PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM

REQUEST FOR QUOTATION FORM & NOTICE (GOODS)

Office/ Campus:	PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS
Address/ Contact Details:	Sitio Sampaga West, Barangay Sampaga, Batangas City

 Quotation No.:
 2024-02-032

 Date :
 February 16, 2024

Project:

FOR THE PURCHASE OF TARPAULINS FOR PI WEEK EXHIBIT 2024

The PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS (PSHS-CALABARZONRC) intends to apply the sum of ONE THOUSAND TWO HUNDRED PESOS ONLY (Php1,200.00) being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: FOR THE PURCHASE OF TARPAULINS FOR PI WEEK EXHIBIT 2024.

TERMS OF REFERENCE:

- 1. The Philippine Science High School CALABARZON Region Campus (PSHS-CALABARZONRC) now invites qualified suppliers/dealers/manufactures to submit price quotations for the above-mentioned project with the following deliverables / scopes / specifications:
 - 1.1 Delivery and installation (whenever required) will be at PSHS CALABARZON Region Campus in Sitio Sampaga West, Brgy. Sampaga, Batangas City
- 2. Procurement will be conducted through one of the Alternative Modes of Procurement under the "Government Procurement Reform Act".
- 3. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-CALABARZONRC c/o Mr. Edsel E. Espino (043) 724-6199; from 9:00am 3:00pm without cost and from https://www.philgeps.net.
- 4. Upon submission of the RFQ, please attach the following documentary requirements:
- a. Mayor's Permit
- b. PhilGEPS Registration Number
- c. DTI or SEC Registration
- d. BIR 2303/OCR Number
- 5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on February 23, 2024, 3:00pm. Suppliers are not required to attend the Opening of Quotations.
- 6. Send your RFQ with complete documentary requirements to bac@cbzrc.pshs.edu.ph and address it to Kendra L. Inumerable, BAC Secretariat Member.
- 7. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
- 8. The PSHS-CALABARZONRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.

ROMEO M. MADRONA, JR.

BAC Chairperson

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Office/ Campus:		
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Address/ Contact Details:	Barangay Sampaga West Batangas City	

SIR / MADAM:					Quotation No.: Date :		2024-02-032 February 16, 2024		
De In Contrac	elivery wit case of fa ctor shall	thin Tilure to mak be liable for	gida to have your best price calendar days is e the full delivery/completi	ated hereunder. If you are intere es. upon receipt of approved Purchas on within the time specified as of, y of one-tenth (1/10) of one perce elivered/completed portion(s) of t	ested and in a positi se Order (PO). fered/required, the	on to			
tem#	QTY	UNIT	to reade by the de	ITEM/DESCRIPTION	the approved P.O./C	UNIT COST	TOTAL COST		
			PRICES MUS	ST BE Tax (VAT) INCLUSIVE					
1	2	PIECES	TARPAULIN (1FT X 2 FT						
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eliver	y Term	: BEF	FORE MARCH 13, 2024			•			
eliver	y Time	: -	LIN 15.30 CAI ENDAD DA	YS AFTER THE COMPLETE DE	LIVERY OF PROCI	JRED GOOD/S AT	ND/OR SERVICE/S		
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مامہ	hone:	PURCI 043-	1ASER 779-8320 local 803	Representative:		Signature Over F	Printed Name)		
	hone:	V+0-		Company Name :					
MPOR <i>Prices</i>		typewritte	n in ink clearly.						
			uivalent, specify	Telephone nos. :					

T.I.N.

PSHS-00-F-PRU-06-Ver02-Rev2-11/04/2022

the brand and make.

2. If offering a substitute/equivalent, specify

PURCHASE REQUEST

Office/Section	n ·	PR No.:			
onice seem	n: CID	PR No.:		Fund Cluster:	<u>1101101</u>
Stock /		Responsibility Cont. $2024 - 02 - 022$			
Property No	Unit	77 370 07 - 000/0	- 02	January	ny 14,2024 29,2024 71/
2	Pcs	Item Description Tarpaulin (1x2)	Quantity	Unit Cost	Total Cost
			2	P600.00	P1,200.00
-					
			-		-
			-		
			+		
			-		
		TOTAL			P1,200.00
Purpose:	To be displayed	d in the Exhibit during Pi Week 2024 on March 11 - 14, 2024.			F1,200.00
	Requested by:		Approve	ed by:	
Signature :		AMICA	FF		
Printed Name		ANGELICA M. ORTEGA		REX §. FOR	RTEZA
Designation:		SSTI		CAMPUS DIF	





Certificate No.: SCP000420Q

TERMS OF REFERENCE FOR THE PURCHASE OF TARPAULINS FOR PI WEEK **EXHIBIT 2024**

I. BACKGROUND OF THE PROJECT

Two (2) MATH 6 posters made by students from Batch 2022 shall be presented at the exhibit during the Pi Week 2024 celebration of PSHS-CALABARZONRC. To ensure the quality of printing the angular to a local quality of printing, the organizers (Math Unit) are planning to outsource the printing to a local printing press. The school printers are also incapable of printing on the required tarpaulin

II. RATIONALE

The Pi Week Exhibit is one of the key events for the Pi Week Celebration 2024 of PSHS CALABARZONRC, as organized by the Mathematics Unit. The projects to be displayed include two posters from some of the students of MATH 6 of A.Y. 2021 – 2022. The posters should be printed on a tarpaulin to ensure durability and presentability.

III. SCOPE

Each poster shall have the following specifications:

Material: tarpaulin

Dimension: 1 ft by 2 ft (Please see attached layout for reference)

IV. APPROVED BUDGET FOR THE CONTRACT

The approved budget for the contract is Php 1,200.00, which shall include the above-mentioned scope.

V. MODE of PROCUREMENT

Small value procurement in accordance with 2016 Revised IRR of RA 9184

VI. EVALUATION AND SELECTION OF CRITERIA

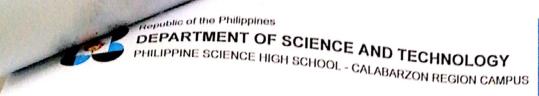
A proposal with the lowest quotation with complete documents shall be accepted.

Page 1 of 2

Trunkline.: (043) 779-8320 Tel/Fax. No.: (043) 724-6199



Mahaita







Certificate No.: SCP000420Q

VII. PAYMENT SCHEDULE

The campus shall pay in full 15-30 calendar days after the product has been delivered.

Prepared by:

Noted by:

Mathematics Unit Head

Recommending Approval:

MABELLE V. FURTO CID Chief

Certified Funds Available:

ccountant II

NELE. AGUILA / DANICA CACTO

Recommending Approval:

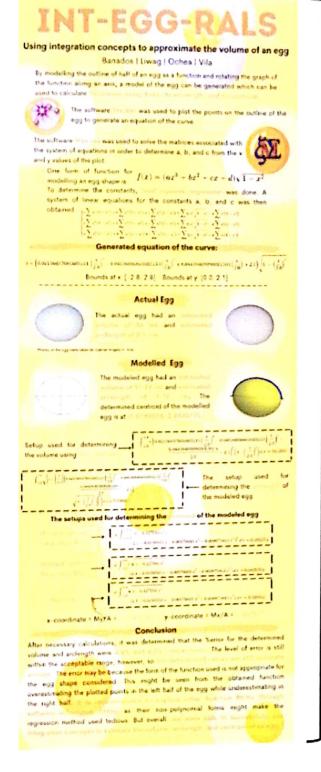
P. PAGULAYAN 2/1/14

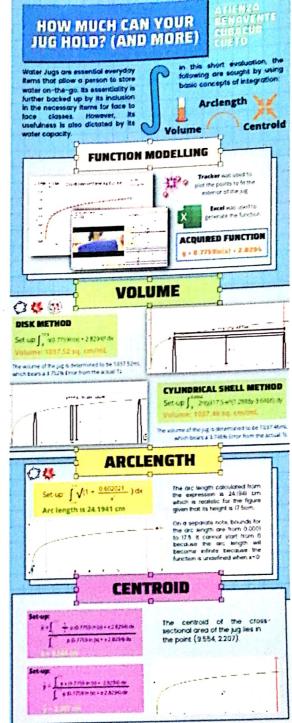
Approved:

Director III

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