

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM

**REQUEST FOR QUOTATION FORM & NOTICE
(GOODS)**

Office/ Campus:	PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS
Address/ Contact Details:	Sitio Sampaga West, Barangay Sampaga, Batangas City

Quotation No.:	2024-02-033
Date :	February 16, 2024

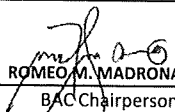
Project:

MEALS FOR THE SPEAKERS IN THE PI WEEK 2024 SEMINAR

The PHILIPPINE SCIENCE HIGH SCHOOL REGION CAMPUS (PSHS-CALABARZONRC) intends to apply the sum of **ONE THOUSAND THREE HUNDRED TWENTY PESOS ONLY (P1,320.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **MEALS FOR THE SPEAKERS IN THE PI WEEK 2024 SEMINAR**.

TERMS OF REFERENCE:

1. The Philippine Science High School - CALABARZON Region Campus (PSHS-CALABARZONRC) now invites qualified suppliers/dealers/manufactures to submit price quotations for the above-mentioned project with the following deliverables / scopes / specifications:
 - 1.1 For the complete details of this project, please see RFQ Form No. 2024-02-033 attached herewith;
 - 1.2 Delivery and installation (whenever required) will be at PSHS CALABARZON Region Campus in Sitio Sampaga West, Brgy. Sampaga, Batangas City
2. Procurement will be conducted through one of the Alternative Modes of Procurement under the "Government Procurement Reform Act".
3. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-CALABARZONRC c/o Mr. Edsel E. Espino (043) 724-6199; on February 20-22 2024 from 9:00am – 3:00pm without cost and from the agency website at <https://cbzrc.pshs.edu.ph/small-value-procurement/>
4. Upon submission of the RFQ, please attach the following documentary requirements:
 - a. Mayor's Permit
 - b. PhilGEPS Registration Number
 - c. DTI or SEC Registration
 - d. BIR 2303/OCR Number
5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on February 22, 2024, 3:00pm. Suppliers are not required to attend the Opening of Quotations.
6. Send your RFQ with complete documentary requirements to bac@cbzrc.pshs.edu.ph and address it to Danica G. Cacao, Member, BAC Secretariat.
7. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
8. The PSHS-CALABARZONRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.


ROMEO M. MADRONA, JR.
BAC Chairperson

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM	REQUEST FOR QUOTATION FORM & NOTICE (GOODS)
Office/ Campus:	PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS
Address/ Contact Details:	Barangay Sampaga West, Batangas City

SIR / MADAM:

Quotation No.:	2024-02-033
Date :	February 16, 2024

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery within _____ calendar days upon receipt of approved Purchase Order (PO).

In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/ Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
PRICES MUST BE Tax (VAT) INCLUSIVE					
1	1	LOT	LUNCH AND PM SNACK SETS FOR THE FOUR (4) SPEAKERS IN THE PI WEEK 2024 SEMINAR OF PSHS CALABARZON REGION CAMPUS ON MARCH 13, 2024 WITH THE FOLLOWING INCLUSIONS: - 4 SETS LUNCH MEAL (1 RICE, 2 NON-SEAFOOD VIANDS, DESSERT/FRUITS, DRINKS) - 4 SETS PM SNACK (ANY REFRESHMENTS, DRINKS)		
TOTAL					

Delivery Term :	MARCH 13, 2024
Delivery Time :	-
Payment Term :	WITHIN 15-30 CALENDAR DAYS AFTER THE COMPLETE DELIVERY OF PROCURED GOOD/S AND/OR SERVICE/S

Very truly yours,

EDSEL E. ESPINO
PURCHASER

Telephone: 043-779-8320 local 803

PRICES IN THE ABOVE OFFER ARE CERTIFIED TRUE AND CORRECT:

Authorized Company Representative : _____
(Signature Over Printed Name)

<p>IMPORTANT 1. Prices must be typewritten in ink clearly. 2. If offering a substitute/equivalent, specify the brand and make.</p>	<p>Company Name : _____ Address : _____ Telephone nos. : _____ T.I.N. : _____</p>
---	---

PURCHASE REQUEST

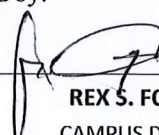
Entity Name: **PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS**

Fund Cluster: **1101101**

Office/Section : CID	PR No.: <u>2024-02-033</u>	Date: <u>February 16, 2024</u>
	Responsibility Center Code : <u>19-016-09-00014-02</u>	January 29, 2024

Stock / Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	1	Lunch (rice, two (2) viands (non-seafoods), fruits/dessert, drinks)	4	₱220.00	₱880.00
	1	PM SNACKS (any kind of refreshments, drinks)	4	₱110.00	₱440.00
TOTAL					₱1,320.00

Purpose: To provide food and refreshments for the speakers of Pi-says during Pi Week 2024 on March 13, 2024.

Requested by: Signature : _____ Printed Name SIENA CATHERINE A. MARANAN Designation : SST III	Approved by:  REX S. FORTEZA CAMPUS DIRECTOR
--	---



Republic of the Philippines

DEPARTMENT OF SCIENCE AND TECHNOLOGY

PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS



Certificate No.: SCP000420Q

TERMS OF REFERENCE FOR THE FOOD MEALS FOR THE SPEAKERS IN THE PI WEEK 2024 SEMINAR

I. BACKGROUND OF THE PROJECT

Pi-says seminar will be a series of talks by invited speakers from the academe and industry. The speakers will talk about their expertise to show students interesting applications of Mathematics. This will be held in the afternoon of March 13, 2024, 1PM TO 5PM.

II. RATIONALE

Part of the goals of the Philippine Science High School CALABARZON Region Campus is for the students to advance in STEM education. This seminar particularly promotes the importance of mathematics and its role in the community and in the world. PSHS students must also be inclined to do research studies and pursue careers related to Mathematics. Pi-says will be a way to ignite the interest of students in mathematics as speakers are expected to showcase the diverse applications of mathematics in different areas of study. This seminar aims to unleash the beauty of mathematics as it is used in the academe and in the industry.

III. SCOPE OF WORK AND JOB SPECIFICATIONS

The supplier must provide the meals for four (4) speakers with the following specifications:

Requirements for meals shall include the following:

MARCH 13, 2024

For the four (4) speakers of the seminar:

- **LUNCH: rice, two (2) viands (non-seafoods), fruits/dessert, drinks**
- **PM SNACKS (any kind of refreshments, drinks)**

IV. APPROVED BUDGET FOR THE CONTRACT

The approved budget for the contract is PhP 1,320.00 which shall include the above-mentioned scope.

V. MODE of PROCUREMENT

The mode of procurement shall be "Small Value Procurement" in accordance with the updated 2016 Revised IRR of RA 9184.

VI. EVALUATION AND SELECTION OF CRITERIA

Proposal with the lowest bid and complete documents shall be accepted.

Page 1 of 2



Republic of the Philippines

DEPARTMENT OF SCIENCE AND TECHNOLOGY

PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS



Certificate No.: SCP000420Q

VII. PAYMENT SCHEDULE

The campus shall not provide advance payment nor pay a reservation fee. Full payment shall be made 15-30 calendar days once services have been fully rendered.

Prepared by:

Siema Maranan
SIENA CATHERINE A. MARANAN
Pi Week 2024: PiSAYS Organizer

Recommending Approval:

Mabelle V. Furto
MABELLE V. FURTO
CID Chief

Certified Funds Available:

Arnel E. Agula
ARNEL E. AGUILA
Accountant II

Danica Seacod

Recommending Approval:

Ma. Theresa P. Ragulayan
MA. THERESA P. RAGULAYAN
FAD Chief

Approved:

Rex S. Forteza
REX S. FORTEZA
Campus Director