

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM	REQUEST FOR QUOTATION FORM & NOTICE (GOODS)
---------------------------------------	--

Office/ Campus:	PHILIPPINE SCIENCE HIGH SCHOOL CALABARZON REGION CAMPUS
Address/ Contact Details:	Barangay Sampaga West, Batangas City

2022-10-172
October 19, 2022

GENTLEMEN:

Quotation No.: _____
Date: _____

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

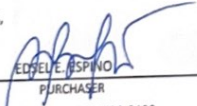
Delivery within _____ calendar days upon receipt of approved Purchase Order (PO).

In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/ Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
<i>PRICES MUST BE Tax (VAT) INCLUSIVE</i>					
1	1	LOT	110, 000 KMS PREVENTIVE MAINTENANCE AND DIAGNOSTIC CHECK-UP OF SOME PARTS OF CAMPUS VEHICLE (VAN-A8-K266)		

Delivery Term : _____
 Delivery Time : _____
 Payment Term : CASH UPON COMPLETION OF THE SERVICES

Very truly yours,

 EDSEL E. ESPINO PURCHASER	Authorized Company Representative : _____ (Signature Over Printed Name)
Telephone: <u>043-724-6199</u>	Company Name : _____ Address : _____ Telephone nos. : _____ T.I.N. : _____

PRICES IN THE ABOVE OFFER ARE CERTIFIED TRUE AND CORRECT:

IMPORTANT
 1. Prices must be typewritten in ink clearly.
 2. If offering a substitute/equivalent, specify the brand and make.

PSHS-00-F-PRU-06-Rev0-04/17/17



Certificate No.: SCP0004200



A8K266

Jerald F. Mendoza

TOYOTA BATANGAS CITY, INC.
 Sitio 9, Diversion Road, Brgy. Batangas, Batangas City,
 Batangas, 4200
 Tel (043) 723-7385
 Fax (043) 723-7385
 Website: www.toyota-batangas.com
 VAT Reg. No. 005-204-000-50000
 Business Style: Toyota Batangas City, Inc.

- Request Receipt
- Appointment
- Wash-In
- Waiting
- Non Waiting

SERVICE QUOTATION

C7DA026486

Page 1 of 1		Business Style: PHILIPPINE SCIENCE HIGH SCHOOL	
Customer No. 2000218389	Customer Name & Address PHILIPPINE SCIENCE HIGH SCHOOL	Home Phone No.	Appointment Date: / / Time: : am/pm
Date Received 10/13/2012		Business Phone No.	2700 Service Quotation
Time Received 02:35:17PM		Mobile No. 45328518167	Year/Make/Model 2010/Isuzu Commuter 3.0L Del MIT
Purchase Order No.	Sampaga	TPN 000-000-000-00000	Chassis No./VIN/Serial No. JTFJ1B3P7J5018741
Payment Method <input type="checkbox"/> Cash <input type="checkbox"/> Credit Card <input type="checkbox"/> Cheque <input type="checkbox"/> Charge Account	Email Address rscheff@psch.edu.ph	Assignee's Contract No. 453274918871	Product Type Date: / / Time: : am/pm
	Assignee's Name MR. ARGIE LORTOK	Driver's Name	Colour WHITE
	Driver's Name	Assignee's Contact No. 453274918871	Kilometers KM 80,729
		Driver's Contact No.	Warranty Exp. Mile 100,000
			Engine No. 1KD2828244
			Warranty Exp. Date

JOB INSTRUCTION	QTY	UNIT PRICE	TOTAL
110,000 KM CHECK-UP	3.000	450.00	1,350.00
GASKET	1	50.45	50.45
OIL FILTER 8M	1	497.54	497.54
TGFS 8M/CF 8W-30 3L	7	698.05	4,886.35
TOYOTA GENUINE DIESEL ENGINE FLUSH	1	725.45	725.45
DRL DIRECTOR CLEANER	2	804.02	1,608.04
B0 ETHANOL FUEL DROSER	2	714.20	1,428.40
Stop Brake Noise and Brake Lube	1	825.00	825.00
TOYOTA AUXILIARY KIT	1	448.43	448.43
TOYOTA GENUINE BACTAKLENZ (7ML)	1	848.21	848.21
Toyota Car Care	0.840	500.00	420.00
TOYOTA GENUINE ENGINE ROOM CLEANER	1	265.04	265.04
TOYOTA GENUINE ENGINE ROOM COAT	1	295.09	295.09
ENGINE KIT MEDIUM	1	267.50	267.50
Total Labor			2,136.00
Total Part			11,254.02
Total Sublet			713.73
Total Oil/Lubricant			0.00
Total MISC/Material			0.00
Subtotal			14,093.75
Less Discount			0.00
VAT			1,691.73
GRAND TOTAL			15,785.48

Software Provider: Toyota Motor Philippines Corporation
 Address: Toyota Special Economic Zone, Santa Rosa - Tagaytay Highway, Santa Rosa City, Laguna, 4020
 Tel: 003-455-713-0000

Software Name: SAP ECC-Dealer Business Management
 Software Version: Version 6EHP 7.0SP09
 Point-to-Point (PTU) No.: 1802_012X_FTU_CAR_SQ004
 Date Issued: 08/02/2012
 Serial Range: C7DA00001 - C7DA00008

"THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX."

Customer Copy



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
 PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS



Certificate No.: SCP0004200



A8K266

Jerald F. Mendoza

TOYOTA BATANGAS CITY, INC.
 Sitio 6, Division Road, Brgy. Sampaga, Batangas City,
 Batangas, 4200
 Tel (043) 723-7386
 Fax (043) 723-7385
 Website: www.toyotabatangas.com
 VAT Reg. TIN: 055-264-050-02000
 Business Style: Toyota Batangas City, Inc.

- Repeat Repair
- Appointment
- Walk-In
- Waiting
- Non-Waiting

SERVICE QUOTATION

C7DA026487

Page 1 of 1	Business Style: PHILIPPINE SCIENCE HIGH SCHOOL	Home Phone No.	Appointment	2700 Service Quotation	
Customer No. 3000213708	Customer Name & Address PHILIPPINE SCIENCE HIGH SCHOOL	Business Phone No.	Est. Appt. Time (Rec. Time)	Year/Make/Model 2010/Jeep Compass 3.0L Del MIT	Chassis No. / Vehicle No. JTEJTDUP70018741
Date Received 10/13/2012		Mobile No. +639208767687	Date: / / Time: : : am/pm	Production Time	Color WHITE
Time Received 10:30 AM		TIN 600-600-60000	Date: / / Time: : : am/pm	Warranty Exp. KM 100,000	CS No. A1K308
Purchase Order No.	Rampage	Assignee's Contact No. +83274816671	Appointment Reconfirmation	Warranty Exp. Date 10/13/2018	Selling Dealer
Payment Method <input type="checkbox"/> Cash <input type="checkbox"/> Credit Card <input type="checkbox"/> Check <input type="checkbox"/> Charge Account	Email Address rjchilabac@pschs.edu.ph	Driver's Name Mr. ARDIE LANTON	Date Made: / / Time Made: : : am/pm	Engine No. 1KD225234	Delivery Date

JOB NO.	OPERATION CODE/PART NO.	DESCRIPTION	QTY	UNIT PRICE	TOTAL
1		DIAGNOSIS	4.0	500.00	2,000.00
1		TOYOTA AUXILIARY KIT	1	267.86	267.86
				Total Labor	2,000.00
				Total Part	0.00
				Total Sublet	267.86
				Total Oil/Lubricant	0.00
				Total MISC/Material	0.00
				Subtotal	2,267.86
				Taxa Discount	0.00
				VAT	272.14
				GRAND TOTAL	2,539.99

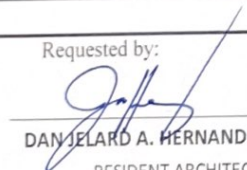
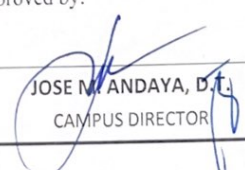
Software Provider: Toyota Motor Philippines Corporation
 Address: Toyota Regional Economic Zone, Santa Rosa - Tagaytay Highway, Santa Rosa City, Laguna, 4008
 Tel: 043-723-0000

Software Name: SAP ECC-Dealer Business Management
 Software Version: Version 6.04P720018
 Patch-to-Go Area (PTG) No.: 1802_0124_0101_CAL_002004
 Date Issued: 08/02/2012
 Sales Range: C7DA000001 - C7DC000000

"THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX."

Customer Copy

PURCHASE REQUEST

Entity Name: PHILIPPINE SCIENCE HIGH SCHOOL - CALABARZON REGION CAMPUS			Fund Cluster: 1101101		
Office/Section : FAD		PR No.: 2022-10-172		Date: October 19, 2022	
		Responsibility Center Code: 19-014-09-00014-04			
Stock / Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	LOT	110,000 Kms Preventive Maintenance and Diagnostic Check-up of School Vehicle (Van A8-K266)	1	P 18,329.48	P 18,329.48
				TOTAL	P18,329.48
Purpose: TERMS OF REFERENCE FOR THE 110,000 KMS PERIODIC MAINTENANCE AND DIAGNOSTIC CHECK-UP OF SOME PARTS OF CAMPUS VEHICLE (VAN A8-K266)					
Requested by:			Approved by:		
Signature :					
Printed Name :		DAN JELARD A. HERNANDEZ		JOSE M. ANDAYA, D.L.	
Designation :		RESIDENT ARCHITECT		CAMPUS DIRECTOR	



TERMS OF REFERENCE FOR THE 110,000 KMS PERIODIC MAINTENANCE AND DIAGNOSTIC CHECK-UP OF SOME PARTS OF CAMPUS VEHICLE (VAN A8-K266)

I. Background

The Philippine Science High School CALABARZON Region Campus (PSHS-CALABARZONRC) has been striving to provide quality service in terms of facilities and equipment maintenance ensure an environment that is safe and conducive to optimum learning of students and safe workplace for its employees.

The General Service Unit (GSU) is assigned to ensure that the transport service requirements of employees and scholars for official travels and functions are properly provided. This starts with well-maintained official vehicles to avoid accidents and unexpected breakdowns while the vehicles are on dispatch. Likewise, proper maintenance and care of the vehicle will prolong its useful life, improve fuel efficiency and fewer vehicle repairs.

II. Rationale

The need for transportation service has become imperative in the performance of the various functions and mandate of the Campus specifically in this pandemic time to protect its employees against the risk of exposure to the Covid-19 virus. There are also various coordination activities to counterpart offices and other stakeholders within and outside the CALABARZON Region that call for transportation service provision

Currently, as the Campus conducts face to face classes, the demand for transportation service has increased to give way for various official travels, functions, and meetings, which slowly transition into face to face modality, as well as to provide shuttle service employees to limit their exposure to other people in public utility vehicles.

The ideal periodic maintenance and diagnostic check-up for the campus vehicles is every 10,000-kilometer run. Currently, the school van has 106,000 kms in its odometer. The previous periodic maintenance of the aforesaid vehicle was on April 27, 2022 at 90,000 kms reading, respectively.

III. Scope of Work and Job Specifications

The service provider must perform the periodic maintenance, change oil and engine cleaning requirements, diagnostic check-up and other necessary works to maintain the smooth operation of the school vehicle vis-à-vis the normal wear and tear. Likewise, the service provider must be able to recommend solution/s should there be unusual defects that may be discovered during the check-up.



IV. Estimated Cost Requirement

Upon initial inspection and estimate of the accredited service provider, the total estimated cost of periodic maintenance and diagnostic check-up of the school vehicle is Eighteen Thousand Three Hundred Twenty-Nine and Forty-Eight centavos (Php 18,329.48). Detailed costings are in the attached service quotations, dated October 13, 2022.

V. Mode of Procurement

In the interest of economy and practicality, the appropriate mode of procurement is "Direct Contracting" pursuant to Section 50 of the Revised Implementing Rules and Regulations of Republic Act No. 9184.

VI. Payment Scheme


Payment shall be made upon completion and acceptance of the successful supply, delivery and installation of the required materials and goods, and performance of the required works as stated in the Purchase Order.

Prepared by:

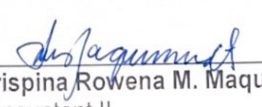


Arch. Dan Jelard A. Hernandez
Resident Architect

Certificate of Availability of Fund:



Arnel E. Aguila
Administrative Officer IV




Crispina Rowena M. Maquimot
Accountant II

Recommending Approval:



Ma. Theresa P. Pagulayan
Supervising Administrative Officer

Approved by:



Jose M. Andaya, D.T.
Campus Director

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM
CAMPUS: CALAKARZON
WORK REQUEST FORM

No. WRF-2022-10-243

A. To be filled up by Equipment end-user/Observer/PPF Representative. Attach copy of email if received by PPF Committee.

What: 110,000 KMS PREVENTIVE MAINTENANCE OF SCHOOL VAN (AR-K266)
& OTHER CHECKING / DIAGNOSING FOR THE VEHICLE

Where: PSHS - CALAKARZON

Purpose: FOR THE 110,000 KMS PREVENTIVE MAINTENANCE OF
SCHOOL VAN (AR-K266) & OTHER CHECKING / DIAGNOSING
OF SOME PARTS OF THE VEHICLE.

Requested by:
ARGIE KINTOK
Signature Over Printed Name
Date: _____

B. To be filled-up by Supplier Officer/designated Custodian of EHCs or PPF Head.

Date of Last Maintenance

04/27/22

Details of Last Maintenance

90,000 KMS PREVENTIVE MAINTENANCE OF THE
VEHICLE

Expected Completion Date: _____

Received by:
DR. A. HENRADO
FAD Representative
Date: 10/12/22

Approved by:
PA. THEA P. PASULAYAN
FAD CHIEF
Date: 10/13/22

C. To be filled-up and signed by FAD/PPF Representative/Inspector:

Acted by:

Inspected by:

FAD/PPF Representative / Date

End User / Date

Remarks: Tasks successfully completed and functional/working

Task cannot be completed due to irreparable

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM
 Campus/Office: CALAPAN 20N

PRE-REPAIR INSPECTION REPORT

I. Reported/Verified by: Equipment Ownership/Supplier Officer/PPF Head Reference: _____

<input type="checkbox"/> BUILDING / FACILITIES	<input checked="" type="checkbox"/> EQUIPMENT / MACHINERY
Building/ Facility Description: _____	Property No.: <u>PPF-2018-10-0088</u> Location: <u>PSHS-CALAPAN 20N</u>
Location of Defect: _____	Description: <u>TOYOTA COMMUTER VAN (TR-K2GG)</u>
	Serial No. _____
	Date of Purchase: <u>OCT. 30, 2018</u> Purchase Cost: <u>P11,585,500.00</u>
	<input type="checkbox"/> With Warranty <input checked="" type="checkbox"/> Without Warranty

EDSEL E. ESPINO

Property Officer/PPF Head

II. Inspector's Findings and Recommendations

Nature of Defect: PREVENTIVE MAINTENANCE SCHEDULE
 Cause of Defect: PREVENTIVE MAINTENANCE SCHEDULE
 Recommendations: PREVENTIVE MAINTENANCE SCHEDULE

A. Estimated Cost of Repair Materials:

No.	Item Description/Material	Qty	Unit Cost	Total
Total Estimated Cost - MATERIALS				Php

B. Estimated Labor Cost :

No.	Work Description / Scope of Work	No. of Man-days	Labor Rate	Total
Total Estimated Cost - LABOR				Php

C. Estimated Indirect Cost (Profit, Taxes, etc.) Php

TOTAL ESTIMATED REPAIR COST Php

Inspected by: [Signature]
DRYDA HERANDEZ
 PPF Maintenance Personnel / Inspector
 Date: _____

Noted by: [Signature]
MA. THERESA P. PAGULAYAN
 PPF Head
 Date: 10/18/2022