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REFERENCE NO.: CID-2023-120
 DATE: 03 MAR 2023

FROM/TO	PARTICULARS	ACTION/S TAKEN	SIGNATURE	DATE (mm/dd/yy)
AVR	TOR/PR - Needs for the STEM Week 2023 of the PSE - CALABARZON	TOR signed & forwarded to AEA thru JMI	<i>[Signature]</i>	03 MAR 2023
AEA	- do -	signed	<i>[Signature]</i>	3/8/2023
MPP	- do -	JMI	<i>[Signature]</i>	3/8/23
LFR	AFO, PR & TOR	- prepared & sent to AVR	<i>[Signature]</i>	2/10/23
VLCF	- do -	- endorsed to PSES for processing	<i>[Signature]</i>	3/10/23

TO ALL DIVISION RECORDS CUSTODIANS: Once document(s)/record(s) is/are signed, please return to the Records Management Unit (RMU) for proper monitoring and filing.

Office/ Campus: PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS

Address/ Contact Details: Barangay Sampaga West, Batangas City

SIR/MADAM

Quotation No.:

2023-03-044

Date :

March 9, 2023

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery within _____ calendar days upon receipt of approved Purchase Order (PO).

In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/ Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

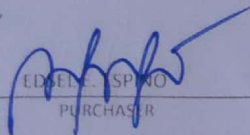
Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
<u>PRICES MUST BE Tax (VAT) INCLUSIVE</u>					
<u>SUPPLY & DELIVERY</u>					
MEALS FOR THE SCIENCE, ENGINEERING, MATHEMATICS (STEM) WEEK 2023 CELEBRATION OF PSHS-CALABARZON REGION CAMPUS					
-MARCH 29, 2023					
1	3	PAX	>LUNCH (RICE, 1 SERVING OF VEGETABLES, 1 MAIN COURSE (PORK OR CHICKEN), DESSERT & DRINKS		
2	3	PAX	>PM SNACKS (NOODLES/SANDWICH AND DRINKS)		
-APRIL 3, 2023					
3	9	PAX	>AM SNACKS (PASTA AND DRINKS)		
4	3	PAX	>LUNCH (RICE, 1 SERVING OF VEGETABLES, 1 MAIN COURSE (PORK OR CHICKEN),DESSERT & DRINKS		
5	66	PAX	>PM SNACKS (NOODLES/SANDWICH AND DRINKS)		
-APRIL 4, 2023					
6	19	PAX	>LUNCH (RICE, 1 SERVING OF VEGETABLES, 1 MAIN COURSE (PORK OR CHICKEN), DESSERT & DRINKS		
7	44	PAX	>PM SNACKS (NOODLES/SANDWICH AND DRINKS)		
8	10	PAX	>DINNER (RICE, 1 SERVING OF VEGETABLES, 1 MAIN COURSE (PORK OR CHICKEN), DESSERT & DRINKS		
-APRIL 5, 2023					
9	70	PAX	>LUNCH (RICE, 1 SERVING OF VEGETABLES, 1 MAIN COURSE (PORK OR CHICKEN) ,DESSERT & DRINKS		
NOTE: BOTTLED FRUIT JUICE OR CARBONATED DRINKS, AT LEAST 350 ML; BOTTLED OR CANNED IS THE PREFERRED DRINKS FOR ALL THE SET MEALS AND SNACKS					

Delivery Term : MARCH 29, 2023 & APRIL 3-5, 2023

Delivery Time :

Payment Term : WITHIN 30-45 CALENDAR DAYS AFTER THE COMPLETE DELIVERY OF ITEMS

Very truly yours,


EDLINE ESPINO
PURCHASER

Authorized Company
Representative :

Telephone: 043-724-6199

PRICES IN THE ABOVE OFFER ARE
CERTIFIED TRUE AND CORRECT:

(Signature Over Printed Name)

IMPORTANT

- Prices must be typewritten in ink clearly.
- If offering a substitute/equivalent, specify the brand and make.

Company Name :

Address :

Telephone nos. :

T.I.N. :

PURCHASE REQUEST

Entity Name: PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS

Fund Cluster: 1101101

Office/Section : CID	PR No.: <u>2023-03-044</u>	Date: <u>March 9, 2023</u>
	Responsibility Center Code : 19-016-09-00014- 02	

Stock / Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	packs	AM Snacks (pasta & drinks; preferably bottled fruit juice or carbonated drinks: at least 350 mL; bottled or canned)	9	110 220	990 1980
2	packs	Lunch (rice, 1 serving of vegetables, 1 main course (pork or chicken), dessert, and drinks: preferably bottled fruit juice or carbonated drinks; at least 350 mL; bottled or canned)	95	220	20900
3	packs	PM Snacks (noodles/sandwich and drinks: preferably bottled fruit juice or carbonated drinks; at least 350 mL; bottled or canned)	113	110 220	12430 24860
4	packs	Dinner (rice, 1 serving of vegetables, 1 main course (pork or chicken), dessert, and drinks: preferably bottled fruit juice or carbonated drinks; at least 350 mL; bottled or canned)	10	220	2200

Purpose: Meals for judges, facilitators, and guests for STEM Week 2023 Celebration

Requested by: Signature: <i>[Signature]</i> Printed: <u>AVRIL LEY ANN V. RECTO</u> Designation: <u>Special Science Teacher III</u>	Approved by: <i>[Signature]</i> JOSE M. ANDAYA, D.T. CAMPUS DIRECTOR
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TERMS OF REFERENCE
FOR THE PROCUREMENT OF MEALS FOR THE SCIENCE, TECHNOLOGY,
ENGINEERING, MATHEMATICS (STEM) WEEK 2023 CELEBRATION OF THE
PSHS-CALABARZON REGION CAMPUS

I. Background

This 3-day program will be composed of simultaneous academic and non-academic competitions in different areas headed by the different STEM units such as Ted Talk, MaKaLIKHASan, PANTAS, E-Sports Competition, Skills Competition, Amazing Race, Research Fair (PitchTok and Exhibit), Stargazing & Moon-watching, and Community Fair.

II. Rationale

This annual event aims to showcase our scholars' abilities & talents by applying STEM concepts in a fun & engaging manner. It celebrates STEM through social interaction through different academic & non-academic activities. This year's theme is anchored with the International Day of Women and Girls in Science, "SheSTEM: Bringing Everyone Forward for Sustainable and Equitable Development".

III. Scope of Work and Job Specifications

The supplier must be able to provide **227 meals** for AM snacks, Lunch, PM snacks as specified in the following schedule:

ACTIVITIES	AM SNACKS	LUNCH	PM SNACKS	DINNER	Date Needed/Delivery
Ted Talk	1				April 3, 2023
MaKaLIKHASan	8	3			
PANTAS			37		
E-sports			8		
Skills Competition			21		
Amazing Race			25		April 4, 2023
Research Fair (PitchTok)		3	3		March 29, 2023 (Pre-judging)
Research Fair (Exhibit)		9	9		April 4, 2023
Stargazing		10	10	10	April 5, 2023
Community Fair		70			
Total	9	95	113	10	
Grand Total		227			



Republic of the Philippines

DEPARTMENT OF SCIENCE AND TECHNOLOGY

PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS



Certificate No.: SCP000420Q

Mabelle V. Furto
MABELLE V. FURTO
CID Chief

Certified funds available:

[Signature]
ARNEL E. AGUILA
Administrative Officer IV (Budget Officer)/OIC-Accountant

Recommending Approval:

[Signature]
MA. THERESA P. PAGULAYAN
Supervising Administrative Officer/FAD Chief

Approved by:

for Myla A. Angen
JOSE M. ANDAYA, D.T.
Campus Director
03/09/2023



The following specifications must be met for the *abovementioned* meals:

- AM Snacks (pasta and drinks)
- Lunch/Dinner (rice, 1 serving of vegetables, 1 main course (pork or chicken), dessert, and drinks)
- PM Snacks (noodles/sandwich and drinks)
*for the drinks, preferably bottled fruit juice or carbonated drinks, at least 350 mL; bottled or canned)
*includes delivery

IV. **Approved Budget for the Contract**

The approved budget for the contract (ABC) is **Thirty-Six Thousand Five Hundred Twenty Pesos (Php 36,520.00)** which shall include the above-mentioned scope of works.

V. **Mode of Procurement**

Small Value Procurement in accordance with the 2016 Revised IRR of RA 9184

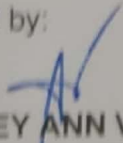
VI. **Evaluation and Selection Criteria**

A proposal with the lowest quotation with complete documents shall be accepted.

VII. **Payment Scheme**

The campus shall not provide advance payment nor pay a reservation fee. Full payment shall be made 30-45 days after services have been fully rendered.

Prepared by:


AVRIL LEY ANN V. RECTO
Special Science Teacher III
STEM Week 2023 Chairperson

Recommending Approval: