

Office/ Campus:	PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS
Address/ Contact Details:	Sitio Sampaga West, Barangay Sampaga, Batangas City

Quotation No.:	2022-09-131(1)
Date :	September 1, 2022

Project:

**PROCUREMENT OF LOGISTICAL REQUIREMENTS FOR THE UGNAYAN 2022 TECHNICAL WORKING GROUP SEPTEMBER, 2022 COORDINATION MEETING (LEASE OF VENUE FOR THE TECHNICAL WORKING GROUP OF UGNAYAN 2022)**

The **PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM - CALABARZON REGION CAMPUS (PSHS-CBZRC)** intends to apply the sum of **ONE HUNDRED SEVENTY FIVE THOUSAND ONE HUNDRED SIXTY PESOS ONLY (Php175, 160.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **PROCUREMENT OF LOGISTICAL REQUIREMENTS FOR THE UGNAYAN 2022 TECHNICAL WORKING GROUP SEPTEMBER, 2022 COORDINATION MEETING (LEASE OF VENUE FOR THE TECHNICAL WORKING GROUP OF UGNAYAN 2022)**

**TERMS OF REFERENCE:**

1. The Philippine Science High School - CALABARZON Region Campus (PSHS-CALABARZONRC) now invites qualified lessors to submit price quotations for the above-mentioned project with the following deliverables / scopes / specifications:
  - 1.1 The venue to be rented by the Procuring Entity shall be within Tagaytay City as stated in the attached TOR.
2. Procurement will be conducted through one of the Alternative Modes of Procurement under the "Government Procurement Reform Act".
3. Interested lessors may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-CALABARZONRC c/o Mr. Edsel E. Espino (043) 724-6199; from 9:00am – 3:00pm without cost and from [https:// www.philgeps.net](https://www.philgeps.net).
4. Upon submission of the RFQ, please attach the following documentary requirements:
 

For Government Lessor

  - a. Notarized Revised Omnibus Sworn Statement (An unnotarized Omnibus Sworn Statement may be submitted provided you will submit the notarized one after the award of contract.)

For Private Lessor

  - a. Mayor's Permit
  - b. PhilGEPS Registration Number
  - c. DTI or SEC Registration
  - d. BIR 2303/OCR Number
  - e. Notarized Revised Omnibus Sworn Statement (An unnotarized Omnibus Sworn Statement may be submitted provided you will submit the notarized one after the award of contract.)
5. The deadline for submission of duly accomplished RFQ Form (Open Price Quotation) is on September 7, 2022, 3:00pm. Lessors are not required to attend the Opening of Quotations.
6. Send your RFQ with complete documentary requirements to [bac@cbzrc.pshs.edu.ph](mailto:bac@cbzrc.pshs.edu.ph) and address it to Kendra L. Inumberable, BAC Secretariat Member.
7. The winning lessor will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
8. The PSHS-CALABARZONRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected lessor or lessors.

  
**MARY ANGEL L. GAVINA**  
 BAC Chairperson