





**PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM**

**REQUEST FOR QUOTATION FORM &  
NOTICE  
(GOODS)**

Office/ Campus:	PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS
Address/ Contact Details:	Sitio Sampaga West, Barangay Sampaga, Batangas City

Quotation No.:	2023-02-027
Date :	February 16, 2023

Project:

**PURCHASE OF TARPAULIN FOR THE 2023 NATIONAL WOMEN'S MONTH CELEBRATION**

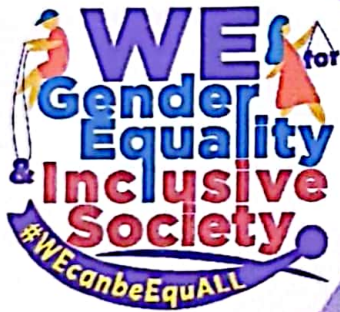
The PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS (PSHS-CALABARZONRC) intends to apply the sum of **TWO THOUSAND PESOS ONLY (Php2,000.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **PURCHASE OF TARPAULIN FOR THE 2023 NATIONAL WOMEN'S MONTH CELEBRATION.**

**TERMS OF REFERENCE:**

1. The Philippine Science High School - CALABARZON Region Campus (PSHS-CALABARZONRC) now invites qualified suppliers/dealers/manufactures to submit price quotations for the above-mentioned project with the following deliverables / scopes / specifications:
  - 1.1 Delivery and installation (whenever required) will be at PSHS CALABARZON Region Campus in Sitio Sampaga West, Brgy. Sampaga, Batangas City
2. Procurement will be conducted through one of the Alternative Modes of Procurement under the "Government Procurement Reform Act".
3. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-CALABARZONRC c/o Mr. Edsel E. Espino (043) 724-6199; on February 16-20, 2023 from 9:00am – 3:00pm without cost and from [https:// www.philgeps.net](https://www.philgeps.net).
4. Upon submission of the RFQ, please attach the following documentary requirements:
  - a. Mayor's Permit
  - b. PhilGEPS Registration Number
  - c. DTI or SEC Registration
  - d. BIR 2303/OCR Number
5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on February 20, 2023, 3:00pm. Suppliers are not required to attend the Opening of Quotations.
6. Send your RFQ with complete documentary requirements to [bac@cbzrc.pshs.edu.ph](mailto:bac@cbzrc.pshs.edu.ph) and address it to John Vincent K. Forteza, BAC Secretariat Chairperson.
7. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
8. The PSHS-CALABARZONRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.

  
MARY ANGEL L. GAVINA  
BAC Chairperson





Department of Science and Technology  
Philippine Science High School CALABARZON Region Campus  
joins the nation in celebrating the

# 2023 NATIONAL WOMEN'S MONTH

March 1 - 31, 2023





## TERMS OF REFERENCE FOR THE FOR PURCHASE OF TARPAULIN FOR THE 2023 NATIONAL WOMEN'S MONTH CELEBRATION

### I. BACKGROUND

The Philippine Science High School – CALABARZON Region Campus has always been compliant with the vision of the Philippine Commission on Women (PCW) in the development efforts towards gender equality and the empowerment of all women and girls. Since March 2016, the campus is continuously conducting different activities in empowering women employees and students. This year, the PSHS-CALABARZON Region Campus planned various webinars for their employees. Advocacy materials shall also be provided in order to help in the information dissemination about women's empowerment.

### II. RATIONALE

In compliance with the following Proclamations: (1) Proclamation No. 224 s.1988 declaring the first week of March each year as Women's Week and March 8 as Women's Rights and International Peace Day; (2) Proclamation No. 227 s.1988 providing for the observance of the Month of March as Women's Role in History Month; and (3) Republic Act (RA) 6949 s. 1990 declaring March 8 of every year as National Women's Day, the Philippine Science High School - CALABARZON Region Campus is one with the nation in celebrating the 2023 National Women's Month. In support of the nation's National Women's Month celebration, the campus shall post tarpaulin in front of the campus gate to encourage the community to celebrate women. The 2023 National Women's Month Celebration marks a juncture in the advancement of women's rights it launches a new recurring theme from this year to 2028: **WE for Gender Equality and Inclusive Society.**

### III. SCOPE

The supplier must provide **1 pc. of tarpaulin** with the following specifications:

- 4 ft x 11 ft
- Design: see attached
- Expected delivery date: **February 27, 2023**

### IV. APPROVED BUDGET FOR THE CONTRACT

The approved budget for the purchase of tarpaulin is **Php 2,000.00.**



## V. MODE OF PROCUREMENT

Small Value Procurement in accordance with 2016 Revised IRR of RA 9184

## VI. EVALUATION AND SELECTION CRITERIA

A proposal with the lowest quotation and with complete documents including but not limited to the following documents shall be deemed as the Lowest Calculated and Responsive Bid:

- Business Permit
- PhilGeps Registration Certificate
- Income/Business Tax Return


## VII. PAYMENT SCHEME

The campus shall pay in full 30-45 calendar days after the product has been delivered.

Prepared by:

  
**QUENNIE MARICE D. MAGLASANG**  
GAD Focal Person

Certified Funds Available:

  
**ARNELIE AGUILA**  
Budget Officer/OIC Accountant

Recommending Approval:

  
**MA. THERESA F. PAGULAYAN**  
FAD Chief

Approved by:

  
**DR. JOSE M. ANDAYA**  
Campus Director

