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REFERENCE NO.: CID-2023-149
 DATE: March 9, 2023

FROM/TO	PARTICULARS	ACTION/S TAKEN	SIGNATURE	DATE (mm/dd/yy)
LRG	TDR/PR/PPMP/LAPP for the food of the panelist for the preliminary oral defense of batch 2024 and final defense part 1 of batch 2023	signed/forwarded to AEA	for Jorians	03/09/23
AEA	- do -	signed & forwarded to DMP	for: Joelaga	3/11/23
MPP	- do -	initials of responsible personnel (permanent) in the PR, yll.	for: [Signature]	3/10/23
OCO	- do -	signed;	for: [Signature]	Mar. 10, 2023
LFR	REA, PR & TDR	waited for the signed SAPP & assigned PR # food to BAC	[Signature]	3/14/2023

TO ALL DIVISION RECORDS CUSTODIANS: Once document(s)/record(s) is/are signed, please return to the Records Management Unit (RMU) for proper monitoring and filing.

Campus: PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS
Address/ Contact Details: Barangay Sampaga West, Batangas City

Quotation No.:
Date :

2023-03-052
March 14, 2023

SIR/MADAM

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery within _____ calendar days upon receipt of approved Purchase Order (PO).

In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/ Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
PRICES MUST BE Tax (VAT) INCLUSIVE SUPPLY & DELIVERY					
MEALS FOR THE PANELISTS OF THE PRELIMINARY ORAL DEFENSE OF BATCH 2024 AND FINAL DEFENSE PART 1 OF BATCH 2023 -MARCH 20, 2023					
1	16	PAX	>BREAKFAST (RICE, EGG, 1 VIAND, FRUITS/DESSERT, COFFEE		
2	38	PAX	>LUNCH (RICE, 1 SERVING OF VEGETABLES, 1 MAIN COURSE (PORK OR CHICKEN), DESSERT & DRINKS		
3	16	PAX	>DINNER (RICE, 1 SERVING OF VEGETABLES, 1 MAIN COURSE (PORK OR CHICKEN), DESSERT & DRINKS		
NOTE: BOTTLED FRUIT JUICE OR CARBONATED DRINKS, AT LEAST 350 ML; BOTTLED OR CANNED IS THE PREFERRED DRINKS FOR ALL THE SET MEALS AND SNACKS					

Delivery Term : MARCH 20, 2023

Delivery Time :

Payment Term : WITHIN 30-45 CALENDAR DAYS AFTER THE COMPLETE DELIVERY OF ITEMS

Very truly yours,


EUSEBIO ESPINO
PURCHASER

Authorized Company
Representative :

PRICES IN THE ABOVE OFFER ARE
CERTIFIED TRUE AND CORRECT:

(Signature Over Printed Name)

Telephone: 043-724-6199

Company Name :
Address :
Telephone nos. :
T.I.N. :

IMPORTANT

- Prices must be typewritten in ink clearly.
- If offering a substitute/equivalent, specify the brand and make.

TERMS OF REFERENCE

FOR THE FOOD OF THE PANELISTS FOR THE PRELIMINARY ORAL DEFENSE OF BATCH 2024 AND FINAL DEFENSE PART 1 OF BATCH 2023

I. Background

The Research 2 students of Philippine Science High School CALABARZON Region Campus will undergo a preliminary oral defense prior to the project implementation phase. This is to ensure that the research students will be able to receive feedback from the foremost experts in the various fields of study and possibly improve or modify their methods in their research proposals. Seven (7) groups of Batch 2023 will also have their final defense during this activity.

II. Rationale

The panel members will be coming from different parts of CALABARZON, mostly Laguna, and Batangas. Each panel will be composed of three members: two external panel members and 1 from the PSHS CALABARZON RC faculty. There will be six parallel sessions according to the fields of study of the student researchers who are tasked to evaluate the research manuscripts and presentations.

III. Scope of Work and Job Specifications

The service provider should be able to provide the meals for **16 external panel members and 22 faculty members** with the following specifications:

Requirements for meals shall include the following:

FOOD:

March 20, 2023

For the 16 external panel members of the six parallel sessions:

- Breakfast (rice, egg, 1 viand, fruits/dessert, coffee)
- Lunch (rice, 2 viands, fruits/dessert, drinks)
- Dinner (rice, 2 viands, fruits/dessert, drinks)

For the 22 faculty members:

- Lunch (rice, 2 viands, fruits/dessert, drinks)

IV. Approved Budget for the Contract

The approved budget for the contract is **Php 15,400.00**.

V. Evaluation and Selection Criteria

A proposal with the lowest calculated bid with complete documents shall be accepted.



VI. Payment Scheme

The PSHS CALABARZONRC will not provide advance payment for the procurement of the foregoing items and materials. Full payment shall be made within 15 to 30 working days upon completion of the required goods/service.

Prepared by:

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