DOCUMENT TRACKING FORM

DIVISION

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TO ALL DIVISION RECORDS CUSTODIANS: Once document(s)/record(s) is/are signed, please return to the Records Management Unit (RMU) for proper monitoring and filing.

PRICES MUST BE Tax (VAT) INCLUSIVE SUPPLY AND DELIVERY 2 ROLLS LAMINATING FILM VIDTH: 12inches LENGTH: 100meters THICKNESS: 250microns	PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM (GOODS)						
ADAM: Quotation No: Date Quotation No: June 8, 2023 AND AMA AMA AMA AMA AMA AMA AMA AMA AMA AM	fice/C	ampus:	PHI	LIPPINE SCIENCE HIGH SCHOOL CALABAR	ZON REGION CAMPUS		
MADAM: Quotation No.: Date: 2023-06-101 (1) June 8, 2023 May we request for quotation on moterials enumerated hereunder. If you are interested and in a position to insish the same, we shall be judit to have your best prices. Delivery within 20colendar days upon receipt of approved Purchase Order (PO). In case of failure to make the full delivery/completion within the time specified as offered/required, the Suppl. In case of failure to make the full delivery/completion within the time specified as offered/required, the Suppl. In case of failure to make the full delivery/completion within the time specified as offered/required, the Suppl. In case of failure to make the full delivery/completion within the time specified as offered/required, the Suppl. In case of failure to make the full delivery/completion within the time specified as offered/required, the Suppl. In case of failure to make the full delivery/completion within the time specified as offered/required, the Suppl. In case of failure to make the full delivery/completion within the time specified as offered/required, the Suppl. In case of failure to make the full delivery/completion within the time specified as offered/required, the Suppl. In case of failure to make the full delivery/completion within the time specified as offered/required, the Suppl. In case of failure to make the full delivery/completion within the time specified as offered/required, the Suppl. In case of failured and suppl. In case of failured to the supplementation of failured to the supplementation of failured to the full delivery of the Supplementation to the failured to the supplementation of failured to the full delivery of procured of out to the failured to t	SECTION AND PERSONS	THE RESERVE OF THE PERSON NAMED IN					
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elephone: 043-724-6199 loc 803 (Signature Over Printed Name)	ſele	phone	: 04	3-724-6199 loc 803	(Signa	ature Over Print	ed Name)

Company Name:

Telephone nos. :

Address

T.I.N.

PSHS-00-F-PRU-06-Ver02-Rev2-11/04/2022

the brand and make.

1. Prices must be typewritten in ink clearly.

2. If offering a substitute/equivalent, specify

IMPORTANT

PURCHASE REQUEST

		PR No.:	Fund Cluster:	1101101	
Stock / Unit		2023 - 06 - 101		Date:	
		19- 016- 09	- 00014-03	June 8, 20	25
Property No.	Unit	Item Description	Item Description Quantity		
		LAMINATING FILM	2	2,500.00	5,000.00
		Width: 12 inches		2,500.00	3,000.00
		Thickness: 250 microns 100 meters			
		100 meters			
2	reams	A3 BOND PAPER			
			3	700.00	2,100.00
		Size: 11.69 x 16.54 in.			
		Paper Pack Type: Ream			
		Number of Sheets per ream:500			
		Paper Grammage:80gsm			
3	piece	EDSON LCOOR S			
	piece	EPSON L6000 Series Ink Maintenance Box	4	1,000.00	4,000.00
		Model: C13T04D100			
4	piece	FROM LAFACO AND AND AND AND AND AND AND AND AND AND			
	piece	EPSON L15150 MAINTENANCE BOX	1	2,500.00	2,500.00
		Model: C12C934591			
		4			
	W. CTRA COLLEGE COLLEG				
		1000			13,600.
ose: For PSHS	S-CALABARZON	Region Campus Registrar's Office and Residence	ce Hall use		
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ed Name:		EDIATRIX B. ARROYO EGISTRAR		CAMPUS DIR	

PARTMENT OF SCIENCE AND TECHNOLOGY

PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS





Certificate No.: SCP000420Q

TERMS OF REFERENCE FOR THE PROCUREMENT OF VARIOUS SUPPLIES FOR THE REGISTRAR'S OFFICE AND RESIDENCE HALLS

I. Background

The Philippine Science High School is mandated by the government to provide secondary education emphasizing science and technology to prepare its students for STEM-related careers. The curriculum was designed to equip students with the knowledge, skills, and attitude deemed essential in preparing for a STEM-related career.

The Student Services Division was set up as a service-oriented office for the students, parents, and other clientele whose primary role is to make learning holistic and beneficial to the students to help realize the aforementioned goal of the campus.

II. Rationale

The Registrar and Residence Hall Unit under the Student Services Division (SSD) continues to ensure its part in the holistic growth of our scholars. To properly serve their clientele, the office ought to procure quality materials and supplies.

III. Scope and Specifications

The supplier must be able to provide the following items and their specifications:

1. LAMINATING FILM ROLL

Width: 12 inches

Thickness: 250 microns

100 meters Quantity: 2 rolls

Unit Cost: PhP 2,500.00 Total Cost: PhP 5,000.00



2. A3 BOND PAPER

Size: 11.69 x 16.54 in. Paper Pack Type: Ream

Number of Sheets per ream:500

Paper Grammage:80gsm

Quantity: 3 reams

Unit Cost: Php 700/ream Total Cost: Php 2,100.00



3. EPSON L6000 Series Ink **Maintenance Box**

Model: C13T04D100

Quantity: 4 pcs

Unit Cost: Php 1,000/pc Total Cost: Php 4,000.00



Page 1 of 2

Tel. No.: (043) 724-6199 Fax No.: (043) 724-6199

Postal Address: Sitio Sampaga West, Brgy. Sampaga, Batangas City Website: www.cbzrc.pshs.edu.ph



OF SCIENCE AND TECHNOLOGY PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS





Certificate No.: SCP000420Q

4. EPSON Maintenance Box L15150

Model: C12C934591

Quantity: 1 pc Unit Cost: Php 2,500/pc Total Cost: Php 2,500.00



IV. **Approved Budget for Contract**

The approved budget for the purchase of supplies is Php13,600.00.

٧. Mode of Procurement

The mode of procurement shall be Negotiated Procurement-Small Value Procurement as per 2016 Revised Implementing Rules and Regulations of RA 9184.

VI. Payment Scheme

The PSHS-CALABARZONRC shall not provide advance payment. Full payment shall be made 30-45 calendar days after delivery.

Prepared by:

Mary Mediatrix B. Arroyo

Registrat

Recommending Approval:

Jorge M. Job SSD/Chief

Certified Appropriate Funds Available:

Alternate Budget Officer

Recommending Approval:

Pagulayan Ma. The FAD Chie

Approved

Dr. Jose M. Andaya Camples Director

Page 2 of 2

Postal Address: Sitio Sampaga West, Brgy. Sampaga, Batangas City www.cbzrc.pshs.edu.ph

DVIN 2023

Tel. No.: (043) 724-6199 Fax No.: (043) 724-6199



Unit 3A Comtal Bldg, L1-D1 Victoria Place C. Raymundo Avenue, Cañiogan, Pasig City Metro Manila, Philippines 1606 Trunk Line: (+632)8249-9840

Website: https://www.dciintl.com Email: info@dciintl.com

May 23, 2023

PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS Sitio Sampaga West, Barangay Sampaga, Batangas City

TO:

BEVERLY ANN INDICIO MARASIGAN

Information System Analyst

Dear Ma'am / Sir,

We are pleased to submit for your consideration and approval of our proposal for Request for

	TOTAL AMOUNT					
4	1 cart	X4E75AA HP Black Print Head Limited Stocks	₱700.00	₱700.00		
3	1 cart	MOH50AA HP Tri-color GT Printhead Limited Stocks	₱700.00	₱700.00		
2	1 box	C12C934591 - Maintenance Box L15150 Order Basis – 60 to 90 Calendar days	₱1,900.00	₱1,900.00		
1	1 box	C13T04D100 - EPSON L6000 Series Ink Maintenance Box Crder Basis – 60 to 90 Calendar days	₱550.00	₱550.00		
NO.	QTY	DCI OFFER	UNIT PRICE	TOTAL PRICE		

PRICE VALIDITY:

Sixty (60) Calendar days.

TERMS OF PAYMENT:

Thirty (30) Calendar days.

We certainly look forward to serving you and for the successful completion of this project.

Very Truly Yours,

NOVA ERICA L. FULGENCIO

Account Manager



THE REGISTRAR'S OFFICE (LAMINATING FILM AND BOND PAPER) Quotation Number: 94,500.00 Purchase Request Number:					er:	2023-04-073						
					Number:	2023-04-073						
opliers' Name:						NTN QUALITY COMMERCIAL		RODEZA'S SCHOOL AND OFFICE SUPPLIES AND GEN. MDSE.		FORMOSA COMMERCIAL		
ress:						BATANG	AS CITY	P. BURGOS ST			SILANG ST., BATANGAS CITY	
	Details		-		ARCRE	723-3	747	0437	723 2733	723 3750	723 3750	
io lo	Qty	Unit	Item Specific	cation	ABC PER UNIT COST	Unit Price	Total	Unit Price	Total	Unit Price	Total	
1	2	ROLL	LAMINATING FILM - WIDTH: 12 INCHES - THICKNESS: 250 MICRONS - 100 METERS		1,500.00	1,850.00	3,700.00	-	-	2,500.00	5,000.0	
2	3	REAM	BOND PAPER, A3 - SIZE: 11.69 X 16.54 INCHES - PAPER PACK TYPE: REAM - NUMBER OF SHEETS PER REAN - PAPER GRAMMAGE: 80 GSM	1: 500	500.00	530.00	1,590.00	550 00	1,650.00	520.00	1,560.0	
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			TOTAL		₽4,500.00		5,290.00		1,650.00		6,560.00	
y Term: FOB destination					WITHIN 30 CALENDAR DAYS AFTER THE RECEIPT OF PURCHASE ORDER RECEIPT OF PURCHASE ORDER RECEIPT OF PURCHASE ORDER			DAYS AFTER THE HASE ORDER				





oci Int'i LT. Solutions & Services Corp. May 23, 2023

PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS Sitio Sampaga West, Barangay Sampaga, Batangas City

TO:

BEVERLY ANN INDICIO MARASIGAN Information System Analyst

Dear Ma'am / Sir,

We are pleased to submit for your consideration and approval of our proposal for Request for

NO.	QTY	DCI OFFER	UNIT PRICE	TOTAL PRICE
1	1 box	C13T04D100 - EPSON L6000 Series Ink Maintenance Box Order Basis – 60 to 90 Calendar days	₱550.00	₱550.00
2	1 box	C12C934591 - Maintenance Box L15150 Order Basis — 60 to 90 Calendar days	₱1,900.00	₱1,900.00
3	1 cart	M0H50AA HP Tri-color GT Printhead Limited Stocks	₱700.00	₱700.00
4	1 cart	X4E75AA HP Black Print Head Limited Stocks	₱700.00	₱700.00
	₱3,850.00			

PRICE VALIDITY:

Sixty (60) Calendar days.

TERMS OF PAYMENT:

Thirty (30) Calendar days.

We certainly look forward to serving you and for the successful completion of this project.

Very Truly Yours,

NOVA ERICA L. FULGENCIO

Account Manager

