Appendix 61

PURCHASE ORDER
PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS

Supplier :	RODEZA'S SCHOOL AND OFFICE SUPPLIES & GEN. MDSE	**P.O. No. :**	2022-09-076
Address :	P. BURGOS ST. BATANGAS CITY	**Date :**	September 2, 2022
TIN :	110-494-680-000	**Mode of Procurement :**	SHOPPING

Gentlemen

Please furnish this Office the following articles subject to the terms and conditions contained herein

Place of Delivery :	SITIO SAMPAGA WEST, BRGY. SAMPAGA, BATANGAS CITY	**Delivery Term :**	WITHIN 25 CALENDAR DAYS AFTER THE RECEIPT OF THE PURCHASE ORDER
Date of Delivery :	WITHIN 25 CALENDAR DAYS AFTER THE RECEIPT OF THE PURCHASE ORDER	**Payment Term :**	WITHIN 30-45 CALENDAR DAYS AFTER THE COMPLETE DELIVERY OF THE ITEMS

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	BOX	Binder Clip, 1.25", at least 12pcs/box	24	28.00	672.00
2	PACK	PVC Cover, Long, 100s/pack	1	470.00	470.00
3	BOX	Staple Wire No.23/13	15	35.00	525.00
4	PACK	Sticker Paper, Matte White, A4, 10s/pack	60	36.00	2,160.00
5	PIECE	Whiteboard Marker, Black, Bullet-tip, Refillable	185	36.00	6,660.00
6	PIECE	Whiteboard Marker, Blue, Bullet-tip, Refillable	172	36.00	6,192.00
7	ROLL	Tape, Duct, at least 48mm x 8meters	25	90.00	2,250.00
					₱18,929.00
(Total Amount in Words)		**EIGHTEEN THOUSAND NINE HUNDRED TWENTY NINE PESOS ONLY**			

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

ARLENE MAGADIA
Signature over Printed Name of Supplier

10/10/2022
Date

Very truly yours,

JOSE M. ANDAYA, D.T.
Signature over Printed Name of Authorized Official

Campus Director
Designation

Fund Cluster : 01101101

Funds Available : Php 18,929.00

CRISPINA HOWENA M. MAQUIMOT
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : 02-101101-2022-09-0386

Date of the ORS/BURS: 09/02/22

Amount : Php 18,929.00

CamScanner