

PURCHASE ORDER
PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS

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|------------|------------------------------|-----------------------|------------------|
| Supplier : | PHILIPPINE DUPLICATORS, INC. | P.O. No. : | 2022-10-110 |
| Address : | PALLOCAN WEST, BATANGAS CITY | Date : | October 28, 2022 |
| TIN : | 000-412-893-005 | Mode of Procurement : | SHOPPING |

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

| Place of Delivery : | SITIO SAMPAGA WEST, BRGY. SAMPAGA, BATANGAS CITY | Delivery Term : | WITHIN 5 CALENDAR DAYS AFTER THE RECEIPT OF THE PURCHASE ORDER | | |
|---------------------------|--|--|---|-----------|-------------|
| Date of Delivery : | WITHIN 5 CALENDAR DAYS AFTER THE RECEIPT OF THE PURCHASE ORDER | Payment Term : | WITHIN 30-45 CALENDAR DAYS AFTER THE COMPLETE DELIVERY OF THE ITEMS | | |
| Stock/ Property No. | Unit | Description | Quantity | Unit Cost | Amount |
| 1 | CARTRIDGE | TONER CARTRIDGE FOR GESTETNER CM2500 COPIER, BLACK | 5 | 5,425.00 | 27,125.00 |
| 2 | CARTRIDGE | TONER CARTRIDGE FOR GESTETNER CM2500 COPIER, CYAN | 6 | 10,675.00 | 64,050.00 |
| 3 | CARTRIDGE | TONER CARTRIDGE FOR GESTETNER CM2500 COPIER, MAGENTA | 5 | 10,675.00 | 53,375.00 |
| 4 | CARTRIDGE | TONER CARTRIDGE FOR GESTETNER CM2500 COPIER, YELLOW | 4 | 10,675.00 | 42,700.00 |
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| | | | | | ₱187,250.00 |

(Total Amount in Words) ONE HUNDRED EIGHTY SEVEN THOUSAND TWO HUNDRED FIFTY PESOS ONLY

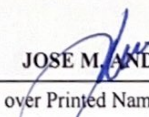
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,



 Signature over Printed Name of Supplier




 Signature over Printed Name of Authorized Official

Nov. 9, 2022
 Date

Campus Director
 Designation

Fund Cluster : 0110101
 Funds Available : Php 187,250.00

ORS/BURS No. : 02-10101-2022-11-0535
 Date of the ORS/BURS: 11/02/22
 Amount : Php 187,250.00



 Signature over Printed Name of Chief Accountant/Head of Accounting
 Division/Unit