CAMPUS: _CALMA								
Pote: 2 / 14 / 2023 For/ To: BAC								
			CE HIGH SCHOOL - CALABARZON REGION CAMPUS					
	Other instructions (please specify)	DOCUMI	ENT TRACKING FORM					
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Approval			REFERENCE NO.:	PRU-2023-	004			
Comment			DATE: February 14, 2013					
Discuss with me Endorsement								
File								
Give Status					DATE			
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please return to the Records Management Unit (RMU) for proper monitoring and filing.



REQUEST FOR QUOTATION FORM & NOTICE (GOODS)

I .			
Office/ Campus:	PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS		
Address/ Contact Details	Sitio Sampaga West, Barangay Sampaga, Batangas City		

Quotation No.: Date

2023-02-027 February 16, 2023

Project:

PURCHASE OF TARPAULIN FOR THE 2023 NATIONAL WOMEN'S MONTH CELEBRATION

The PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS (PSHS-CALABARZONRC) intends to apply the sum of TWO THOUSAND PESOS ONLY (Php2,000.00) being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: PURCHASE OF TARPAULIN FOR THE 2023 NATIONAL WOMEN'S MONTH CELEBRATION.

TERMS OF REFERENCE:

- 1. The Philippine Science High School CALABARZON Region Campus (PSHS-CALABARZONRC) now invites qualified suppliers/dealers/manufactures to submit price uotations for the above-mentioned project with the following deliverables / scopes / specifications:
 - 1.1 Delivery and installation (whenever required) will be at PSHS CALABARZON Region Campus in Sitio Sampaga West, Brgy. Sampaga, Batangas City
- 2. Procurement will be conducted through one of the Alternative Modes of Procurement under the "Government Procurement Reform Act".
- 3. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-CALABARZONRC c/o Mr. Edsel E. Espino (043) 724-6199; on February 16-20, 2023 from 9:00am — 3:00pm without cost and from https://www.philgeps.net.
- 4. Upon submission of the RFQ, please attach the following documentary requirements:
- a. Mayor's Permit
- b. PhilGEPS Registration Number
- c. DTI or SEC Registration
- d. BIR 2303/OCR Number
- 5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on February 20, 2023, 3:00pm. Suppliers are not required to attend the Opening
- 6. Send your RFQ with complete documentary requirements to bac@cbzrc.pshs.edu.ph and address it to John Vincent K. Forteza, BAC Secretariat Chairperson.
- 7. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its evised IRR
- 8. The PSHS-CALABARZONRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.

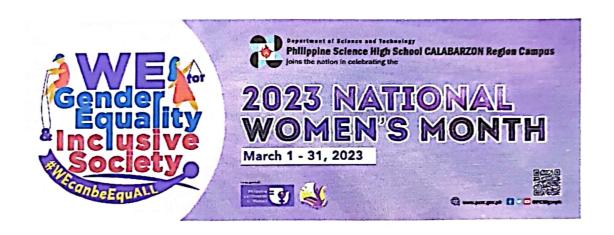
MARY ANGEL L. GAVINA

BAC Chairperson

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM

REQUEST FOR QUOTATION FORM & NOTICE (GOODS)

Office/ Campus: PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS							
Address/ C	ontact Deta	ils:	Barangay Sampaga V	Vest, Batangas City			
SIR/MADAM					Quotation No.: Date :	Fe	2023-02-027 ebruary 14, 2023
furnish t De In c Contrac	the same, livery wit case of fa tor shall l	we shall hin ilure to m ne liable f	be glad to have your be 15 colonake the full delivery/co for liquidated damages,	enumerated hereunder. If you are est prices. endar days upon receipt of appr empletion within the time specified (penalty of one-tenth (1/10) of one f the delivered/completed portion(oved Purchase Order (PO). as offered/required, the Supplier/ percent (1%) of the Contract		
Item#	QTY	UNI	T	ITEM/DE	SCRIPTION	UNIT COST	TOTAL COST
					Tox (VAT) INCLUSIVE & DELIVERY		
1	1	PIEC	E TARPAULIN -SIZE: 4FT	धान			
			*PLEASE SEE	ATTACHED DESIGN AND LAYOUT O	F THE ITEM BEING PROCURED		
Delive	ry Term ry Time	:		DAR DAYS AFTER THE RECEIPT			
	ent Term	l:	WITHIN 30-45 CALE	NDAR DAYS AFTER THE COMPLE	PRICES IN 1	THE ABOVE OFFER ARE	
		ASP.	ESVIND RCH/SER	Authorized Company Representative:	CERTIFIED	TRUE AND CORRECT:	
Telephone: 043-724-6199		Company Name : Address :	(Signature	e Over Printed Name)			
1. Price 2. If offe	1. Prices must be typewritten in ink clearly. 2. If offering a substitute/equivalent, specify the brand and make.		Telephone nos. :				
Deue o		C V03	03 11/04/33				









Certificate No.: SCP000420Q

TERMS OF REFERENCE FOR THE FOR PURCHASE OF TARPAULIN FOR THE 2023 NATIONAL WOMEN'S MONTH CELEBRATION

I. BACKGROUND

The Philippine Science High School – CALABARZON Region Campus has always been compliant with the vision of the Philippine Commission on Women (PCW) in the development efforts towards gender equality and the empowerment of all women and girls. Since March 2016, the campus is continuously conducting different activities in empowering women employees and students. This year, the PSHS-CALABARZON Region Campus planned various webinars for their employees. Advocacy materials shall also be provided in order to help in the information dissemination about women's empowerment.

II. RATIONALE

In compliance with the following Proclamations: (1) Proclamation No. 224 s.1988 declaring the first week of March each year as Women's Week and March 8 as Women's Rights and International Peace Day; (2) Proclamation No. 227 s.1988 providing for the observance of the Month of March as Women's Role in History Month; and (3) Republic Act (RA) 6949 s. 1990 declaring March 8 of every year as National Women's Day, the Philippine Science High School - CALABARZON Region Campus is one with the nation in celebrating the 2023 National Women's Month. In support of the nation's National Women's Month celebration, the campus shall post tarpaulin in front of the campus gate to encourage the community to celebrate women. The 2023 National Women's Month Celebration marks a juncture in the advancement of women's rights it launches a new recurring theme from this year to 2028: WE for Gender Equality and Inclusive Society.

III. SCOPE

The supplier must provide 1 pc. of tarpaulin with the following specifications:

- 4 ft x 11 ft
- Design: see attached
- Expected delivery date: February 27, 2023

IV. APPROVED BUDGET FOR THE CONTRACT

The approved budget for the purchase of tarpaulin is Php 2,000.00.

Page 1 of 2

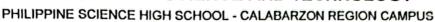
Tel. No.: (043) 724-6199 Fax No.: (043) 724-6199

Postal Address: Sitio Sampaga West, Brgy. Sampaga, Batangas City Website: www.cbzrc.pshs.edu.ph



F

DEPARTMENT OF SCIENCE AND TECHNOLOGY







Certificate No.: SCP000420Q

V. MODE OF PROCUREMENT

Small Value Procurement in accordance with 2016 Revised IRR of RA 9184

VI. EVALUATION AND SELECTION CRITERIA

A proposal with the lowest quotation and with complete documents including but not limited to the following documents shall be deemed as the Lowest Calculated and Responsive Bid:

- **Business Permit**
- PhilGeps Registration Certificate
- Income/Business Tax Return

VII. PAYMENT SCHEME

The campus shall pay in full 30-45 calendar days after the product has been delivered.

Prepared by:

RICE D. MAGLASANG

GAD Focal Person

Certified Funds Available:

Officer/OIC Accountant

Recommending Approval:

PAGULAYAN

Approved by:

Page 2 of 2

PURCHASE REQUEST

Entity Name:	PHILIPPINE SCI	ENCE HIGH SCHOOL - CALABAR	ZON REGION CAMPUS		Fund Cluster:	<u>1101101</u>
Office/Section : FAD		PR No.: 2012 - 02 - 027 Date: Febru		Date: February	ny 14, 2023 1 ry 13, 2023 /	
		Responsibility Center Code:	19-010-09-00	2014-04	February	13, 2023
Stock / Property No.	Unit	Item Descr	ription	Quantity		Total Cost
1	pc	Tarpaulin (4 ft by 11 ft)		1	P 2,000.00	₱ 2,000.00
		design: see attached				
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Purpose:	For 2023 Nation	nal Women's Month Celebration		-		
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	Reques	ted by:		Appr	roved by:	
Signature :					0 0	1.1 -
_	OLIENNIE	MADICE DI MAGIASANG			JOSE M. ANDAY	())/23 (A. D.T.
Printed Name: QUENNIE MARICE D. MAGLASANG Designation: GAD FOCAL PERSON				7	CAMPUS DIREC	CTOR
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