

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM

REQUEST FOR QUOTATION FORM & NOTICE
(GOODS)

Office/ Campus: PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS
Address/ Contact Details: Barangay Sampaga West, Batangas City

Quotation No.:
Date :

2022-07-102
July 21, 2022

GENTLEMEN:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery within _____ calendar days upon receipt of approved Purchase Order (PO).

In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/ Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
PRICES MUST BE Tax (VAT) INCLUSIVE					
1	1	LOT	LEASE OF VENUE FOR IN-SERVICE TRAINING 2022		
			*ROOMS		
			-2 ROOMS (DRIVER'S QUARTER)		
			-3 ROOMS (SINGLE OCCUPANCY FOR RESOURCE SPEAKER)		
			-16 ROOMS (TRIPLE/QUADRUPLE/MAXIMUM OF 8 OCCUPANCIES)		
			-FOR 3 DAYS AND 2 NIGHTS (100 PAX IN TOTAL)		
			-AIR-CONDITIONED		
			-WITH WI-FI/ INTERNET ACCESS		
			*FOOD (FOR 104 PAX)		
			-DAY 1 (AM SNACKS, LUNCH, PM SNACKS, DINNER)		
			-DAY 2 (BREAKFAST, AM SNACKS, LUNCH, PM SNACKS, DINNER)		
			-DAY 3 (BREAKFAST, AM SNACKS, LUNCH, PM SNACKS)		
			-PREFERABLY:		
			-BREAKFAST: FRIED RICE/PLAIN RICE, EGG, 1 VIAND WITH COFFEE/FRUIT JUICE		
			-AM/PM SNACK: EITHER PASTA, NOODLES, OR SANDWICH W/ DRINKS		
			-LUNCH/DINNER: RICE, 2 VIANDS, DESSERT WITH DRINKS		
			-WATER/ COFFEE DURING THE TRAINING		
			* USE OF CONFERENCE ROOMS FOR THE 3-DAY TRAINING		
			-ONE (1) CONFERENCE ROOM THAT CAN ACCOMMODATE 40 PAX FOR DAY 1		
			-ONE (1) CONFERENCE ROOM THAT CAN ACCOMMODATE 100 PAX FOR DAY 1 & 2		
			-ALL CONFERENCE ROOMS MUST BE FULLY AIR-CONDITIONED; HAS WI-FI CONNECTION		
			-ALL CONFERENCE ROOMS ARE INCLUSIVE OF COFFEE, WATER, A BASIC SOUND SYSTEM & LCD PROJECTOR		
			*TEAM-BUILDING ACTIVITIES PACKAGE		
			-WITH FACILITATORS, ASST. FACILITATOR AND MARSHALLS		
			-WITH SET-UP OF ACTIVITY MATERIALS		
			-WITH ACTIVITY MATERIALS AND INDOOR/OUTDOOR MATERIALS		
			-WITH CUSTOMIZED THEMED PROGRAM		
			-WITH SPECIAL MOTIVATIONAL WORKSHOP FOR THE WHOLE TEAM (INDOOR OR OUTDOOR)		
			*LOCATION		
			-ALONG THE THIRD & FOURTH CONGRESSIONAL AREAS OF BATANGAS PROVINCE/ ACCESSIBLE ALONG SLEX, STAR TOLL & RESIDENCES OF PSHS-CALABARZON RC EMPLOYEES RESIDING OUTSIDE BATANGAS PROVINCE		

Delivery Term : AUGUST 17-19, 2022

Delivery Time :

Payment Term : WITHIN 30-45 CALENDAR DAYS AFTER THE COMPLETE DELIVERY OF ITEMS

Very truly yours,

EDRENE ESTIMAR
PURCHASER

Telephone: 043-724-6199

Authorized Company
Representative :

Company Name :
Address :

Telephone nos. :
T.I.N. :

PRICES IN THE ABOVE OFFER ARE
CERTIFIED TRUE AND CORRECT:

(Signature Over Printed Name)

IMPORTANT

- Prices must be typewritten in ink clearly.
- If offering a substitute/equivalent, specify the brand and make.


PURCHASE REQUEST

Entity Name: **PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS**Fund Cluster: **1101101**

Office/Section :		PR No.:	Date:		
CID		Responsibility Center Code :	July 21, 2022		
Stock / Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	lot	Lease of Venue	1	₱755,000.00	₱755,000.00
		Rooms			
		2 rooms (drivers quarter)			
		3 rooms (single occupancy for resource speakers)			
		16 rooms (triple/quadruple/maximum of 8 occupancies)			
		For 3 days and 2 nights (100 pax in total)			
		Air-conditioned			
		with WIFI/Internet access			
		Food			
		for 104 pax			
		Day 1: AM Snacks, Lunch, PM Snacks, Dinner			
		Day 2: Breakfast, AM Snacks, Lunch, PM Snacks, Dinner			
		Day 3: Breakfast, AM Snacks, Lunch			
		Preferably:			
		Breakfast: fried rice/plain rice, egg, 1 viand with coffee/fruit juice			
		AM/PM Snacks: either pasta, noodles, or sandwiches with drinks			
		Lunch/Dinner: rice, 2 viands, dessert with drinks			
		Water/Free Flowing Coffee during the training			
		Use of Conference Rooms for the 3 day-training			
		1 Conference Room that can accommodate 40 pax for Day 1			
		1 Conference Room that can accommodate 100 pax for Day 1 and 2			
		All conference rooms must be fully air-conditioned; has WI-FI connection			
		All conference rooms are inclusive of coffee, water,			
		a basic sound system & LCD Projector			
		Team-building Activities Package			
		With Facilitators, Asst. Facilitator and Marshalls			
		With Set up of Activity materials			
		With activity materials and indoor/outdoor materials			
		With customized themed program			
		With special motivational workshop for the whole team (indoor or outdoor)			
		Location: Along the third and fourth congressional areas of Batangas Province/accessible along SLEX, STAR toll, and residences of PSHS CALABARZON RC employees residing outside Batangas province			
		Date: August 17-19, 2022			₱755,000.00

Purpose: **For the IN-SERVICE Training 2022.**

Requested by:
 Signature : 
 Printed Name **KENDRA L. INUMERABLE**
 Designation : **MEMBER, Faculty Development Committee**

Approved by:

JOSE M. ANDAYA, D.T.
CAMPUS DIRECTOR

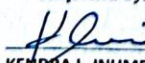
PURCHASE REQUEST

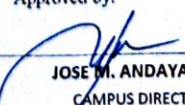
Entity Name: PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS

Fund Cluster: 1101101

Office/Section : CID		PR No.: 2022-07-102	Date: July 27, 2022 July 18, 2022		
Stock / Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
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Signature: 
Printed Name: KENDRA L. INUMERABLE
Designation: MEMBER, Faculty Development Committee

Approved by:

JOSE M. ANDAYA, D.T.
CAMPUS DIRECTOR