

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM

**REQUEST FOR QUOTATION FORM &
NOTICE
(GOODS)**

Office/ Campus: PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS
Address/ Contact Details: Sitio Sampaga West, Barangay Sampaga, Batangas City

Quotation No.: 2023-04-064
Date : April 11, 2023

Project:

**PURCHASE OF CORSAGES FOR THE 3rd COMMENCEMENT EXERCISES OF THE PSHS
CALABARZON REGION CAMPUS**

The **PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS (PSHS-CALABARZONRC)** intends to apply the sum of **FIVE THOUSAND SEVEN HUNDRED PESOS ONLY (Php5,700.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **PURCHASE OF CORSAGES FOR THE 3rd COMMENCEMENT EXERCISES OF THE PSHS CALABARZON REGION CAMPUS**

TERMS OF REFERENCE:

1. The Philippine Science High School - CALABARZON Region Campus (PSHS-CALABARZONRC) now invites qualified suppliers/dealers/manufactures to submit price quotations for the above-mentioned project with the following deliverables / scopes / specifications:
 - 1.1 Delivery and installation (whenever required) will be at PSHS CALABARZON Region Campus in Sitio Sampaga West, Brgy. Sampaga, Batangas City
2. Procurement will be conducted through one of the Alternative Modes of Procurement under the "Government Procurement Reform Act".
3. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-CALABARZONRC c/o Mr. Edsel E. Espino (043) 724-6199; from 9:00am – 3:00pm without cost and from [https:// www.philgeps.net](https://www.philgeps.net).
4. Upon submission of the RFQ, please attach the following documentary requirements:
 - a. Mayor's Permit
 - b. PhilGEPS Registration Number
 - c. DTI or SEC Registration
 - d. BIR 2303/OCR Number
5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on April 19, 2023, 3:00pm. Suppliers are not required to attend the Opening of Quotations.
6. Send your RFQ with complete documentary requirements to bac@cbzrc.pshs.edu.ph and address it to Kendra L. Inumerable, BAC Secretariat Member.
7. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
8. The PSHS-CALABARZONRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.



MARY ANGEL L. GAVINA

BAC Chairperson

**TERMS OF REFERENCE
FOR THE PURCHASE OF CORSAGES
FOR THE 3rd COMMENCEMENT EXERCISES OF THE PSHS-CALABARZON
REGION CAMPUS**

I. Background

The Philippine Science High School is mandated by the government to provide secondary education with emphasis on science and technology with the aim of preparing its students for STEM-related careers. The curriculum was designed to equip students with the knowledge, skills, and attitude that are deemed essential in preparing for a STEM-related career. This school year, PSHS CALABARZON Region Campus marks another milestone with Senior High School students graduating on June 3, 2023, through face-to-face graduation ceremony.

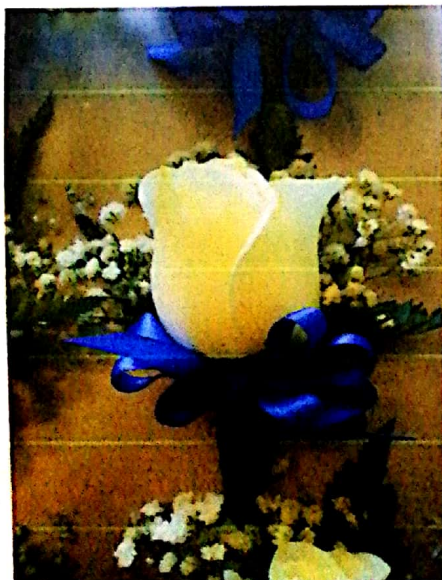
II. Rationale

Graduation is a joyous event of achievement and gratitude. To honor graduates, corsages will be provided to wear during the ceremonies to make the big day a more memorable experience.

Part of the responsibility of the Ushering Committee is to ensure that the graduates will be provided corsages to be worn during the commencement exercises ceremony.

III. Scope and Specifications

The supplier must be able to provide corsages to 95 students on the date of the graduation ceremony on June 2, 2023 at Brgy. Sampaga, Batangas City.



White rose with green leaves and baby's breath, with blue ribbons and with approximate dimension: 5 in. x 2 in.