



# PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM

# REQUEST FOR QUOTATION FORM & NOTICE (GOODS)

Office/ Campus:	PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS
Address/ Contact Details:	Sitio Sampaga West, Barangay Sampaga, Batangas City

Quotation No.: 2023-10-155  
Date : October 4, 2023

Project:

**PROCUREMENT OF pH METER TO REPLACE DEFECTIVE UNIT IN SCIENCE LABORATORY OF PSHS-CALABARZON REGION CAMPUS - ADVANCE SCIENCE AND TECHNOLOGY BUILDING**

The **PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS (PSHS-CALABARZONRC)** intends to apply the sum of **FORTY THREE THOUSAND EIGHT HUNDRED PESOS ONLY (Php 43,800.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **PROCUREMENT OF pH METER TO REPLACE DEFECTIVE UNIT IN SCIENCE LABORATORY OF PSHS-CALABARZON REGION CAMPUS - ADVANCE SCIENCE AND TECHNOLOGY BUILDING**

### TERMS OF REFERENCE:

1. The Philippine Science High School - CALABARZON Region Campus (PSHS-CALABARZONRC) now invites qualified suppliers/dealers/manufactures to submit price quotations for the above-mentioned project with the following deliverables / scopes / specifications:
  - 1.1 For the complete details of this project, please "ORDER" RFQ Form No. 2023-10-155 on the "ASSOCIATED COMPONENTS" link found on this posting;
  - 1.2 Delivery and installation (whenever required) will be at PSHS CALABARZON Region Campus in Sitio Sampaga West, Brgy. Sampaga, Batangas City
2. Procurement will be conducted through one of the Alternative Modes of Procurement under the "Government Procurement Reform Act".
3. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-CALABARZONRC c/o Mr. Edsel E. Espino (043) 724-6199; on October 5-9, 2023 from 9:00am – 3:00pm without cost and from [https:// www.philgeps.net](https://www.philgeps.net).
4. Upon submission of the RFQ, please attach the following documentary requirements:
  - a. Mayor's Permit
  - b. PhilGEPS Registration Number
  - c. DTI or SEC Registration
  - d. BIR 2303/OCR Number
5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on October 9, 2023, 3:00pm. Suppliers are not required to attend the Opening of Quotations.
6. Send your RFQ with complete documentary requirements to [bac@cbzrc.pshs.edu.ph](mailto:bac@cbzrc.pshs.edu.ph) and address it to Ronnel S. Escalera, Member, BAC Secretariat.
7. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
8. The PSHS-CALABARZONRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.

  
MARY ANGEL L. GAVINA  
BAC Chairperson

Office/ Campus:	PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS
Address/ Contact Details:	Barangay Sampaga West, Batangas City

Quotation No.:	2023-10-155
Date :	October 3, 2023

SIR / MADAM:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery within 45 calendar days upon receipt of approved Purchase Order (PO).

In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
			<u>PRICES MUST BE Tax (VAT) INCLUSIVE</u> <u>SUPPLY, DELIVERY AND TESTING</u>		
1	3	UNITS	pH METER WITH THE FOLLOWING SPECIFICATIONS: → PORTABLE pH RANGE IS AT LEAST 0 - 14 pH, → AT LEAST ±0.2pH OR BETTER ACCURACY → CAN OPERATE AT 40deg C OR HIGHER → WITH AT LEAST ONE-POINT AUTO-CALIBRATION → WATER-RESISTANT → DURABLE AND SUITABLE FOR HEAVY-DUTY USE → COVERED WITH AT LEAST ONE YEAR SERVICE WARRANTY  REMINDER: ORDERED ITEMS MUST BE DELIVERED AND TESTED FOR FUNCTIONALITY WITHIN THE DELIVERY PERIOD STATED BELOW.		
			TOTAL		

Delivery Term : WITHIN 30-45 CALENDAR DAYS AFTER THE RECEIPT OF PURCHASE ORDER

Delivery Time : -

Payment Term : WITHIN 15-30 CALENDAR DAYS AFTER THE COMPLETE DELIVERY OF PROCURED GOOD/S AND/OR SERVICE/S

PRICES IN THE ABOVE OFFER ARE  
CERTIFIED TRUE AND CORRECT:

Very truly yours,

EDSEL E. ESPINO  
PURCHASER  
Telephone: 043-779-8320 local 803

Authorized Company Representative : \_\_\_\_\_  
(Signature Over Printed Name)

Company Name : \_\_\_\_\_  
Address : \_\_\_\_\_  
Telephone nos. : \_\_\_\_\_  
T.I.N. : \_\_\_\_\_

**IMPORTANT**

- Prices must be typewritten in ink clearly.
- If offering a substitute/equivalent, specify





**TERMS OF REFERENCE FOR THE PROCUREMENT OF pH METER TO REPLACE DEFECTIVE UNIT IN SCIENCE LABORATORY PSHS-CALABARZON REGION CAMPUS – ADVANCED SCIENCE AND TECHNOLOGY BUILDING**

**I. Background**

The Philippine Science High School CALABARZON Region Campus (PSHS-CBZRC), since its establishment in 2015, has started to fulfill its vision to become a venue of academic excellence that provides facilities and services facilitative to the optimum learning of its scholars.

**II. Rationale**

Upon inspection of the pH probe electrodes (3 pcs) by a technical personnel of Micro-biological laboratory Inc., the pH probe electrode part of pH meter Tryte, TLE - 723 was observed to be defective due to its repeated use in experimental researches thus formation of crystals was observed hence affecting its pH readings. With this reason, the school needs to purchase a new set of pH to use by the scholars and teachers conducting a laboratory experiment. It is critical in teaching lessons included in the curriculum of Chemistry, Biology and Research Subjects without a pH meter unit, wherein no results will be gathered during their laboratory experiments. Moreover, a new pH meter unit is economically practical to purchase since the market price of a pH probe of the previous pH unit is very expensive which is almost the same as the new unit.

**III. Scope of Work and Job Specifications**

The supplier must be able to provide supply, delivery and labor service to the following:

ITEM #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
			<b><u>PRICE MUST BE Tax (VAT) INCLUSIVE</u></b>		
1	3	units	pH Meter unit  Specifications: Portable, pH Range is at least 0–14 pH, at least ±0.2 pH or better accuracy, can operate 40 deg. C or better, with auto calibration at least 1-point calibration, water resistant, durable & heavy duty. At least 1-year warranty service.	14, 600.000	43,800.000
<b>TOTAL</b>					<b>43,800.00</b>



**IV. Estimated Cost**

The total cost estimate for the proposed procurement is **Forty-Three Thousand Eight Hundred Pesos Php 43, 800.00**

**V. Mode of Procurement**

The mode of procurement shall be "Small Value Procurement" pursuant to 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

**VI. Payment Scheme**

No advance payment shall be made. Payment shall be made **30 to 45** working days after completion of the supply, delivery and labor service of the item.

**VI. Delivery Term**

The item must be delivered and tested for its functionality on or before **30 to 45** days after issuance of purchase order.

Prepared by:

*[Signature]*  
**Mr. EDUARDO V. ISABELA, JR.**  
Science Research Specialist I  
27 SEP 2023

*[Signature]*  
**Ms. EDERLINDA E. LUMANGLAS**  
Science Research Assistant I  
27 SEP 2023

Recommending Approval by:

*[Signature]*  
**Ms. MABELLE V. FURTO**  
CID Chief

Recommending Approval by:

*[Signature]*  
**Ms. MA. THERESA P. PAGULAYAN**  
FAD Chief

Certified Funds Available by:

*[Signature]*  
**Ms. DANICA G. CACAO**  
Budget Officer  
28 SEP 2023

*[Signature]*  
**Mr. ARNEL E. AGUILA**  
Accountant II  
28 SEP 2023

Approved by:

*[Signature]*  
**Mr. REX S. FORTEZA**  
Campus Director