

Appendix 61

PURCHASE ORDER
PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS

Supplier :	WINDSOR COMPUTER CENTER	P.O. No. :	2022-09-087
Address :	EVANGELISTA ST. BATANGAS CITY	Date :	September 21, 2022
TIN :	198-221-837-000	Mode of Procurement :	NP-SVP

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein

Place of Delivery :	SITIO SAMPAGA WEST, BRGY. SAMPAGA, BATANGAS CITY
Date of Delivery :	WITHIN 25 CALENDAR DAYS AFTER THE RECEIPT OF THE PURCHASE ORDER
Delivery Term :	WITHIN 25 CALENDAR DAYS AFTER THE RECEIPT OF THE PURCHASE ORDER
Payment Term :	WITHIN 30-45 CALENDAR DAYS AFTER THE COMPLETE DELIVERY OF THE ITEMS

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	PIECE	DESKTOP COMPUTER MOTHERBOARD CMOS BATTERY -CR2032 LITHIUM COIN BUTTON BATTERY	50	50.00	2,500.00
					₱2,500.00

(Total Amount in Words) TWO THOUSAND FIVE HUNDRED PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Jenny L. Garayala

 Signature over Printed Name of Supplier

11/7/2022

 Date

Very truly yours.

JOSE MANDAYA, D.T.

 Signature over Printed Name of Authorized Official

Campus Director

 Designation

and Cluster : 01101101

funds Available : Php 2,500.00

ORS/BURS No. : 02-10101-2022-09-0449

Date of the ORS/BURS: 09/21/22

Amount : Php 2,500.00

for [Signature] 9/21/2022

 CRISPINA ROWENA M. MAQUIMOT
 Signature over Printed Name of Chief Accountant/Head of Accounting
 Division/Unit