


Project:

SABLAY FOR THE 3RD COMMENCEMENT EXERCISES OF PSHS- CALABARZON RC

The **PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS (PSHS-CALABARZONRC)** intends to apply the sum of **ONE HUNDRED SIXTY TWO THOUSAND PESOS ONLY (Php 162,000.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **SABLAY FOR THE 3RD COMMENCEMENT EXERCISES OF PSHS-CALABARZON RC**

TERMS OF REFERENCE:

1. The Philippine Science High School - CALABARZON Region Campus (PSHS-CALABARZONRC) now invites qualified suppliers/dealers/manufactures to submit price quotations for the above-mentioned project with the following deliverables / scopes / specifications:
 - 1.1 For the complete details of this project, please "ORDER" RFQ Form No. 2023-04-062 on the "ASSOCIATED COMPONENTS" link found on this posting;
 - 1.2 Delivery and installation (whenever required) will be at PSHS CALABARZON Region Campus in Sitio Sampaga West, Brgy. Sampaga, Batangas City
2. Procurement will be conducted through one of the Alternative Modes of Procurement under the "Government Procurement Reform Act".
3. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-CALABARZONRC c/o Mr. Edsel E. Espino (043) 724-6199; on April 13-16, 2023 from 9:00am – 3:00pm without cost and from [https:// www.philgeps.net](https://www.philgeps.net).
4. Upon submission of the RFQ, please attach the following documentary requirements:
 - a. Mayor's Permit
 - b. PhilGEPS Registration Number
 - c. DTI or SEC Registration
 - d. Notarized Revised Omnibus Sworn Statement (An unnotarized Omnibus Sworn statement may be submitted provided you will submit the notarized one after the award of contract.)
 - e. BIR 2303/OCR Number
5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on April 16, 2023, 3:00pm. Suppliers are not required to attend the Opening of Quotations.
6. Send your RFQ with complete documentary requirements to bac@cbzrc.pshs.edu.ph and address it to Ronnel S. Escalera, Member, BAC Secretariat.
7. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
8. The PSHS-CALABARZONRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.


MARY ANGEL L. GAVINA
BAC Chairperson

Office/ Campus: PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS
Address/ Contact Details: Barangay Sampaga West, Batangas City

SIR/MADAM

Quotation No.: 2023-04-062
Date: April 11, 2023

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

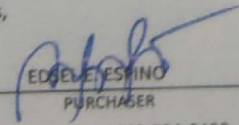
Delivery within _____ calendar days upon receipt of approved Purchase Order (PO).

In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/ Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST												
PRICES MUST BE Tax (VAT) INCLUSIVE SUPPLY & DELIVERY																	
1	108	PIECE	SABLAY - EMBROIDERED OR HABI WITH THE FOLLOWING SPECIFICATIONS -DIMENSION: 65" x 6" (FULL LENGTH) -SABLAY CHART GUIDE														
			<table border="1"> <thead> <tr> <th>SIZE</th> <th>LENGTH (FRONT)</th> <th>RECOMMENDED FOR</th> </tr> </thead> <tbody> <tr> <td>SMALL</td> <td>33-34"</td> <td>for 5ft to 5'2" in height, regular built</td> </tr> <tr> <td>MEDIUM</td> <td>35-36"</td> <td>for 5' 3" to 5'6" in height, regular built</td> </tr> <tr> <td>LARGE</td> <td>37-38"</td> <td>for 5'7" in height, regular built</td> </tr> </tbody> </table>	SIZE	LENGTH (FRONT)	RECOMMENDED FOR	SMALL	33-34"	for 5ft to 5'2" in height, regular built	MEDIUM	35-36"	for 5' 3" to 5'6" in height, regular built	LARGE	37-38"	for 5'7" in height, regular built		
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-SEE ENCLOSURE 1 FOR THE DESIGN OF THE ITEMS BEING PROCURED																	

Delivery Term : ON OR BEFORE MAY 26, 2023
Delivery Time :
Payment Term : WITHIN 30-45 CALENDAR DAYS AFTER THE COMPLETE DELIVERY OF ITEMS

PRICES IN THE ABOVE OFFER ARE CERTIFIED TRUE AND CORRECT:

Very truly yours,

EDSEL ESPINO
PURCHASER

Authorized Company Representative : _____
(Signature Over Printed Name)

Telephone: 043-724-8199

Company Name : _____
Address : _____
Telephone nos. : _____
T.I.N. : _____

IMPORTANT
1. Prices must be typewritten in ink clearly.
2. If offering a substitute/equivalent, specify the brand and make.





**TERMS OF REFERENCE FOR
SABLAY FOR THE 3rd COMMENCEMENT EXERCISES OF
THE PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS**

I. BACKGROUND OF THE PROJECT

The Philippine Science High School is mandated by the government to provide secondary education with an emphasis on science and technology with the aim of preparing its students for STEM-related careers. The curriculum was designed to equip students with the knowledge, skills, and attitude that are deemed essential in preparing for a STEM-related career. This school year, PSHS CALABARZON Region Campus will be conducting its 3rd Commencement Exercises for graduating Grade 12 (Batch 2023) students on June 2, 2023.

II. RATIONALE

The purpose of this event is to recognize high school seniors who have fulfilled the requirements for graduation. The ceremony serves as a public forum for Grade 12 students to receive their diplomas, signifying their official completion of secondary school.

To enhance the tradition and meaning of the graduation ceremony, it has been suggested that the PSHS-CALABARZONRC faculty and staff will wear a traditional garment called the Sablay. The Sablay is a large piece of cloth that is draped over the left shoulder and reaches down to the ankles. By donning this garment, faculty members and staff can symbolize the values and principles of the institution while demonstrating their appreciation and respect for the graduates.

III. SCOPE OF WORK AND JOB SPECIFICATIONS

The supplier must be able to provide the listed materials needed for the 3rd Commencement Exercises following the described specifications (See Enclosure 1) and must be delivered or ready for pick up on or before May 29, 2023.

IV. APPROVED BUDGET FOR THE CONTRACT

The approved budget for the contract is **ONE HUNDRED SIXTY-TWO THOUSAND PESOS (Php 162,000.00)**.

V. EVALUATION AND SELECTION OF CRITERIA

A proposal with the lowest bid with complete documents shall be accepted.

VI. PAYMENT SCHEDULE



The PSHS-CALABARZONRC will not provide advance payment nor pay a reservation fee. Full payment shall be made 30 - 45 calendar days after the event.

Enclosure 1

SABLAYS NEEDED FOR THE 3rd COMMENCEMENT EXERCISES OF THE PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON-REGION CAMPUS

Lot	qty	unit	ITEM DESCRIPTION	Proposed Unit Price	Proposed Total
1	108	PCS	Sablay - Embroidered or Habi Specifications: Dimensions: 65" x 6" (full length) See Enclosure 1 for the design	P1,500.00	P162,000.00

TOTAL: PHP 162 000.00

Prepared by:

[Signature]
ROMEO M. MADRONA, JR.
Math Teacher

Recommending Approval:

[Signature]
MABELLE V. FURTO
CID Chief

Certified funds available:

[Signature]
ARNEL E. AGUILA
Budget Officer/CIC-Accountant

Recommending Approval:

[Signature]
MA. THERESA P. PAGULAYAN
FAD Chief

Approved by:

[Signature]
JOSE M. ANDAYA, D.T.
Campus Director

Enclosure 1

SABLAY



Enclosure 1
SABLAY

Size	Length(front)	Recommended for
S	33 – 34"	for 5ft to 5' 2" in height, regular built
M	35 – 36"	for 5' 3" to 5' 6" in height, regular built
L	37 – 38"	for 5' 7" and up in height, regular built





Republic of the Philippines

DEPARTMENT OF SCIENCE AND TECHNOLOGY

PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS



Certificate No.: SCP0004200

Enclosure 2

SABLAY (form when worn)



Source: <https://images.app.goo.gl/yVwCAAkSqvRQj3vY6>