



INDICATIVE ANNUAL PROCUREMENT PLAN FOR FY 2024

Code (PAP)	Procurement Program/Project	Object Code	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
310100100001000	TRAVELLING EXPENSES - LOCAL	5020101000	PSHS CALABARZON REGION CAMPUS	Direct Retail Purchase of POL and Airline Tickets (Sec. 53.14)	N/A	N/A	N/A	N/A	Regular Agency Fund (010000000)	₱1,250,000.00	₱1,250,000.00	₱0.00	COST OF ANY FORM OF TRANSPORTATION TO BE USED BY MEMBERS OF THE ORGANIZATION DURING OFFICIAL TRAVELS (AIR, LAND OR SEA TRAVEL WITHIN THE PHILIPPINES)
310100100001000	TRAVELLING EXPENSES - FOREIGN	5020102000	PSHS CALABARZON REGION CAMPUS	Direct Retail Purchase of POL and Airline Tickets (Sec. 53.14)	N/A	N/A	N/A	N/A	Regular Agency Fund (010000000)	₱500,000.00	₱500,000.00	₱0.00	COST OF ANY FORM OF TRANSPORTATION TO BE USED BY MEMBERS OF THE ORGANIZATION DURING OFFICIAL TRAVELS (AIR, LAND OR SEA TRAVEL OUTSIDE THE PHILIPPINES)
310100100001000	TRAINING EXPENSES	5020201001	PSHS CALABARZON REGION CAMPUS	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as the needs arise	as the needs arise	as the needs arise	as the needs arise	Regular Agency Fund (010000000)	₱900,000.00	₱900,000.00	₱0.00	EXPENSES TO BE INCURRED IN THE PROCUREMENT OF THE GOODS AND SERVICES THAT ARE NEEDED RELATIVE TO ATTENDING AND/OR CONDUCTING SEMINARS, TRAININGS, WORKSHOPS, CONVENTIONS, FORA, ETC.
310100100001000	SCHOLARSHIP GRANTS AND EXPENSES	5020202000	CID, SSD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as the needs arise	as the needs arise	as the needs arise	as the needs arise	Regular Agency Fund (010000000)	₱20,483,000.00	₱20,483,000.00	₱0.00	EXPENSES TO BE INCURRED IN THE PROVISION OF RELEVANT SECONDARY EDUCATION THAT EMPHASIZES ON STEM AND AN EQUALLY BEFITTING ARRAY OF SERVICES TO ITS SCHOLARS
310100100001000	SUPPLIES AND MATERIALS EXPENSES - ICT OFFICE SUPPLIES AVAILABLE AT DBM PS	5020301001	PSHS CALABARZON REGION CAMPUS	Negotiated Procurement - Agency to Agency (Sec. 53.5)	N/A	N/A	N/A	N/A	Regular Agency Fund (010000000)	₱113,465.00	₱113,465.00	₱0.00	COSTS OF VARIOUS PRINTERS CONSUMABLES (INKS, TONERS, IMAGING UNITS) AND COMPUTER PERIPHERALS OR INPUT/OUTPUT DEVICES THAT NEEDS REPLACING WHICH ARE AVAILABLE AT THE DBM-PS
310100100001000	SUPPLIES AND MATERIALS EXPENSES - ICT OFFICE SUPPLIES NOT AVAILABLE AT DBM PS	5020301001	PSHS CALABARZON REGION CAMPUS	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	as the needs arise	as the needs arise	as the needs arise	as the needs arise	Regular Agency Fund (010000000)	₱1,434,965.00	₱1,434,965.00	₱0.00	COSTS OF VARIOUS PRINTERS CONSUMABLES (INKS, TONERS, IMAGING UNITS) AND COMPUTER PERIPHERALS OR INPUT/OUTPUT DEVICES THAT NEEDS REPLACING WHICH ARE NOT AVAILABLE AT THE DBM-PS
310100100001000	SUPPLIES AND MATERIALS EXPENSES - OFFICE SUPPLIES AVAILABLE AT DBM PS	5020301002	PSHS CALABARZON REGION CAMPUS	Negotiated Procurement - Agency to Agency (Sec. 53.5)	N/A	N/A	N/A	N/A	Regular Agency Fund (010000000)	₱1,059,930.00	₱1,059,930.00	₱0.00	COST OF PURCHASING FROM DBM-PS VARIOUS REGULAR OFFICE SUPPLIES AND CONSUMABLES THAT ARE NEEDED IN THE AGENCY'S DAY-TO-DAY OPERATION
310100100001000	SUPPLIES AND MATERIALS EXPENSES - OFFICE SUPPLIES NOT AVAILABLE AT DBM PS	5020301002	PSHS CALABARZON REGION CAMPUS	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	as the needs arise	as the needs arise	as the needs arise	as the needs arise	Regular Agency Fund (010000000)	₱591,850.00	₱591,850.00	₱0.00	COST OF PURCHASING VARIOUS REGULAR OFFICE SUPPLIES AND CONSUMABLES THAT ARE NEEDED IN THE AGENCY'S DAY-TO-DAY OPERATION USING ANY APPLICABLE ALTERNATIVE METHOD OF PROCUREMENT
310100100001000	SUPPLIES AND MATERIALS EXPENSES - ACCOUNTABLE FORMS	5020302000	FAD	Negotiated Procurement - Agency to Agency (Sec. 53.5)	N/A	N/A	N/A	N/A	Regular Agency Fund (010000000)	₱20,000.00	₱20,000.00	₱0.00	EXPENSES FOR THE PURCHASE OF ACCOUNTABLE FORMS NEEDED BY THE AGENCY (EXAMPLE: OFFICIAL RECEIPT WITH R.P. SEAL AND DIFFERENT JOURNALS AND LEDGERS USED BY THE ACCOUNTING UNIT)
310100100001000	SUPPLIES AND MATERIALS EXPENSES - MEDICAL DENTAL AND LABORATORY SUPPLIES AVAILABLE AT DBM PS	5020308000	SSD	Negotiated Procurement - Agency to Agency (Sec. 53.5)	N/A	N/A	N/A	N/A	Regular Agency Fund (010000000)	₱29,790.00	₱29,790.00	₱0.00	AMOUNT OF ALL THE MEDICAL, DENTAL AND LAB SUPPLIES AVAILABLE AT DBM-PS REQUESTED THRU OR BY THE AGENCY'S HSU TO BE USED IN THE TREATMENT OR MANAGEMENT OF A PATIENT/CLIENT'S HEALTH CONDITION AND RELATED HEALTH CONCERNS
310100100001000	SUPPLIES AND MATERIALS EXPENSES - MEDICAL, DENTAL AND LABORATORY SUPPLIES NOT AVAILABLE AT DBM PS	5020308000	SSD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as the needs arise	as the needs arise	as the needs arise	as the needs arise	Regular Agency Fund (010000000)	₱220,210.00	₱220,210.00	₱0.00	AMOUNT OF ALL THE MEDICAL, DENTAL AND LAB SUPPLIES NOT AVAILABLE AT DBM-PS REQUESTED THRU OR BY THE AGENCY'S HSU TO BE USED IN THE TREATMENT OR MANAGEMENT OF A PATIENT/CLIENT'S HEALTH CONDITION AND OTHER HEALTH CONCERNS
310100100001000	SUPPLIES AND MATERIALS EXPENSES - FUEL OIL AND LUBRICANTS	5020309000	PSHS CALABARZON REGION CAMPUS	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as the needs arise	as the needs arise	as the needs arise	as the needs arise	Regular Agency Fund (010000000)	₱500,000.00	₱500,000.00	₱0.00	EXPENSES INCURRED ON THE PURCHASE OF PETROLEUM PRODUCTS TO BE USED IN THE AGENCY'S SERVICE VEHICLES AND GENERATOR SET
310100100001000	SUPPLIES AND MATERIALS EXPENSES - OTHER SUPPLIES AND MATERIALS	5020399000	PSHS CALABARZON REGION CAMPUS	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as the needs arise	as the needs arise	as the needs arise	as the needs arise	Regular Agency Fund (010000000)	₱29,790.00	₱29,790.00	₱0.00	EXPENSES FOR THE PURCHASE OF OTHER INVENTORY ITEMS / SUPPLIES THAT ARE NOT REGULARLY CONSUMED
310100100001000	UTILITY EXPENSES - WATER	5020401000	PSHS CALABARZON REGION CAMPUS	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as the needs arise	as the needs arise	as the needs arise	as the needs arise	Regular Agency Fund (010000000)	₱160,000.00	₱160,000.00	₱0.00	EXPENSES FOR THE PURCHASE OF PURIFIED DRINKING WATER
310100100001000	UTILITY EXPENSES - ELECTRICITY	5020402000	PSHS CALABARZON REGION CAMPUS	Direct Contracting (Sec. 50)	as the needs arise	as the needs arise	as the needs arise	as the needs arise	Regular Agency Fund (010000000)	₱4,200,000.00	₱4,200,000.00	₱0.00	PAYMENT FOR THE ELECTRICITY BILL SENT BY THE SERVICE PROVIDER
310100100001000	COMMUNICATION EXPENSES - POSTAGE AND COURIER SERVICES	5020501000	PSHS CALABARZON REGION CAMPUS	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as the needs arise	as the needs arise	as the needs arise	as the needs arise	Regular Agency Fund (010000000)	₱50,000.00	₱50,000.00	₱0.00	PAYMENT FOR THE COURIER / FORWARDING SERVICES WHO WILL DELIVER/TRANSMIT
310100100001000	COMMUNICATION EXPENSES - TELEPHONE MOBILE	5020502001	PSHS CALABARZON REGION CAMPUS	Renewal of Contract per Appendix 21 (WETI)	N/A	N/A	N/A	N/A	Regular Agency Fund (010000000)	₱160,000.00	₱160,000.00	₱0.00	ALLOCATION WHICH MAY BE USED TO PAY FOR PREPAID BILLS OF OR FOR THE PURCHASE OF PREPAID LOAD CARDS FOR SELECT EMPLOYEES WHO ARE ENTITLED TO A COMMUNICATION ALLOWANCE
310100100001000	COMMUNICATION EXPENSES - TELEPHONE LANDLINE	5020502002	PSHS CALABARZON REGION CAMPUS	Renewal of Contract per Appendix 21 (WETI)	N/A	N/A	N/A	N/A	Regular Agency Fund (010000000)	₱60,000.00	₱60,000.00	₱0.00	PAYMENT FOR THE AGENCY'S LANDLINE SUBSCRIPTION AND ALL OTHER SERVICES RELATED TO IT (SIP TRUNK, NATIONAL DIRECT DIAL, ETC.)
310100100001000	COMMUNICATION EXPENSES - INTERNET SUBSCRIPTION	5020503000	PSHS CALABARZON REGION CAMPUS	Renewal of Contract per Appendix 21 (WETI)	N/A	N/A	N/A	N/A	Regular Agency Fund (010000000)	₱960,000.00	₱960,000.00	₱0.00	PAYMENT FOR THE AGENCY'S SUBSCRIPTION TO INTERNET PROVISION SERVICES
310100100001000	PROFESSIONAL EXPENSES - LEGAL SERVICES	5021101000	PSHS CALABARZON REGION CAMPUS	Selection Based on Consultants Qualification	as the needs arise	as the needs arise	as the needs arise	as the needs arise	Regular Agency Fund (010000000)	₱30,000.00	₱30,000.00	₱0.00	FEES THAT MAY APPLY FOR SECURING ANY FORM OF LEGAL SERVICE FROM A PRIVATE-PRACTICING INDIVIDUAL SUCH AS A LAWYER OR A NOTARY PUBLIC
310100100001000	PROFESSIONAL EXPENSES - CONSULTING SERVICES	5021103000	PSHS CALABARZON REGION CAMPUS	Selection Based on Consultants Qualification	as the needs arise	as the needs arise	as the needs arise	as the needs arise	Regular Agency Fund (010000000)	₱30,000.00	₱30,000.00	₱0.00	FEES THAT MAY APPLY TO CONSULTANTS FOR RENDERING HIGHLY SPECIALIZED OR TECHNICAL SERVICES FOR THE AGENCY
310100100001000	PROFESSIONAL EXPENSES - OTHER PROFESSIONAL SERVICES	5021199000	PSHS CALABARZON REGION CAMPUS	Selection Based on Consultants Qualification	as the needs arise	as the needs arise	as the needs arise	as the needs arise	Regular Agency Fund (010000000)	₱120,000.00	₱120,000.00	₱0.00	FEES FOR THE SERVICES RENDERED BY OTHER PROFESSIONALS FOR THE AGENCY
310100100001000	GENERAL SERVICES - SECURITY SERVICES	5021203000	PSHS CALABARZON REGION CAMPUS	Public Bidding	26-Oct-2023	15-Nov-2023	27-Nov-2023	29-Nov-2023	Regular Agency Fund (010000000)	₱3,800,000.00	₱3,800,000.00	₱0.00	COST OF THE SECURITY SERVICES TO BE CONTRACTED BY THE AGENCY

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310100100001000	GENERAL SERVICES - OTHER GENERAL SERVICES	5021299000	PSHS CALABARZON REGION CAMPUS	Selection Based on Consultants Qualification	as the needs arise	as the needs arise	as the needs arise	as the needs arise	Regular Agency Fund (01000000)	₱10,100,000.00	₱10,100,000.00	₱0.00	COST OF SERVICES RENDERED BY INORGANIC AGENCY PERSONNELS UNDER CONTRACT OF SERVICE OR JOB ORDER
310100100001000	REPAIRS AND MAINTENANCE - SCHOOL BUILDINGS	5021304002	CID	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as the needs arise	as the needs arise	as the needs arise	as the needs arise	Regular Agency Fund (01000000)	₱150,000.00	₱150,000.00	₱0.00	COST OF MAINTENANCE AND REPAIR OF VARIOUS SCHOOL BUILDINGS IN THE CAMPUS
310100100001000	REPAIRS AND MAINTENANCE - HOSTELS AND DORMITORIES	5021304006	SSD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as the needs arise	as the needs arise	as the needs arise	as the needs arise	Regular Agency Fund (01000000)	₱150,000.00	₱150,000.00	₱0.00	COST OF MAINTENANCE AND REPAIR OF THE TWO RESIDENCE HALLS INSIDE THE CAMPUS
310100100001000	REPAIRS AND MAINTENANCE - OTHER STRUCTURES	5021304099	PSHS CALABARZON REGION CAMPUS	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as the needs arise	as the needs arise	as the needs arise	as the needs arise	Regular Agency Fund (01000000)	₱50,000.00	₱50,000.00	₱0.00	COST OF MAINTENANCE AND REPAIR OF OTHER VARIOUS STRUCTURES OWNED BY THE CAMPUS
310100100001000	REPAIRS AND MAINTENANCE - OFFICE EQUIPMENT	5021305002	PSHS CALABARZON REGION CAMPUS	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as the needs arise	as the needs arise	as the needs arise	as the needs arise	Regular Agency Fund (01000000)	₱100,000.00	₱100,000.00	₱0.00	COST OF MAINTENANCE AND REPAIR OF VARIOUS OFFICE EQUIPMENT OWNED BY THE AGENCY
310100100001000	REPAIRS AND MAINTENANCE - ICT EQUIPMENT	5021305003	PSHS CALABARZON REGION CAMPUS	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as the needs arise	as the needs arise	as the needs arise	as the needs arise	Regular Agency Fund (01000000)	₱50,000.00	₱50,000.00	₱0.00	COST OF MAINTENANCE AND REPAIR OF VARIOUS ICT EQUIPMENT OWNED BY THE AGENCY
310100100001000	REPAIRS AND MAINTENANCE - TECHNICAL AND SCIENTIFIC EQUIPMENT	5021305014	CID	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as the needs arise	as the needs arise	as the needs arise	as the needs arise	Regular Agency Fund (01000000)	₱300,000.00	₱300,000.00	₱0.00	COST OF MAINTENANCE AND REPAIR OF VARIOUS TECHNICAL AND SCIENTIFIC EQUIPMENT OWNED BY THE AGENCY
310100100001000	REPAIRS AND MAINTENANCE - OTHER EQUIPMENT	5021305099	PSHS CALABARZON REGION CAMPUS	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as the needs arise	as the needs arise	as the needs arise	as the needs arise	Regular Agency Fund (01000000)	₱20,000.00	₱20,000.00	₱0.00	COST OF MAINTENANCE AND REPAIR OF ALL OTHER EQUIPMENT OWNED BY THE AGENCY
310100100001000	REPAIRS AND MAINTENANCE - TRANSPORTATION EQUIPMENT	5021306001	PSHS CALABARZON REGION CAMPUS	Direct Contracting (Sec. 50)	as the needs arise	as the needs arise	as the needs arise	as the needs arise	Regular Agency Fund (01000000)	₱150,000.00	₱150,000.00	₱0.00	COST OF MAINTENANCE AND REPAIR OF VARIOUS SERVICE VEHICLES OWNED BY THE AGENCY
310100100001000	TAXES INSURANCE PREMIUMS AND OTHER EXPENSES - TAXES DUTIES AND LICENSES	5021501001	PSHS CALABARZON REGION CAMPUS	Negotiated Procurement - Agency to Agency (Sec. 53.5)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	₱20,000.00	₱20,000.00	₱0.00	EXPENSES MADE BY THE AGENCY TO SETTLE ITS TAXES, DUTIES AND LICENSES
310100100001000	TAXES INSURANCE PREMIUMS AND OTHER EXPENSES - FIDELITY BOND PREMIUMS	5021502000	PSHS CALABARZON REGION CAMPUS	Negotiated Procurement - Agency to Agency (Sec. 53.5)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	₱180,000.00	₱180,000.00	₱0.00	COST OF FIDELITY BOND PREMIUMS FOR THE AGENCY'S PUBLIC ACCOUNTABLE OFFICERS
310100100001000	TAXES INSURANCE PREMIUMS AND OTHER EXPENSES - INSURANCE EXPENSES	5021503000	PSHS CALABARZON REGION CAMPUS	Negotiated Procurement - Agency to Agency (Sec. 53.5)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	₱3,550,000.00	₱3,550,000.00	₱0.00	EXPENSES TO BE INCURRED IN INSURING ALL THE INSURABLE PROPERTIES OF THE AGENCY
310100100001000	OTHER MAINTENANCE AND OPERATING EXPENSES - ADVERTISING EXPENSES	5029901000	PSHS CALABARZON REGION CAMPUS	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as the needs arise	as the needs arise	as the needs arise	as the needs arise	Regular Agency Fund (01000000)	₱40,000.00	₱40,000.00	₱0.00	EXPENSES TO BE INCURRED BY THE AGENCY IN SECURING THE ADVERTISING SERVICES IT NEEDS
310100100001000	OTHER MAINTENANCE AND OPERATING EXPENSES - PRINTING AND PUBLICATION EXPENSES	5029902000	PSHS CALABARZON REGION CAMPUS	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as the needs arise	as the needs arise	as the needs arise	as the needs arise	Regular Agency Fund (01000000)	₱100,000.00	₱100,000.00	₱0.00	EXPENSES TO BE INCURRED BY THE AGENCY IN SECURING THE PRINTING AND PUBLICATION SERVICES IT NEEDS
310100100001000	OTHER MAINTENANCE AND OPERATING EXPENSES - TRANSPORTATION AND DELIVERY EXPENSES	5029904000	PSHS CALABARZON REGION CAMPUS	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as the needs arise	as the needs arise	as the needs arise	as the needs arise	Regular Agency Fund (01000000)	₱10,000.00	₱10,000.00	₱0.00	EXPENSES TO BE INCURRED BY THE AGENCY IN SECURING THE TRANSPORTATION AND DELIVERY SERVICES IT NEEDS
310100100001000	OTHER MAINTENANCE AND OPERATING EXPENSES - MOTOR VEHICLE RENTAL	5029905001	PSHS CALABARZON REGION CAMPUS	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as the needs arise	as the needs arise	as the needs arise	as the needs arise	Regular Agency Fund (01000000)	₱160,000.00	₱160,000.00	₱0.00	EXPENSES TO BE INCURRED BY THE AGENCY IN PAYING FOR THE VEHICLE RENTALS THEY MADE
310100100001000	OTHER MAINTENANCE AND OPERATING EXPENSES - OTHER MAINTENANCE AND OPERATING EXPENSES	5029999099	PSHS CALABARZON REGION CAMPUS	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as the needs arise	as the needs arise	as the needs arise	as the needs arise	Regular Agency Fund (01000000)	₱30,000.00	₱30,000.00	₱0.00	EXPENSES TO BE INCURRED BY THE AGENCY FOR ALL OTHER MAINTENANCE AND OPERATING NEEDS THAT WILL ARISE
310100100001000	MACHINERY AND EQUIPMENT OUTLAY - OFFICE EQUIPMENT	5060405002	PSHS CALABARZON REGION CAMPUS	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as the needs arise	as the needs arise	as the needs arise	as the needs arise	Regular Agency Fund (01000000)	₱120,000.00	₱0.00	₱120,000.00	EXPENSES TO BE INCURRED IN THE PROCUREMENT OF VARIOUS OFFICE EQUIPMENT FOR THE AGENCY

PREPARED BY:


EDSEL E. ESPINO
Administrative Officer III

CONCURRED BY BAC MEMBERS:


MARY ANGEL L. GAVINA
BAC Chairperson


ROMEO M. MADRONA, JR.
BAC Vice-Chairperson

APPROVED BY:


REX S. FORTeza
Director III

CERTIFIED APPROPRIATE FUNDS AVAILABLE:


DANICA C. CACAO
Budget Officer


ARNEL E. AGUILA
Accountant


ELANNIE M. GARCIA
BAC Member


GLADYS M. FALCUNAYA
BAC Member


ARLENE F. MALINAY
BAC Member


MYLA A. ARGENTE
BAC Member


JOHN-NIEL T. MASONG
BAC Member