PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM

REQUEST FOR QUOTATION FORM & NOTICE

(GOODS)

Office/ Campus: Address/ Contact Details: S

PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS Sitio Sampaga West, Barangay Sampaga, Batangas City

> Quotation No.: Date :

2023-09-143 (2)

September 1, 2023

Project:

FOR THE PROCUREMENT OF MATERIALS AND SERVICES FOR THE PSHSS NATIONAL COMPETITIVE EXAMINATION (NCE) (TARPAULIN)

The **PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS (PSHS-CALABARZONRC)** intends to apply the sum of **TWELVE THOUSAND PESOS ONLY (Php12,000.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **FOR THE PROCUREMENT OF MATERIALS AND SERVICES FOR THE PSHSS NATIONAL COMPETITIVE EXAMINATION (NCE) (TARPAULIN)**.

TERMS OF REFERENCE:

1. The Philippine Science High School - CALABARZON Region Campus (PSHS-CALABARZONRC) now invites qualified suppliers/dealers/manufactures to submit
price quotations for the above-mentioned project with the following deliverables / scopes / specifications:
1.1 Delivery and installation (whenever required) will be at PSHS CALABARZON Region
Campus in Sitio Sampaga West, Brgy. Sampaga, Batangas City
2. Procurement will be conducted through one of the Alternative Modes of Procurement under the "Government Procurement Reform Act".
3. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-CALABARZONRC c/o Mr.
Edsel E. Espino (043) 724-6199; from 9:00am – 3:00pm without cost and from https:// www.philgeps.net.
4. Upon submission of the RFQ, please attach the following documentary requirements:
a. Mayor's Permit
b. PhilGEPS Registration Number
c. DTI or SEC Registration
d. BIR 2303/OCR Number
5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on September 7, 2023, 3:00pm. Suppliers are not required to attend the
Opening of Quotations.
6. Send your RFQ with complete documentary requirements to bac@cbzrc.pshs.edu.ph and address it to Kendra L. Inumerable, BAC Secretariat Member.
7. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and
its Revised IRR.
8. The PSHS-CALABARZONRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior
to contract award, without thereby incurring any liability to the affected supplier or suppliers.



BAC Chairperson

PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS

DOCUMENT TRACKING FORM

DIVISION

FAD v SSD

REFERENCE NO.: DATE: 08 30 2023

REG - 2023-056

		OCD			
1	FROM/TO	PARTICULARS	ACTION/S TAKEN	SIGNATURE	DATE (mm/dd/yy)
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e return to the Records Management Unit (RMU) for proper monitoring and filing.



CIENCE HIGH SCHOOL SYSTEM

Quotation No. Date

PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS

Barangay Sampaga West, Batangas City

SIR / MADAM

2023 09 143 (2) September 1, 2023

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

calendiar days upon receipt of approved Purchase Order (PO). Delivery within 5

In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplie -

Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract

Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

	item #	QTY	UNIT		ITEM/DESCRIPTION	U	IT COST	TOTAL COST
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Address

T.I.N.

Telephone nos. :

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1. Prices must be typewritten in ink clearly.

2. If offering a substitute/equivalent, specify

the brand and make.

IMPORTANT

PSH5-00-F-PRU-06-Ver02-Rev2-11/04/2022



PURCHASE REQUEST

	REG	PR No.:		Fund Clusters	1101101
	R UNIT/SSD	Responsibility Center Code: 12.01.3 - 09 - 143		Statement and and and an an an and a statement of the state of the	and the second
		Responsibility Center Code : 19-016-09-00014-02	r03 0	September	1,2023
operty No.	Unit	Item Description RADIO ADVERTISEMENT	Quantity	Unit Cost	Total Cost
		-airing of recorded	3	P25,000.00	P75,000.00
		-airing of recorded commercial for at least 240 spots (8 spots/day) that will see (Construction of the constr	P25,000.00	
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and the second second		-live radio interview session for at least 10 minutes	and a second secon	n and a finge providence with an an an and a finge providence of an and a statistical of the	na na serie da companya de la compa
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Pisay CALABARZON NCE Campaign 2023

Requested by:

MS. MARY MEDIATRIX B. ARROYO

REGISTRAR

Approved by:

MR. REX S. FORTEZA CAMPUS DIRECTOR



RTMENT OF SCIENCE AND TECHNOLOGY

UPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS



TERMS OF REFERENCE FOR THE PROCUREMENT OF MATERIALS AND SERVICES FOR THE PSHSS NATIONAL COMPETITIVE EXAMINATION (NCE)

Background

After three years since the onset of the pandemic, the National Competitive Examination (NCE) returns to test aspiring Grade 7 scholars for SY 2024-2025 in the Philippine Science High Schools nationwide.

The Department of Science and Technology-Philippine Science High School System (DOST-PSHSS) announced the comeback of the NCE on November 18, 2023, to assess the scientific ability, quantitative ability, abstract reasoning, and verbal aptitude of aspiring Pisay scholars.

To promote the NCE, the campaign committee suggests utilizing radio programs and other social media platforms. Also, a caravan will be conducted to inform the local government units in the CALABARZON region of the PSHS NCE and to reach the students from the public schools who have limited internet connections to be able to submit the applications.

II. Rationale

As a basic means of instituting its programs, the Student Services Division, led by the NCE campaign committee and in collaboration with employees and students, aims to encourage Grade 6 elementary students in the CALABARZON Region to apply for the Pisay NCE through the use of mass media (radio/TV advertisement and posting of materials on the agency website and social media), coordination with the LGUs, DepEd Regional Office and Division Offices, and Elementary Schools, DOST 4A, and PSTC in the region.

Conducting a campaign for the NCE serves several important purposes, all aimed at effectively promoting the NCE and attracting qualified Grade 6 students. It helps spread accurate and comprehensive information about the entrance examination, including eligibility criteria, requirements, important dates, and application procedures. This ensures that prospective students and their parents have a clear understanding of what to expect.

III. Scope of Work and Job Specifications

The merchant must be able to provide the following services with the corresponding specifications:

Activity	How	Materials/Resources	Amount	Total Amount
Media Campaign	Contract with radio stations covering CALABARZON	Media Advertisement - recorded commercial - eight spots/day - live radio interview - The contract shall be awarded to at least three merchants for better and wider information dissemination who can provide the required specifications and with the lowest price offer.	PhP 25,000.00 for 1 month covering the provinces of CALABARZON (Sept 13 to Oct 13, 2023)	PhP 75,000.00

Page 1 of 2

Trunkline.: (043) 779-8320 Tel/Fax. No.: (043) 724-6199

RTMENT OF SCIENCE AND TECHNOLOGY



LIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS

1	dination Caravan:	general companyer, waa alaya (taaya da ka saya colatika taawa ka ya saya ka saya ka sa sa ka sa sa ka sa sa ka	
Campaign Mayo	-School Vehicle/Commute Municipal (Gasoline, Toll Fees, ors, DepEd Per Diem) DOST	PhP 212,600.00	PhP 224,600.00
office PSTC	s, and Tarpaulin (refer to attached layout) S -Size: 2ftx3ft -Qty: 100pcs	PhP 12,000.00	

IV. Approved Budget for Contract

The approved budget for the services and materials is PhP 299,600.00.

V. Mode of Procurement

The mode of procurement shall be Negotiated Procurement-Small Value Procurement as per 2016 Revised Implementing Rules and Regulations of RA 9184.

VI. Payment Scheme

The supplier shall be paid 15-30 days after delivery/completion of service.

Prepared by:

Mary Mediatrix B. Arroyo Registrar I

Certificate of Availability of Fund:

Danica^G. Cacao / Arnel E. Aguita Budget Officer Accountant Recommending Approval

Jorge M Job SSD Chief

Recommending Approval:

gulayan Ma.

Approved:

ex S. Forteza Campu)s Director

Page 2 of 2

Postal Address: Sitio Sampaga West, Brgy. Sampaga, Batangas City Website: www.cbzrc.pshs.edu.ph Trunkline.: (043) 779-8320 Tel/Fax. No.: (043) 724-6199



DEPARTMENT OF SCIENCE AND TECHNOLOGY DEPARTMENT OF SCIENCE AND TECHNOLOGY PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM OFFICE OF THE EXECUTIVE DIRECTOR

ADVICE OF SUB-ALLOTMENT July 18, 2023

=== 2022	Current Annropriation	
Program: FY 2023	Current Appropriation	Fund Code:
		General Fund 101
Project : STEIVIPI	omotion Program –	ASA No.:
,	Competitive Examination	07-2023-0049
	duct of the 2023 PSHSS National	
Competitive	ixamination (CARAVAN)	
TO: The Dire	ector	
	CALABARZON Region Campus	
Batanga		
The following allot	tment out of appropriations under R.	A. 11936 released by the
Department of Bud	get and Management have been made a	vailable for expenditures. It
is the primary respo	unsibility of the Chief/Head of the operat	ing unit concerned to keep
aug and iturac within	the limit of the amount allotted. It is une	ferstood that the another i
-leavelable a cond for	the shave mentioned project subject to	The usual accounting
I see all the second and second	manulations The Director concerned SI	
disbursements not i	made in accordance with the usual audit	ALLOTMENT
	ALLOTMENT CLASS	
P/P/A	Description	Total 142,600.00
Operations:	Travelling Expenses – Local	5,000.00
operations	Postage and Courier Service	14,000.00
STEM Promotions	Fuel, Oil and Lubricants Expenses	And the second
Program –	Telephone Expenses - Mobile	3,000.00
110Bruin	Advertising Expenses	135,000.00
National		
Competitive		
Examination	Totals	P 299,600.00
L'Automation	TOTAIS	
Amount in Words:		
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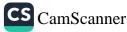
Prepared by: Sh.Thead MARILOU T. MORATA Budget Officer Approved by:

LILIA T. HABACON **Executive Director**

Bate 4 Agham Road, Diliman, Quezon City

(02) 8939-7747/8939-7749/8939-7726
Occasion edu po
Philippine Science High School System





PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM NCE BUDGETARY REQUIREMENTS FORM

Requirements: FUND TRANSFER FOR: PSHS CALABARZON REGION CAMPUS CONDUCT OF THE 2023 PSHSS-NCE Date of Examination: <u>November 2023</u>

FORM A. FOR NCE CARAVAN/CAMPAIGN

/	Item Description			1		(PhP 3,500 + PhP3,300) x 3 days = PhP20,400 Breakdown:	iasolirie - Php 3,500 er diem - PhP 3,300 (Php 1,100(pax for 3 pax - based on EO No. 77 s.2019) PSH5 AO No. 002s 2019)	Php3,3	iasoline - Php 3,500 fer diem - PhP 3,300 (Php 1,100(pax for 3 pax - based on EO Mo. 77 s,2019, PSHS AO No. 002s,2015)	PhP 20,000 + PhP55,000 = 75,000 (for 5 ddys) Breakdown:	- Phn 20 nm
	Budget Clace	N/A		N/A		Travel/Per Diem Breakdown:	Gasoline Per diem (Pho 1.10 PSH5 AD	Travel/Per Diem Breakdown:	Gasoline Per diem (Php 1,10 PSH5 AD	Travel/Per Diem PhP 20,000 + Breakdown:	Transportation - Php 20,000
	Specific Activity	Attendance to the Capacity Building on Strategies Related N/A to PSHS Promotions and Conduct of the 2023 NCE	Processing of RACE Applications	Preparation for NCE Caravan Communication with DepEd and DOST offices, LGUs	Processing of RACE Applications	RACE Caravan to different municipalities * Mobile Caravan in CALABARZON (via campus vehicle)	Processing of RACE Applications	RACE Caravan to different municipalities • Mobile Caravan in CALABARZON (via campus vehicle)		*Caravan (commute)	
Month				VIN				August			

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Sentembor	DAGE 6.			
	MACE Caravari to different municipalities • Mobile Caravan in CALABARZON (via campus vehicle)	Iravel/Per Diem	+ Php3,	
	Processing of RACE Applications		Gazottice - Php 3,500 Per diem PhP 3,300 (Php 1,100/parter 3 part - based on tO Ho. 77 s,2619, PStIS AO Ho. (602; 2019)	
October	RACE Caravan to different municipalities *Mobile Caravan in CALABARZON (via campus vehicle)	Travel/Per Diem	(PhP 3,500 + PhP3,300) x 3 days = PhP20,400 Breakdown: 	
	Processing of RACE Applications		0/pax for No. 0025.	156,606.00

			TOTAL
FOR OTHER EXPENSES Item	Purpose of Expense	Amount	
Communications		5,000.00	5,000.00
1. Telephone 2. Mailing / Courier	Transmittal of NCE documents, letters, forms Php 100 x 30 (estimated count) Ear voice calls and text messaging	3,000.00 PhP133,000.00	3,000.00
3. Cellphone Load Supplies and Materials Rental	Advertisements Tarpaulin Radio Announcement/Advertisement Promotional Shirt Office Supplies for campaign materials Office Supplies for campaign materials (Copy Paper, Expandable Envelopes, etc.)	Php 100 x 80 pcs = Php 8,000 Php 20,000 x 3 radio stations x 2 months = Php 120,000 Php 500 x 10 pax = Php 5,000 Php 500 x 10 pax = Php 5,000	143,000.00 299,600.00
TOTALS Prepared by: MARY MEDIATRIXB. ARROVO Registrar	Reviewed by: j Danica G. CACAO Budget Officer	ARNIERE AGUILA	Noted by: MR.JORGE M. JOB OIC/Campus Director

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Who are eligible to apply?

Applicant must be a grade 6 elementary pupil from a duly recognized school by the Department of Education and meet the following conditions:

- with a final grade of 85% or better in Science and Math or in the upper 10% of their
- a Filipino citizen with no pending or approved application as immigrant to any foreign country

🧭 UNIFORM AND LIVING ALLOWANCES FOR LOW

INCOME GROUPS

- with at least a satisfactory rating or its equivalent in his/her Character Rating in his/her report
- have not previously applied for Philippine Science High School preferably in good health and fit to undergo a rigorous academic program
- Scholarship Privileges

 - ✓ FREE TUITION
 - ✓ FREE LOAN OF BOOKS
 - MONTHLY STIPEND
 - ODRMITORY ACCOMMODATION

09176548089/09239997636

Admissions at Pisay CALABARZON

For inquires, please contact

(043) 779-8320 loc. 828

nce@cbzrc.pshs.edu.ph

us at:

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Apply online through the PSHS website https://nce.pshs.edu.ph

Get a copy of the forms at any PSHS campus, DOST Office or Provincial Science and Technology Center nearest you or download it from <u>www.pshs.edu.ph</u>



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