PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM

REQUEST FOR QUOTATION FORM & NOTICE (GOODS)

 Office/ Campus:
 PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS

 Address/ Contact Details:
 Sitio Sampaga West, Barangay Sampaga, Batangas City

Quotation No.:

Date

:

2024-04-081

BAC Chairperson

April 24, 2024

Project:

PURCHASING OF SPORTS EQUIPMENT FOR THE PSHS CALABARZON SCHOLARO 2024

The **PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS (PSHS-CALABARZONRC)** intends to apply the sum of **SEENTY-SIX THOUSAND SIX HUNDRED FIFTY PESOS ONLY (Php 76,650.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: PURCHASING OF SPORTS EQUIPMENT FOR THE PSHS CALABARZON SCHOLARO 2024

TERMS OF REFERENCE:

Email Address:

1. The Philippine Science High School - CALABARZON Region Campus (PSHS-CALABARZONRC) now invites qualified suppliers/dealers/manufactures to submit price
quotations for the above-mentioned project with the following deliverables / scopes / specifications:
1.1 For the complete details of this project, please "ORDER" RFQ Form No. 2024-04-081 on
the "ASSOCIATED COMPONENTS" link found on this posting;
1.2 Supply and delivery (whenever required) will be at PSHS CALABARZON Region
Campus in Sitio Sampaga West, Brgy. Sampaga, Batangas City
2. Procurement will be conducted through one of the Alternative Modes of Procurement under the "Government Procurement Reform Act".
3. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-CALABARZONRC c/o Mr. Edsel
Espino (043) 724-6199; on APRIL 25-29, 2024 from 9:00am – 3:00pm without cost and from https:// www.philgeps.net.
4. Upon submission of the RFQ, please attach the following documentary requirements:
a. Mayor's Permit
b. PhilGEPS Registration Number c. DTI or SEC Registration
d. Notarized Revised Omnibus Sworn Statement (An unnotarized Omnibus Sworn Statement may be submitted provided you will submit the notarized one after
the award of contract.)
e. BIR 2303/OCR Number
5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on April 29, 2024, 3:00pm. Suppliers are not required to attend the Opening of Quotations.
6. Send your RFQ with complete documentary requirements to bac@cbzrc.pshs.edu.ph and address it to SARHA A. BAUTISTA, BAC Secretariat MEMBER.
7. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
8. The PSHS-CALABARZONRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.
Name of Company:
Name of Representative:
Mobile/Office Phone: ROMEØ M. MADRONA

PHILIPPINE SCIENCE HIGH SCHOOL CAMPUS: CALABARZON	
ROUTING SLIP	
Date: 04 /15 / 2024	
FORTO: MUF; DGC: AEA; MPP; RSF	ICE HIC
Subject: TOR - Sports Equipment Other instructions (please specify)	
/ Action	DOC
Approval	
Comment	3
Discuss with me	
Endorsement	
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Give Status	
Handle	IRS
Information	IN3
Initial / Clearance	of
Note & File	
Note & Return	2nt
Prepare Draft / Reply	
Review	
Due Date:	
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From: RSE	
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PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS

DOCUMENT TRACKING FORM

FROM/TO	PARTICULARS	ACTION/S TAKEN	SIGNATURE	DATE (mm/dd/yy)
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TO ALL DIVISION RECORDS CUSTODIANS: Once document(s)/record(s) is/are signed, please return to the Records Management Unit (RMU) for proper monitoring and filing.

PHILIPPINE SCIENCE	HIGH SCHOOL	SYSTEM
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REQUEST FOR QUOTATION FORM & NOTICE (GOODS)

				(GOODS)			
Office/ C	ampus:	PH	ILIPPINE SCIENCE HIGH SCHOOL CAL	ABARZON REGION CAMPUS	1916 (Berline) (Ber		
Address/	Contact Det	eik: Ba	rangay Sampaga West, Batangas City	•			
SIR/M/	ADAM			Quotation No : Date :	the second s	2024-04-081 April 24, 2024	
furnish De In Controc	the same, livery with case of foi tor shall b	we shall be gl in lure to moke I e liable for lig	lad to hove your best prices. colendar days upon reo the full delivery/completion within the tir uidated damages/penalty of one-tenth (. If you are interested and in a position to eipt of approved Purchase Order (PO). ne specified as offered/required, the Supplier/ 1/10) of one percent (1%) of the Contract ted portion(s) of the approved P.O./Contract.			
Item #	QTY	UNIT		ITEM/DESCRIPTION	UNITCOST	101A_0031	
			PRI	CES MUST BE Tax (VAT) INCLUSIVE SUPPLY & DELIVERY			
1	20	TUBE	FEATHER SHUTTLECOCK (GRADE A	FLIGHT, DURABILITY)			
2	10	TUBE	SYNTHETIC SHUTTLECOCK				
3	50	METER	BLUE NYLON ROPE (8 MM)				
4	5	PIECE	ULTIMATE FRISBEE DISC (175 GRAM	S)			
5	2	PIECE	BADMINTON PVC SCOREBOARD (8	DIGITS, INCLUDING NUMBER OF SETS)			
6	2	PIECE	TABLE TENNIS PVC SCOREBOARD				
7	2	PIECE	FUTSAL NET				
8	6	PIECE	BASKETBALL NET, HEAVY-DUTY				
9	20	BOX	TABLE TENNIS BALL				
10	10	SET	CHESS MATS				
n	2	PIECE	3 x 3 BASKETBALL (FIBA OFFICIAL)				
12	4	PIECE	VOLLEYBALL (V330W, FIVB OFFICIAL	ц) · · · · · · · · · · · · · · · · · · ·			

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4	5	PIECE		EE DISC (175 GRAMS)				
5	2	PIECE	BADMINTON PVC	SCOREBOARD (8 DIGITS, INCLUDI	ING NUMBER OF SETS)			
6	2	PIECE	TABLE TENNIS P					
7	2	PIECE	FUTSAL NET					
8	6	PIECE	BASKETBALL NE	T, HEAVY-DUTY				
9	20	BOX	TABLE TENNIS B	ALL				
10	10	SET	CHESS MATS				+	
n	2	PIECE	3 x 3 BASKETBAL	L (FIBA OFFICIAL)			++	
12	4	PIECE	VOLLEYBALL (V3	30W, FIVB OFFICIAL)			++	
13	7	PAIR	BADMINTON RAC	KET (HIGH PERFORMANCE)			++	
14	1	UNIT	BASKETBALL GA	ME SOUNDER			+	
15	12	PIECE	TRAINING BIBS (GREEN, FREE SIZE)	•		++	
16	12	PIECE	TRAINING BIBS (BLUE, FREE SIZE)			++	
17	4	PIECE	VOLLEYBALL LIN	ESMAN FLAG			++	
18	1	PIECE	SHOT PUT (4 KG.				++	
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PSHS-00-F-PRU-06-Ver02-Rev2-11/04/22

Appendix 60

PURCHASE REQUEST

Entity Name:	PHILIPPINE SCI		Fund Cluster:	<u>1101101</u>	
Office/Section :		PR No.: 2024 - 04 - 08	1	Date: Oet 3, 2013	li .
		Responsibility Center Code : 19-016-09-00014- 02 April 24, 2024			
Stock / Property No. Unit		Item Description	Quantity	Unit Cost	Total Cost
1	Tube	Feather Shuttlecock (Grade A flight, durability)	20	400	8,000
	Tube	Synthetic Shuttlecock	10	400	4,000
	Meter	Blue Nylon Rope (8 mm)	50	25	1,250
	Pcs	Ultimate frisbee disc (175 grams)	5	1,000	4,000
	Pcs	Badminton PVC Scoreboard (8 digits including the number of sets)	2	1,000	2,000
	Pcs	Table Tennis PVC Scoreboard	2	1,000	2,000
	Pcs	Futsal Net	2	1,300	2,600
	Pcs	Basketball Net (Heavy duty)	6	700	4,200
	Box	Table Tennis ball	20	200	4,000
	Set	Chess Mats	10	600	6,000
	Pcs	3x3 Basketball (FIBA Official)	2	2,800	5,600
		Volleyball (V330W, FIVB official)	4	3,800	15,200
	Pcs	Badminton Racket (High Performance)	7	1,500	10,500
	Pair	Basketball game sounder	1	1,500	1,500
	Unit Pcs	Training Bibs (Green, free size)	12	150	1,800
	PCS PCS	Training Bibs (Blue, free size)	12	150	1,800
	PCS	Volleyball linesmen flag	4	300	1,200
	PC	Shot Put (4 kg)	1	1,000	1,000
	FU				
	tere and an article sector day				
					76,650.000
		the implementation of the upcoming SCHOLARO (Intram			76,650.00
Signature :	Requested by:		Approved	Cuttyn	
	RONNEL S. ESCAL Special Science			CAMPUS DIREC	



Republic of the Philippines **DEPARTMENT OF SCIENCE AND TECHNOLOGY** PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS во роот

Certificate No.: SCP000420Q

TERMS OF REFERENCE FOR PURCHASING OF SPORTS EQUIPMENT FOR THE PSHS CALABARZON SCHOLARO 2024

I. BACKGROUND

SCHOLARO is a sports intramural program run on the PSHS-CALABARZON campus. In contrast to the varsity level, these events give students the chance to play a variety of sports in a less competitive setting. The inclusiveness of sports intramurals is one of their main features. All skill levels are welcome to participate, from novices to more seasoned players. Because of its inclusiveness, scholars who may not have participated in organized sports in the past are encouraged to do so and appreciate the health advantages of engaging in sports activities. Promoting physical fitness, teamwork, sportsmanship, and general well-being among players is the main objective of intramural sports. It allows students to interact with people who have similar interests, stay active, and have fun.

II. RATIONALE

Implementing intramural sports programs requires careful planning, coordination, and consideration of various factors to ensure their success and effectiveness. In this kind of event providing equipment removes barriers to entry, encouraging more scholars to participate in intramural sports. This can lead to increased physical activity, social interaction, and overall well-being among participants since not all participants may have access to their own sports equipment. By providing equipment, we can ensure that everyone has an equal opportunity to participate regardless of their personal resources. In general, providing sports equipment in intramurals promotes inclusivity, safety, fairness, and the overall enjoyment of the sports experience for all participants.

III. SCOPE OF WORK AND JOB SPECIFICATIONS

The Philippine Science High School CALABARZON Region Campus is in need of the following sports equipment that will be used in the implementation of the SCHOLARO 2024. The following describes the specifications below:

Qty	Unit	ITEM DESCRIPTION	Proposed price	Total price
20	Tube	Feather Shuttlecock (Grade A flight, durability)	400	8,000 ~
10	Tube	Synthetic Shuttlecock	400	4,000 <
50	Meter	Blue Nylon Rope (8 mm)	25	1,250 -
5	Pcs	Ultimate frisbee disc (175 grams)	1,000	4,000-

Sports Equipment and other Materials

Page 1 of 3

Postal Address: Sitio Sampaga West, Brgy. Sampaga, Batangas City Website: www.cbzrc.pshs.edu.ph Trunkline.: (043) 779-8320 Tel/Fax. No.: (043) 724-6199



Republic of the Philippines DEPARTMENT OF SCIENCE AND TECHNOLOGY

PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS



Certificate No.: SCP000420Q

2	Pcs	Badminton PVC Scoreboard (8 digits including the number of sets)	1,000	2,000 ~
2	Pcs	Table Tennis PVC Scoreboard	1,000	2,000 /
2	Pcs	Futsal Net	1,300	2,600 /
6	Pcs	Basketball Net (Heavy duty)	700	4,200 /
20	Box	Table Tennis ball	200	4,000
10	Set	Chess Mats	600	6,000 /
2	Pcs	3x3 Basketball (FIBA Official)	2,800	5,600 -
4	Pcs	Volleyball (V330W, FIVB official)	3,800	15,200
7	Pair	Badminton Racket (High Performance)	1,500	10,500
1	Unit	Basketball game sounder	1,500	1,500 -
12	Pcs	Training Bibs (Green, free size)	150	1,800
12	Pcs	Training Bibs (Blue, free size)	150	1,800
4	Pcs	Volleyball linesmen flag	300	1,200 -
1	Pc	Shot Put (4 kg)	1,000	1,000 /

IV. APPROVED BUDGET FOR THE CONTRACT

TOTAL: PHP 76, 650.00

The approved budget for the contract is SEVENTY SIX THOUSAND SIX HUNDRED FIFTY PESOS (Php 76, 650.00).

V. MODE OF PROCUREMENT

The mode of procurement shall be negotiated procurement- small value procurement.

VI. EVALUATION AND SELECTION OF CRITERIA

Proposal with the lowest bid with complete documents shall be accepted.

VII. PAYMENT SCHEDULE

The PSHS-CALABARZONRC will not provide advance payment nor pay a reservation fee. Full payment shall be made 15 calendar days after the delivery of the goods.

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Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY

PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS



Certificate No.: SCP000420Q

Prepared by:

RONNEL S. ESCALERA

Recommending Approval: MABELLE V. FURTO CID Chief

Certified funds available: DANICA G. CACAO Budget Officer



Recommending Approval: MA. THERESAP. PAGULAYAN Supervising Administrative Officer

Approved by: REX S. FORTEZA Campus Director

Page 3 of 3

Postal Address: Sitio Sampaga West, Brgy. Sampaga, Batangas City Website: www.cbzrc.pshs.edu.ph Trunkline.: (043) 779-8320 Tel/Fax. No.: (043) 724-6199

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM CAMPUS: <u>CALABARZONRC</u>

ACTIVITY PROPOSAL FORM

AP NO.: <u>E(- 2024 - 107 -001</u> (EC/CC-YYYY-NNN-VVV)

TITLE OF ACTIVITY: ISKOLARO 2024

RATIONALE:

Iskolaro is an annual event that aims to promote physical activity, teamwork, and social interaction among participants. The theme of ISKOLARO 2024 is "*Unity in Motion: Embracing Diversity and Inclusivity through Sports.*" The rationale behind ISKOLARO is multifaceted and encompasses several vital benefits such as promoting physical health; providing opportunities for individuals from diverse backgrounds to come together, form friendships, and develop camaraderie through shared experiences on the field court; offering a platform for individuals to learn and improve their athletic skills in a supportive and inclusive environment; and serves a recreational outlet for participants to unwind, have fun, and take a brak from academic or work-related pressures.

BRIEF DESCRIPTION OF ACTIVITY:

ISKOLARO 2024 is a week-long event composed of several activities expected to contribute to a well-rounded celebration that emphasizes the holistic development of individuals. This will also foster a sense of community and unity among those who are part of affected by the PSHS-CALABARZON RC's work. This event is open to all PSHS-CALABARZON RC students, regardess of their athletic ability or experience.

VENUE:

There wil be several activities in ISKOLARO 2024, which will be held at the gymnasium, ASTB Lobby, and school grounds.

DURATION AND SCHEDULE:

The ISKOLARO 2024 will be held dfrom June 3 to June 7, 2024

INTENDED PARTICIPANTS: (specify the number of male and female participants)

The intended participants for the ISKOLARO 2024 include all students from grades 7 through 12.

TARGET ACCOMPLISHMENT:

The target accomplishments for the ISKOLARO are as follows:

- 1. Promoting physical fitness and healthy competition among participants.
- 2. Fostering teamwork and sportsmanship.
- 3. Providing opprtunities for students to showcase their athletic abilities and talents.
- 4. Enhancing school spirit and pride.

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5. Encouraging social interaction and camaraderie among students, faculty, and staff.

6. Developing leadership skills through organizing and participating in intramural events.

7. Creating a sense of belonging and inclusivity within the school community.

8. Offering recreational opportunites for students who may not participate in traditional competitive sports.

LINE-ITEM BUDGET:

land	Quantita	Sou	rce of Funds	Total	Remarks
Items	Quantity	PSHS	Other sources*	Total	Remarks
Acrylic Plaque (10 inches)	8 pcs	Php 1,250/pc		10,000.00	
Acrylic Plaque (13 inches)	1 pc	Php 1,500/pc		1,500.00	
Sintra Board Plaque with base	16 pcs	Php 350/pc		5,600.00	
Medal	4	Php 200/pc		800.00	
Specialty Paper	10 packs	Php 120/pack		1,200.00	т., т. н. н.
Tarpaulin	2 pcs	Php 1000/pc		2,000.00	1000
Full course Meal	9 pax	Php220/pax	- 	1,980.00	For external judges of Mr. and Ms. INTRAMS, bench yell, and dance sport
Batangas Product Gift Box (Tokens for Judges)	9 sets	Php1500/set		13,500.00	For external judges of Mr. and Ms. INTRAMS, bench yell, and dance sport
Feather Shuttlecock (Grade A flight durability)	20 tubes	Php400/tube		8,000.00	
Synthetic Shuttlecock	10 tubes	Php400/tube		4,000.00	
Blue Nylon Rope (8mm)	50 meters	Php25/meter		1,250.00	
Ultimate frisbee disc (175 grams)	5 pcs	Php800/pc		4,000.00	
Badminton PVC Scoreboard (8 digits including the number of sets)	2 pcs	Php1000/pc		2,000.00	
Table Tennis PVC Scoreboard	2 pcs	Php1000/pc		2,000.00	Unides.
Futsal Net	2 pcs	1300/pc		2,600.00	

Basketball Net (Heavy duty)	6 pcs	Php 700/pc	4,200.00	
Table Tennis ball	20 box	Php200/box	4,000.00	
Chess Mats	10 sets	Php 600/set	6,000.00	
3 x 3 Basketball	2 pcs	Php2,800/pc	5,600.00	
Volleyball (V330W)	4 pcs	Php 3,800/pc	15,200.00	
Badminton Racket	10 pairs	Php 1,500/pc	10,500.00	
Volleyball Linesman Flag	4 pcs	Php300/pc	1,200.00	
Shot Put (4kg)	1 pc	Php1000/pc	1,000.00	
Basketball game sounder	1 unit	Php 1,500/unit	1,500.00	u 1
Training Bibs (Green, Free size)	12 pcs	Php 150/pc	1,800.00	
Training Bibs (Blue, Free size)	12 pcs	Php 150/pc	1,800.00	
Officiating Officials	16 games	Php 1,800/game	28,800.00	3
Flower bouquet	3 sets	Php 1,500/set	4,500.00	For Mr. and Ms. INTRAMS
Sash	6 pcs	Php 600/pc	3,600.00	For Mr. and Ms. INTRAMS
TOTAL			150,130.00	1

* Note: <Indicate Source of funds for outside funding; indicate if there is contribution/collection from students.>

OTHER SCHOOL RESOURCES NEEDED: N/A

Prepared by:

MYLA A. ARGENTE

Committee Member Date: 31261234

Recommending Approval:

MARBECEL C. FLORIDA/MABELLE V. FURTO

Asst. CID Chief for Student Affairs/CID Chief 7 MAR 2024

2 7 MAR 2024 Certificate of Availability of Fund:

ARNEL AGUILA CA G. CACAO ACCOUNTANT/BUDGET OFFICER

MA. THERESA GULAYAN **FAD Chief**

Approving Authority:

Approving Authority:

Date

PSHS-00-F-DSA-01-Ver02-Rev02-03/05/22

Noted by:

RONNELS. ESCALERA Adviser/Sponsor/Coordinator Date: 3 24 224

RPAD Chief (For OED-initiated activity)

Page 3 of 4

DIR_REX'S. PORTEZA Campus Director (For campus-initiated activity) Date: 4/1/24

Executive Director (For OED-initiated activity) Date: