

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM**REQUEST FOR QUOTATION FORM &
NOTICE
(GOODS)**

Office/ Campus:	PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS
Address/ Contact Details:	Sitio Sampaga West, Barangay Sampaga, Batangas City

Quotation No.:	2023-10-163
Date :	OCTOBER 4, 2023

Project:

PURCHASE OF SASH FOR THE HUMANITIES WEEK 2023

The PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS (PSHS-CALABARZONRC) intends to apply the sum of **NINE THOUSAND SIX HUNDRED PESOS ONLY (Php9, 600.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: PURCHASE OF SASH FOR THE HUMANITIES WEEK 2023

TERMS OF REFERENCE:

1. The Philippine Science High School - CALABARZON Region Campus (PSHS-CALABARZONRC) now invites qualified suppliers/dealers/manufactures to submit price quotations for the above-mentioned project with the following deliverables / scopes / specifications:
 - 1.1 Delivery and installation (whenever required) will be at PSHS CALABARZON Region Campus in Sitio Sampaga West, Brgy. Sampaga, Batangas City
2. Procurement will be conducted through one of the Alternative Modes of Procurement under the "Government Procurement Reform Act".
3. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-CALABARZONRC c/o Mr. Edsel E. Espino (043) 724-6199; on October 4-7, 2023 from 9:00am – 3:00pm without cost and from [https:// www.philgeps.net](https://www.philgeps.net).
4. Upon submission of the RFQ, please attach the following documentary requirements:
 - a. Mayor's Permit
 - b. PhilGEPS Registration Number
 - c. DTI/SEC Registration
 - d. BIR 2303 or OCR Number
5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on October 7, 2023, 8:00am. Suppliers are not required to attend the Opening of Quotations.
6. Send your RFQ with complete documentary requirements to bac@cbzrc.pshs.edu.ph and address it to John Vincent K. Forteza, BAC Secretariat Chairperson.
7. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
8. The PSHS-CALABARZONRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.


MARY ANGEL L. GAVINA
BAC Chairperson



Republic of the Philippines

DEPARTMENT OF SCIENCE AND TECHNOLOGY

PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS



Certificate No.: SCP000420Q



Sample only

Base Cloth Color: Royal Blue

Text: White

Piping: Gold

List of Awards:

1. Mr. Photogenic
2. Ms. Photogenic
3. Mr. People's Choice
4. Ms. People's Choice
5. Best in Theme Wear (male)
6. Best in Theme Wear (female)
7. Best in School Uniform (male)
8. Best in School Uniform (female)
9. Best in Formal Wear (male)
10. Best in Formal Wear (female)
11. Mr. Pisay-CALABARZON 2nd Runner-Up
12. Ms. Pisay-CALABARZON 2nd Runner-Up
13. Mr. Pisay-CALABARZON 1st Runner-Up
14. Ms. Pisay-CALABARZON 1st Runner-up
15. Mr. Pisay-CALABARZON
16. Ms. Pisay-CALABARZON



TERMS OF REFERENCE FOR THE PURCHASE OF SASH FOR THE HUMANITIES WEEK 2023

I. BACKGROUND

The first ever Mr. and Ms. Pisay CALABARZON will be held on November 9, 2023, as part of the Humanities Week Celebration of the PSHS-CALABARZON Region Campus. In this event, 12 candidates (male and female) from each batch will battle for the crown of Mr. and Ms. Pisay CALABARZON.

II. RATIONALE

Humanities Week Celebration is an annual event that provides an opportunity to highlight the importance and relevance of the humanities in contemporary society. It aims to celebrate, promote, and advocate for the humanities while fostering intellectual curiosity, cultural appreciation, and community engagement. It also serves as a platform for interdisciplinary exploration and collaboration, and inspires creativity, artistic expression, and innovation, fostering a deeper understanding of the interconnectedness of knowledge.

III. SCOPE

The supplier must provide **16 pcs.** of sash with the following specifications:

- Material: Satin
- Color: royal blue (base cloth), white (text), gold (piping)
- Size:
 - Width: 4 inches; Length: 72 inches/2yards
- Expected delivery date: **not later than October 27, 2023**

IV. APPROVED BUDGET FOR THE CONTRACT

The approved budget for the purchase of the sash is **Php 9,600.00.**

V. MODE OF PROCUREMENT

Small Value Procurement in accordance with 2016 Revised IRR of RA 9184



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VI. EVALUATION AND SELECTION CRITERIA

A proposal with the lowest quotation and with complete documents including but not limited to the following documents shall be deemed as the Lowest Calculated and Responsive Bid:

- Business Permit
- PhilGeps Registration Certificate
- Income/Business Tax Return
- Omnibus Sworn Statement
-

VII. PAYMENT SCHEME

The campus shall pay in full 30-45 calendar days after the product has been delivered.

Prepared by:


Quennie Marice D. Maglasang
Special Science Teacher

Noted:


Mabelle V. Furto
CID Chief

Certified Funds Available:



Danica G. Cacao
Budget Officer


Arnel E. Aguila
Accountant

Recommending Approval:


Ma. Theresa P. Pagulayan
FAD Chief

Approved:


Rex S. Forteza
Campus Director

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Postal Address: Sitio Sampaga West, Brgy. Sampaga, Batangas City
Website: www.cbzrc.pshs.edu.ph

Trunkline.: (043) 779-8320
Tel/Fax. No.: (043) 724-6199



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