

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM

**REQUEST FOR QUOTATION FORM &
NOTICE
(GOODS)**

Office/ Campus:	PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS
Address/ Contact Details:	Sitio Sampaga West, Barangay Sampaga, Batangas City

Quotation No.:	2024-01-003
Date :	January 3, 2024

Project:

FOR THE SPORTS UNIFORM OF PARTICIPANTS FOR CITY MEET 2024

The **PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS (PSHS-CALABARZONRC)** intends to apply the sum of **EIGHTY-SIX THOUSAND FIVE HUNDRED PESOS ONLY (Php86,500.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **FOR THE SPORTS UNIFORM OF PARTICIPANTS FOR CITY MEET 2024.**

TERMS OF REFERENCE:

1. The Philippine Science High School - CALABARZON Region Campus (PSHS-CALABARZONRC) now invites qualified suppliers/dealers/manufactures to submit price quotations for the above-mentioned project with the following deliverables / scopes / specifications:
 - 1.1 For the complete details of this project, please "ORDER" RFQ Form No. 2024-01-003 on the "ASSOCIATED COMPONENTS" link found on this posting;
 - 1.2 Delivery and (whenever required) will be at PSHS CALABARZON Region Campus in Sitio Sampaga West, Brgy. Sampaga, Batangas City
2. Procurement will be conducted through one of the Alternative Modes of Procurement under the "Government Procurement Reform Act".
3. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-CALABARZONRC c/o Mr. Edsel E. Espino (043) 724-6199; on January 5 - January 9, 2024 from 9:00am – 3:00pm without cost and from [https:// www.philgeps.net](https://www.philgeps.net).
4. Upon submission of the RFQ, please attach the following documentary requirements:
 - a. Mayor's Permit
 - b. PhilGEPs Registration Number
 - c. DTI or SEC Registration
 - d. Notarized Revised Omnibus Sworn Statement (An unnotarized Omnibus Sworn Statement may be submitted provided you will submit the notarized one after the award of contract.)
 - e. BIR 2303/OCR Number
5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on January 9, 2024, 12:00pm. Suppliers are not required to attend the Opening of Quotations.
6. Send your RFQ with complete documentary requirements to bac@cbzrc.pshs.edu.ph and address it to Kendra L. Inumerable, BAC Secretariat.
7. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
8. The PSHS-CALABARZONRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.



MARY ANGEL L. GAVINA

BAC Chairperson



TERMS OF REFERENCE

FOR THE SPORTS UNIFORM OF PARTICIPANTS FOR CITY MEET 2024

I. Background

In consonance with Republic Act 10588, Section 2 declares that "It is the Policy of the State to promote physical education and encourages sports program, league competitions and amateur sports, including training for international competitions, to foster self-discipline, teamwork, and excellence for the development of the healthy and alert citizenry."

II. Rationale

Sports play a very important role in the holistic growth and development of students. Hence, advocating wellness education and change. With this, the City Division of Batangas will host a division sports competition entitled, Batangas City Sports Athletic Meet 2024. This is a division sports competition that gives sports programs and opportunities for primary and secondary school students. This event will include several sports competitions such as chess, table tennis, basketball, volleyball, swimming, and badminton.

III. Scope

The supplier must provide the following on or before January 18, 2024:

Items	Quantity	Source of Funds		Total	Remarks
		PSHS	Other sources*		
Jogging Pants (Neoprene Fabric) and Collared Tshirt (Full Sublimation)	19	✓		1500 x 19 = P28,500.00	
Hoodie Jacket (Neoprene fabric) (Full Sublimation)	35	✓		1000 x 35 = P35,000.00	
Cap with logo	35	✓		200 x 35 = P7,000.00	
Shorts and Sando for basketball (Full Sublimation)	16	✓		1000 x 16 = P16,000.00	
TOTAL				Php 86,500.00	

Note: The supplier must provide a free team banner and must get the actual body measurements of the participants or provide a size chart for reference. Please see and refer to the attached designs of the jerseys.



IV. Approved Budget for the Contract

The approved budget for the contract (ABC) is one eighty-six thousand five hundred pesos only (Php 86,500.00) which shall include the above-mentioned scope.

V. Mode of Procurement

The Mode of procurement shall be "Small Value Procurement" as per 2016 Revised Implementing Rules and Regulations of RA 9184.

VI. Evaluation and Selection Criteria

Proposal with the lowest bid and with complete documents including but not limited to the following documents shall be deemed as the Lowest Calculated and Responsive Bid:

- Business Permit
- PhilGeps Registration Certificate
- Income/Business Tax Return
- Omnibus Sworn Statement
- BIR 2303

VII. Payment Scheme

The campus shall not provide advance payment nor pay a reservation fee. Full payment shall be made 30-45 calendar days once services have been fully rendered.



Republic of the Philippines

DEPARTMENT OF SCIENCE AND TECHNOLOGY


PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS




Certificate No.: SCP

Re: PROCUREMENT OF SPORTS UNIFORM FOR BATANGAS CITY SPORTS AND ATHLETIC MEET 2024

Prepared by:



Ronnel S. Escalera
Head, PEHM Unit

Noted:


Mabelle V. Furto
Chief, Curriculum and Instructions Division

Certified Funds Available:

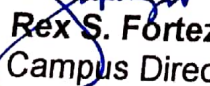

Danica G. Cacao
Budget Officer


Amel E. Aguila
Accountant

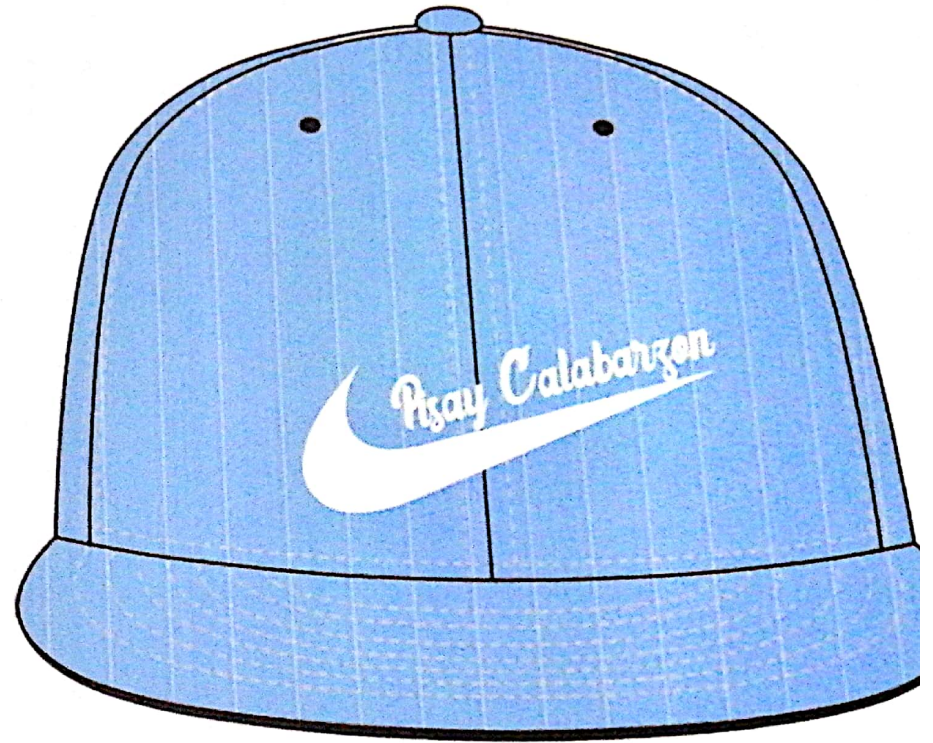
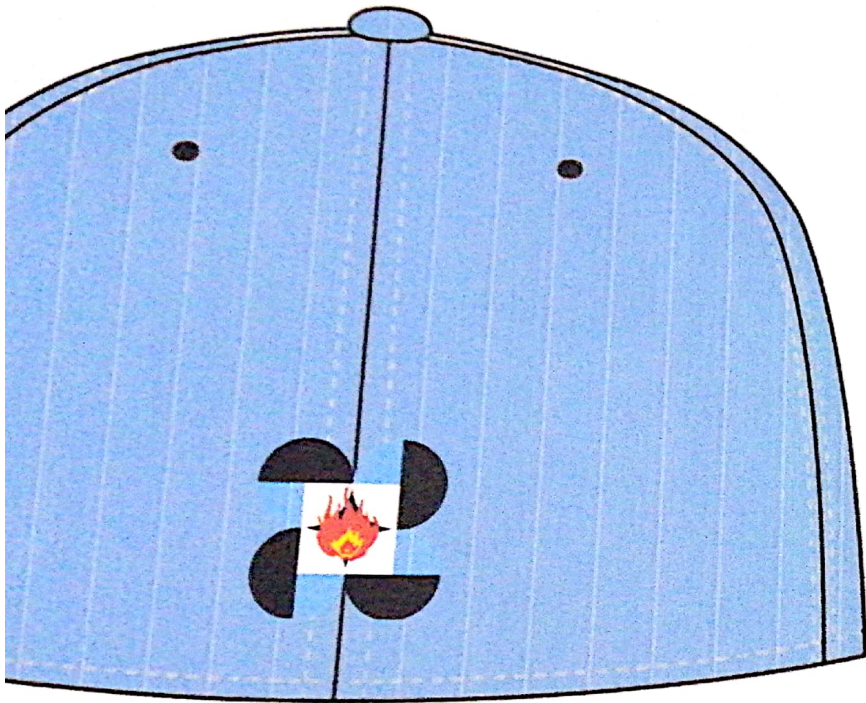
Recommending Approval:


Ma. Theresa P. Pagulayan
Supervising Administrative Officer

Approved:


Rex S. Forteza
Campus Director







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