO
 PURCHASER

Telephone: 043-779-8320 local 803

**PRICES IN THE ABOVE OFFER ARE
CERTIFIED TRUE AND CORRECT:**

Authorized Company
Representative :

 (Signature Over Printed Name)

IMPORTANT

- Prices must be typewritten in ink clearly.
- If offering a substitute/equivalent, specify the brand and make.

Company Name : _____
 Address : _____
 Telephone nos. : _____
 T.I.N. : _____

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Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
PRICES MUST BE Tax (VAT) INCLUSIVE SUPPLY AND DELIVERY					
			- 5 pieces Grafting / Budding Knives, stainless steel blade, wooden handle, 3.9in x 0.6in x 1.4in		
			- 5 pieces Pails, polypropylene, 16L capacity, with cover and handle		
			- 1 piece Garden Hose, PVC with water hose nozzle, 10meters, 1/2 diameter		
			- 5 pieces Pruning Shears, PVC, high carbon steel, with non-slip handles, 19cm x 6.5cm		
			- 5 pieces Hand Shovel, stainless steel, length: 27cm, width: 8cm		
			- 5 pieces Gardening Gloves, rubber		
			- 3 pieces Spray Bottle, heavy duty, polyethylene, 500mL		
			- 3 pieces Measuring Tape, heavy duty, 5meters blade, width: 3/4 inch, with inch and meter graduations, has rubber grip with belt clip on the back		
			- 2 sets Rapid Soil Testing Kits, contains test for pH, nitrogen, phosphorus, and potassium levels, with manual, 40 tests per kit		
			- 5 pieces Ruler, plastic, 12inches		
			- 2 kits Garden Irrigation System Kit, 30meters misting watering system with mist nozzles, hose connector, pipe plugs, hole droppers, ground plugs, with garden hose		
			- 2 pieces Green House Stationary Bench / Table, 3ft x 8 ft, metal framed table, wire grid top		
3	1	LOT	EQUIPMENT NEEDED IN UPGRADING PSHS CALABARZON REGION CAMPUS' GREENHOUSE (LOT 3)		
			- 1 piece Soil Analyzer (pH, Light, Moisture), LCD screen, temperature degree Celcius, with pH sensor, with moisture sensor, not battery operated		
			- 3 pieces Hygrometer, LCD display, multi-function, indoor & outdoor temperature display, indoor humidity display and time display, desk-top placing, humidity range: 10% - 99% RH, humidity accuracy: +/- 10% RH, power supply: 1.5V (AAA battery)		
TOTAL					

Delivery Term :	Within 120 calendar days after the receipt of Purchase Order
Delivery Time :	9:00am - 3:00pm, Monday to Friday except on holidays
Payment Term :	Within 30-45 calendar days after the complete delivery of procured goods and/or service/s

Very truly yours,


E. S. ESPINO
PURCHASER

Telephone: 043-779-8320 local 803

PRICES IN THE ABOVE OFFER ARE
CERTIFIED TRUE AND CORRECT:

Authorized Company
Representative :

(Signature Over Printed Name)

IMPORTANT
1. Prices must be typewritten in ink clearly.
2. If offering a substitute/equivalent, specify
the brand and make.

Company Name : _____
Address : _____
Telephone nos. : _____
T.I.N. : _____

PURCHASE REQUEST

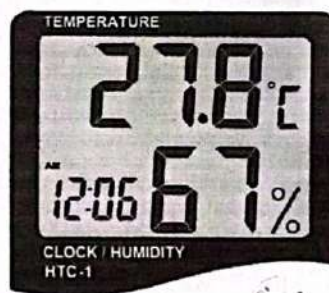
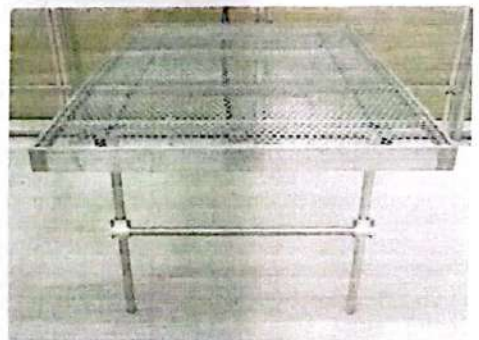
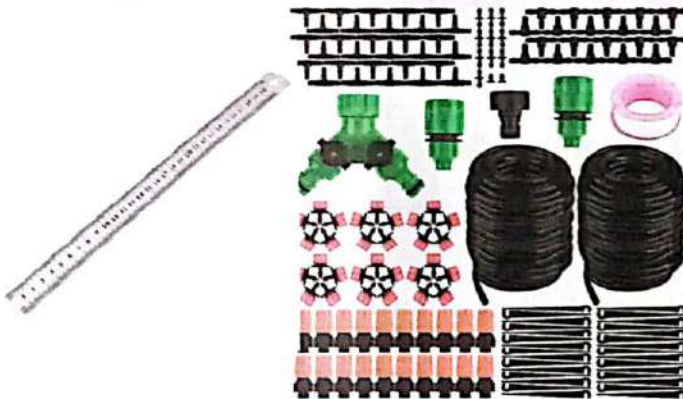
Entity Name: **PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS**Fund Cluster: **1101101**

Office/Section : CID		PR No.: <u>2024 - 05 - 106</u>	Date: <u>May 27, 2024</u>		
		Responsibility Center Code : 19-016-09-00014- 02			
Stock / Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	lot	Shade Net Specifications: 3m x 4m Polyethylene 50%Partial Shade Net Black with eyelets, 3 pcs 2m x 5m Polyethylene 50%Partial Shade Net Black with eyelets, 2 pcs Garden soil Specifications: 5kg per bag, soil for outdoor gardening 10 bags Plastic plant labels Specifications: PVC, waterproof, white, 5cmx7cm, 100pcs/set, 2 sets seedling trays, different number of holes Specifications: Black, Plastic, 128 holes and 72 holes, germination tray, 540mmx280mm; 10 pieces Polyethylene plant bags, different sizes Specifications: polyethylene, Sizes: 3inx3inx5in, 4inx4inx7in, 2.5inx2.5inx6in , Black, 100pcs per pack, 5 packs Plastic pots, different sizes Specifications: soft Plastic Nursery pots, 100pcs/set, sizes: Small (6.5cmx6.5cm), Medium (7.2cmx7.2cm), Large (8cmx8xm), Extra large (9cmx8cm), 5 packs Organic fertilizers (Vermicast) Specifications: vermicast, 5kg per bag, 10 bags Plastic pots, different sizes	1	11,775	11,775.00

2 lot	<p>Nylon Rope Specifications: 6mm , 200m per roll Polyethylene Orange Color, 1 roll</p> <p>Screw Hook Specifications: Metal, 65mm total length; Width: 4mm Thread Diameter : 5mm; Color : Silver Tone; Round end; 10pcs per pack; 3 packs</p> <p>Garden Scissors Specifications: stainless stell blades, plastic handles, 8 inch, 3pcs</p> <p>Garden rake Specifications: Metal, 14-tine rake head, wooden handle, length:58 inch, 1 piece</p> <p>Shovel, heavy duty gardening Specifications: 23cmx17cmx100cm, metal, wooden handle, 1 piece</p> <p>Garden fork Specifications:Length:320mm, Width:80mm, Thickness:2.5mm, Carbon steel, Handle with rubberized handle, 5 pieces</p>	1	62,300	62,300.00
3 lot	<p>soil analyzers (pH, Light, Moisture) Specifications: LCD Screen, Temp: Degrees Celcius, Ph Sensor, Moisture Sensor, not battery operated, 1 piece</p> <p>Hygrometers Specifications: LCD Display, Multi-function,Indoor & outdoor temperature display, indoor humidity display and time display,desk-top placing, Humidity range:10%-99% RH, Humidity Accuracy: -/+ 10%RH, Power supply: 1.5V (AAA Battery), 3 pcs</p>	1	4,300	4,300.00

Purpose:
Procurement of materials for modification of Greenhouse at the Science Research Facility.

<p>Requested by:</p> <p>Signature : <u></u> <small>Printed Name</small> REGINA MONNIC M. BACALLA Designation : <u>Special Science Teacher I</u></p>	<p>Approved by:</p> <p><u></u> REX S. FORTEZA CAMPUS DIRECTOR</p>
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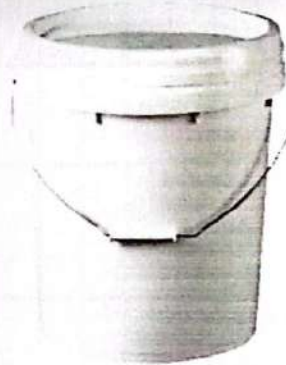
Republic of the Philippines

DEPARTMENT OF SCIENCE AND TECHNOLOGY

PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS



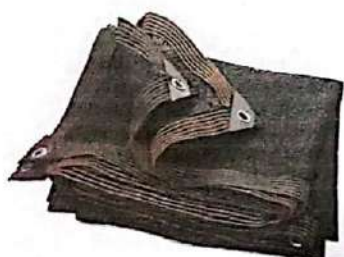
Certificate No.: SCP000420Q





Enclosure No. 2

SAMPLE PICTURES





**TERMS OF REFERENCE FOR MODIFICATION OF GREENHOUSE OF PHILIPPINE SCIENCE
HIGH SCHOOL CALABARZON REGION CAMPUS**

I. Background

The Philippine Science High School (PSHS) is committed to providing its students with a comprehensive education that prepares them for STEM-related careers. As part of this commitment, PSHS is seeking to modify its existing greenhouse to create a more sustainable and efficient environment for plant growth. The current greenhouse has several limitations, including inadequate temperature and humidity control, poor ventilation, and limited space. These limitations have resulted in suboptimal plant growth and reduced research opportunities for students.

II. Rationale

The proposed greenhouse modification project aims to address limitations by upgrading the existing infrastructure. The project will involve the installation of net shade that will regulate temperature, humidity, and light levels within the greenhouse. Additionally, the project will include the procurement of materials that are useful for greenhouse maintenance and operation. This project will expand the greenhouse's footprint by maximizing the growing areas and optimizing the use of available space.

III. Scope of Work and Job Specifications

- The service provider shall provide the listed technical and scientific equipment following the specifications, Certifications, and unit demonstrations upon post-qualification evaluation and actual delivery. (See pages no. 2 to 6).

IV. Approved Budget for the Contract

The Approved budget for the contract is Php 78, 375.

V. Evaluation and Selection Criteria

Proposal with the lowest calculated bid with complete documents shall be accepted.

VI. Payment Scheme

Payment for the procured items shall be made 15 working days from the day the said items are delivered to the procuring entity.

VII. Delivery Term:

All technical and scientific equipment awarded must be delivered and completely installed **One hundred twenty (120) working days** after issuance of Notice of Award and Notice to Proceed.

Calendar



Enclosure No. 1
LIST OF TECHNICAL EQUIPMENT

Lot no.	ITEM DESCRIPTION	Proposed Total
1	<p>Shade Net Specifications: 3m x 4m Polyethylene 50%Partial Shade Net Black with eyelets, 3 pcs 2m x 5m Polyethylene 50%Partial Shade Net Black with eyelets, 2 pcs</p> <p>Garden soil Specifications: 5kg per bag, soil for outdoor gardening 10 bags</p> <p>Plastic plant labels Specifications: PVC, waterproof, white, 5cmx7cm, 100pcs/set, 2 sets</p> <p>seedling trays, different number of holes Specifications: Black, Plastic, 128 holes and 72 holes, germination tray, 540mmx280mm; 10 pieces</p> <p>Polyethylene plant bags, different sizes Specifications: polyethylene, Sizes: 3inx3inx5in, 4inx4inx7in, 2.5inx2.5inx6in , Black, 100pcs per pack, 5 packs</p> <p>Plastic pots, different sizes Specifications: soft Plastic Nursery pots, 100pcs/set, sizes: Small (6.5cmx6.5cm), Medium (7.2cmx7.2cm), Large (8cmx8cm), Extra large (9cmx8cm), 5 packs</p> <p>Organic fertilizers (Vermicast) Specifications: vermicast, 5kg per bag, 10 bags</p> <p>Plastic pots, different sizes Specifications: soft Plastic Nursery pots, 100pcs/set, sizes: Small (6.5cmx6.5cm), Medium (7.2cmx7.2cm), Large (8cmx8cm), Extra large (9cmx8cm), 5 packs</p>	11,775
2	<p>Nylon Rope Specifications: 6mm , 200m per roll Polyethylene Orange Color, 1 roll</p> <p>Screw Hook Specifications: Metal, 65mm total length; Width: 4mm Thread Diameter : 5mm; Color : Silver Tone; Round end; 10pcs per pack; 3 packs</p> <p>Garden Scissors Specifications: stainless stell blades, plastic handles, 8 inch, 3pcs</p> <p>Garden rake Specifications: Metal, 14-tine rake head, wooden handle, length:58 inch, 1 piece</p> <p>Shovel, heavy duty gardening Specifications: 23cmx17cmx100cm, metal, wooden handle, 1 piece</p> <p>Garden fork</p>	62,300



	<p>Specifications: Length: 320mm, Width: 80mm, Thickness: 2.5mm, Carbon steel, Handle with rubberized handle, 5 pieces</p> <p>Grafting/budding knives Specifications: Stainless steel blade, wood handle, 3.9in x 0.6in x 1.4in, 5 pieces</p> <p>Pails Specifications: polypropylene, 16L capacity, with cover and handle, 5 pieces</p> <p>Garden hose Specifications: Water hose nozzle, PVC, 10 meters, ½ diameter, 1 piece</p> <p>pruning shears Specifications: PVC, High Carbon Steel, 19cm x 6.5cm, Non-slip handles, 5 pieces</p> <p>Hand shovel Specifications: Stainless steel, Length: 27cm, Width, 8cm, 5 pieces</p> <p>Gardening gloves Specifications: Rubber, 5 pieces</p> <p>Spray bottle, Heavy duty Specifications: PE, 500mL, 3 pieces</p> <p>Measuring tape, Heavy duty Specifications: Length: 5 meters Blade width: ¾ inch, inch and meter graduations, rubber grip with a belt clip on the back, 3 pcs</p> <p>Rapid soil testing kits Specifications: contains test for pH, Nitrogen, Phosphorus, and Potassium Levels, 40 tests per kit, with manual, 2 sets</p> <p>Rulers Specifications: plastic, 12 inch, 5 pcs</p> <p>Garden Irrigation System Kit Specification: 30M Misting Watering System, with mist nozzles, hose connector, pipe plugs, hole droppers, ground plugs, with garden hose, 2 kits</p> <p>Green house Stationary Bench/ Table Specifications: 3ft x 8 ft, metal framed table, wire grid top, 2 pcs</p>	
<p>3</p>	<p>soil analyzers (pH, Light, Moisture) Specifications: LCD Screen, Temp: Degrees Celcius, Ph Sensor, Moisture Sensor, not battery operated, 1 piece</p> <p>Hygrometers Specifications: LCD Display, Multi-function, Indoor & outdoor temperature display, indoor humidity display and time display, desk-top placing, Humidity range: 10%-99% RH, Humidity Accuracy: +/- 10%RH, Power supply: 1.5V (AAA Battery), 3 pcs</p>	<p>4,300</p>




**TERMS OF REFERENCE FOR MODIFICATION OF GREENHOUSE OF PHILIPPINE SCIENCE
HIGH SCHOOL CALABARZON REGION CAMPUS**

With ABC: Php 78, 375

Prepared by:


REGINA MONNIC M. BACALLA
Special Science Teacher I

Recommending Approval by:


MABELLE V. FURTO
CID Chief

Certified Funds Available by:

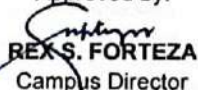

DANICA G. CACAO
Budget Officer

Recommending Approval by:


MA. THERESA P. PAGULAYAN
Chief, Finance and Administrative Division


ARNEL E. AGUILA
Accountant I

Approved by:


REX S. FORTEZA
Campus Director