

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM		REQUEST FOR QUOTATION FORM & NOTICE (GOODS)	
Office/ Campus:	PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS		
Address/ Contact Details:	Sitio Sampaga West, Barangay Sampaga, Batangas City		

Quotation No.:	2023-02-035
Date :	February 21, 2023

Project: **PURCHASE OF MEALS FOR ELEVATE CALABARZON 2023**

The **PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS (PSHS-CALABARZONRC)** intends to apply the sum of **SIXTY THOUSAND SEVEN HUNDRED TWENTY PESOS ONLY (Php60,720.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **PURCHASE OF MEALS FOR ELEVATE CALABARZON 2023**.

TERMS OF REFERENCE:

1. The Philippine Science High School - CALABARZON Region Campus (PSHS-CALABARZONRC) now Invites qualified suppliers/dealers/manufactures to submit price quotations for the above-mentioned project with the following deliverables / scopes / specifications:
 - 1.1 For the complete details of this project, please "ORDER" RFQ Form No. 2023-02-035 on the "ASSOCIATED COMPONENTS" link found on this posting;
 - 1.2 Delivery and installation (whenever required) will be at PSHS CALABARZON Region Campus In Sitio Sampaga West, Brgy. Sampaga, Batangas City
2. Procurement will be conducted through one of the Alternative Modes of Procurement under the "Government Procurement Reform Act".
3. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-CALABARZONRC c/o Mr. Edsel E. Espino (043) 724-6199; on February 22-27, 2023 from 9:00am – 3:00pm without cost and from [https:// www.philgeps.net](https://www.philgeps.net).
4. Upon submission of the RFQ, please attach the following documentary requirements:
 - a. Mayor's Permit
 - b. PhilGEPS Registration Number
 - c. DTI or SEC Registration
 - d. Notarized Revised Omnibus Sworn Statement (An unnotarized Omnibus Sworn Statement may be submitted provided you will submit the notarized one after the award of contract.)
 - e. BIR 2303/OCR Number
5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on February 27, 2023, 3:00pm. Suppliers are not required to attend the Opening of Quotations.
6. Send your RFQ with complete documentary requirements to bac@cbzrc.pshs.edu.ph and address it to John Vincent K. Forteza, BAC Secretariat Chairperson.
7. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
8. The PSHS-CALABARZONRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.


 MARY ANGEL L. GAVINA
 BAC Chairperson

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM

REQUEST FOR QUOTATION FORM & NOTICE
(GOODS)

Office/ Campus: PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS
Address/ Contact Details: Barangay Sampaga West, Batangas City

SIR/MADAM

Quotation No.:
Date:

2023-02-035
February 21, 2023

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery within _____ calendar days upon receipt of approved Purchase Order (PO)

In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/ Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
PRICES MUST BE Tax (VAT) INCLUSIVE SUPPLY & DELIVERY					
MEALS FOR THE ELEVATE CALABARZON 2023					
-APRIL 29, 2023					
1	PAX	69	BREAKFAST		
			› Coffee/ Chocolate drink/ Hot drinks		
			› Fried Rice		
			› Egg		
			› One viand		
			› Fruit as dessert		
2	PAX	69	LUNCH		
			› Rice		
			› Two viand		
			› Dessert		
			› Cold Drinks		
-APRIL 30, 2023					
3	PAX	69	BREAKFAST		
			› Coffee/ Chocolate drink/ Hot drinks		
			› Fried Rice		
			› Egg		
			› One viand		
			› Fruit as dessert		
4	PAX	69	LUNCH		
			› Rice		
			› Two viand		
			› Dessert		
			› Cold Drinks		

Delivery Term : APRIL 29-30, 2023

Delivery Time :

Payment Term : WITHIN 30-45 CALENDAR DAYS AFTER THE COMPLETE DELIVERY OF ITEMS

Very truly yours,


EDSEL E. ESPINO
PURCHASER

Authorized Company
Representative :

PRICES IN THE ABOVE OFFER ARE
CERTIFIED TRUE AND CORRECT:

Telephone: 043-724-6199

(Signature Over Printed Name)

IMPORTANT

- Prices must be typewritten in ink clearly.
- If offering a substitute/equivalent, specify the brand and make.

Company Name :
Address :
Telephone nos. :
T.I.N. :

PURCHASE REQUEST

Entity Name: **PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS** Fund Cluster: **1101101**

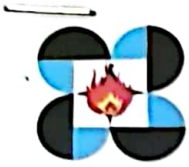
Office/Section : CID		PR No.: 2023 - 02 - 035	Date: February 21, 2023 February 7, 2023		
Stock / Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	pax	<ul style="list-style-type: none"> • Breakfast (April 29, 2023) o Coffee/Chocolate drink/hot drinks o Fried rice o Egg o One Viand o Fruits as dessert 	69	₱220.00	₱15,180.00
2	pax	<ul style="list-style-type: none"> • Lunch (April 29, 2023) o Rice o Two viands o Dessert o Cold drinks 	69	₱220.00	₱15,180.00
3	pax	<ul style="list-style-type: none"> • Breakfast (April 30, 2023) o Coffee/Chocolate drink/hot drinks o Fried rice o Egg o One Viand o Fruits as dessert 	69	₱220.00	₱15,180.00
4	pax	<ul style="list-style-type: none"> • Lunch (April 30, 2023) o Rice o Two viands o Dessert o Cold drinks 	69	₱220.00	₱15,180.00
					₱60,720.00

Purpose: For the ELEVATE CALABARZON 2023

Requested by:
 Signature : _____
 Printed Name **ARLENE E. MALHAY**
 Designation : **SPECIAL SCIENCE TEACHER**

Approved by:

JOSE M. ANDAYA, D.T.
CAMPUS DIRECTOR



TERMS OF REFERENCE FOR THE FOR THE PURCHASE OF MEALS FOR ELEVATE CALABARZON 2023

I. BACKGROUND

ELEVATE CALABARZON 2023 is an annual outreach activity of the Philippine Science High School CALABARZON Region Campus established in 2017 to upgrade teachers' awareness of the current issues and trends in their areas of specialization by using new and innovative approaches to enhancing content and pedagogy. Our target participants for this event are high school teachers coming from the Department of Education in the CALABARZON Region in order to keep ties with them in improving the quality of education in the region.

II. RATIONALE

During the event, the Curriculum and Instruction Division (CID) is in full force in order to make the event possible. There are expected 600 teachers (maximum) from DepEd CALABARZON to participate in this event. Some Pisay Teachers shall serve as resource speakers while others are on the working committee. The event shall also happen on a weekend, April 29-30, 2023.

III. SCOPE

The supplier must provide **69 pax** of the following meals for two days (April 29 & 30, 2023):

- Breakfast
 - Coffee/Chocolate drink/hot drinks
 - Fried rice
 - Egg
 - One Viand
 - Fruits as dessert
- Lunch
 - Rice
 - Two viands
 - Dessert
 - Cold drinks

IV. APPROVED BUDGET FOR THE CONTRACT

The approved budget for the Negotiated Small Value Procurement is **Php 60,720.00**.



Republic of the Philippines

DEPARTMENT OF SCIENCE AND TECHNOLOGY

PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS



Certificate No.: SCP000420Q

V. EVALUATION AND SELECTION CRITERIA

A proposal with the lowest quotation with complete documents shall be accepted.

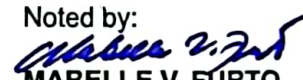
VI. PAYMENT SCHEME

The campus shall pay in full 30-45 calendar days after the event.

Prepared by:


ARLENE F. MAUHAY
Special Science Teacher

Noted by:


MABELLE V. FURTO
Chief, Curriculum and Instruction Division

Certified Funds Available:


ARNEL E. AGUILA
Budget Officer/ Accountant (OIC)

Recommending Approval:


MA. THERESA P. PAGULAYAN
Supervising Administrative Officer

Approved by:


DR. JOSE M. ANDAYA
Campus Director