

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM

**REQUEST FOR QUOTATION FORM &
NOTICE
(GOODS)**

Office/ Campus: PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS
Address/ Contact Details: Sitio Sampaga West, Barangay Sampaga, Batangas City

Quotation No.: 2024-03-061
Date : March 19, 2024

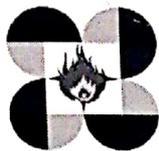
Project: **FOR THE PURCHASE OF MATERIALS FOR THE EMBLEM DESIGN COMPETITION**

The **PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS (PSHS-CALABARZONRC)** intends to apply the sum of **TWENTY THOUSAND PESOS ONLY (Php20,000.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **FOR THE PURCHASE OF MATERIALS FOR THE EMBLEM DESIGN COMPETITION**

TERMS OF REFERENCE:

1. The Philippine Science High School - CALABARZON Region Campus (PSHS-CALABARZONRC) now invites qualified suppliers/dealers/manufactures to submit price quotations for the above-mentioned project with the following deliverables / scopes / specifications:
 - 1.1 Delivery and installation (whenever required) will be at PSHS CALABARZON Region Campus in Sitio Sampaga West, Brgy. Sampaga, Batangas City
2. Procurement will be conducted through one of the Alternative Modes of Procurement under the "Government Procurement Reform Act".
3. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-CALABARZONRC c/o Mr. Edsel E. Espino (043) 724-6199; from 9:00am – 3:00pm without cost and from [https:// www.philgeps.net](https://www.philgeps.net).
4. Upon submission of the RFQ, please attach the following documentary requirements:
 - a. Mayor's Permit
 - b. PhilGEPS Registration Number
 - c. DTI or SEC Registration
 - d. BIR 2303/OCR Number
5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on March 22, 2024, 3:00pm. Suppliers are not required to attend the Opening of Quotations.
6. Send your RFQ with complete documentary requirements to bac@cbzrc.pshs.edu.ph and address it to Kendra L. Inumerable, BAC Secretariat Member.
7. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
8. The PSHS-CALABARZONRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.


ROMEO M. MADRONA, JR.
BAC Chairperson



Republic of the Philippines

DEPARTMENT OF SCIENCE AND TECHNOLOGY

PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS



Certificate No.: SCP000420Q

TERMS OF REFERENCE FOR THE FOR THE PURCHASE OF MATERIALS FOR THE EMBLEM DESIGN COMPETITION

I. BACKGROUND

As a part of the scholars' activity during the Science, Technology, Engineering and Mathematics Week 2024, they will be grouped into twelve (12 camps). They must create their own emblem that symbolizes the essence of the STEM fields. They will use canvas cloths, bamboo slats and acrylic paints to create their camp's emblem artistically.

II. RATIONALE

The STEM WAR: STEM Wit & Artistry Rumble (Emblem Parade) is designed to celebrate the intersection of science, technology, engineering, and mathematics (STEM) with creativity and artistic expression. This event aims to showcase the multifaceted nature of STEM disciplines by inviting participants to craft emblems that symbolize the essence of these fields.

III. SCOPE

The supplier must provide the following materials with the following specifications:

- 12 pcs, 36" x 14" Canvas Cloth
- 24 pcs, 20" Bamboo slats
- 12 pcs, 50" bamboo slats
- 12 pcs, acrylic paint set, 50mL (Red, Blue, Yellow, Black & White)
- 12 pcs, paint brush set (¼" 1", 3")

IV. APPROVED BUDGET FOR THE CONTRACT

The approved budget for the purchase of the materials for the emblems is **Php 20,000.00**.

V. MODE OF PROCUREMENT

The mode of procurement shall be "Negotiated Procurement - Small Value Procurement".

VI. EVALUATION AND SELECTION CRITERIA

A proposal with the lowest quotation and complete documents shall be accepted.

VII. PAYMENT SCHEME

The campus shall pay in full 30-45 calendar days after the delivery of items.

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Certificate No. SCPI2018-0202

Prepared by:

[Signature]
AVRIL LEY ANN V. RECTO
 Special Science Teacher III

Recommending Approval:

[Signature]
MABELLE V. FURTO
 CID Chief

Certified funds available:

[Signature]
DANICA G. CACAO/ ARNEL E. AGUILA
 Budget Officer/Accountant II
 Chief

Recommending Approval:

[Signature] 3/18/24
MA. THERESA P. PAGULAYAN
 Supervising Administrative Officer/FAD

Approved by:

[Signature] 3/18/24
REX S. FORTEZA
 Campus Director