



ANNUAL PROCUREMENT PLAN FOR FY 2020

Revised as of December 31, 2020

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Adst/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
2020 CURRENT APPROPRIATIONS												
I. MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)												
A.II.a.14	A. TRAVEL EXPENSES											
	1. Local Travels	OCD / CID / SSD / FAD	Shopping / NP-SVP	-	-	-	-	GoP	1,237,000.00	1,237,000.00	-	Local fare of employees in attendance to meetings, seminars, conference, workshops, and others.
	2. Foreign Travels	OCD / CID / SSD / FAD	Shopping / NP-SVP	-	-	-	-	GoP	500,000.00	500,000.00	-	International fare of employees in attendance to meetings, seminars, conference, workshops, and others.
	B. TRAINING EXPENSES	OCD / CID / SSD / FAD	Shopping / NP-SVP / Direct Contracting	-	-	-	-	GoP	800,000.00	800,000.00	-	Attendance to seminars and workshops
	C. SCHOLARSHIP EXPENSES											
	1. Insurance of the scholars for FY 2020-2021	SSD	NP - Agency to Agency	-	-	-	-	GoP	63,200.00	63,200.00	-	632 scholars for CY 2020-2021
	2. Books	CID	NP - SVP / Direct Contracting	-	-	-	-	GoP	1,896,000.00	1,896,000.00	-	Additional books for G11 and books for the Library
	3. Instructional Supplies	CID	Shopping / NP-SVP / Direct Contracting	-	-	-	-	GoP	1,264,000.00	1,264,000.00	-	-
	4. School Organizations	CID	Shopping / NP-SVP / Direct Contracting	-	-	-	-	GoP	632,000.00	632,000.00	-	-
	5. Awards	CID	NP - SVP	-	-	-	-	GoP	316,000.00	316,000.00	-	-
	6. Educational and Cultural Activities	CID	Shopping / NP-SVP / Direct Contracting	-	-	-	-	GoP	1,896,000.00	1,896,000.00	-	-
	7. Others	CID	Shopping / NP-SVP / Direct Contracting	-	-	-	-	GoP	1,734,000.00	1,734,000.00	-	Participation to competitions and other outside activities
	D. SUPPLIES AND MATERIALS											
	1. Office Supplies, ICT Office Supplies, Other Supplies and Materials (available at Procurement Service) <i>*see Part I of the attached APP-CSE 2020 Form for the item breakdown</i>	OCD / CID / SSD / FAD	NP - Agency to Agency / NP - SVP / NP - Emergency Cases / Shopping	-	-	-	-	GoP	2,076,546.10	2,076,546.10	-	Items to be procured at DBM Procurement Service
	2. Office Supplies, ICT Office Supplies, Other Supplies and Materials (not available at Procurement Service but regularly purchased from other sources) <i>*see Part II of the attached APP-CSE 2020 Form for the item breakdown</i>	OCD / CID / SSD / FAD	NP - Agency to Agency / NP - SVP / NP - Emergency Cases / Shopping	-	-	-	-	GoP	2,079,451.00	2,079,451.00	-	Items to be procured outside DBM Procurement Service
	4. Accountable Forms	FAD	NP - Agency to Agency / NP - SVP	-	-	-	-	GoP	12,000.00	12,000.00	-	-
	5. Drugs and Medicines	SSD	NP - Agency to Agency / NP - SVP / NP - Emergency Cases	-	-	-	-	GoP	50,000.00	50,000.00	-	-
	6. Medical, Dental, and Lab Supplies	CID / SSD	NP - Agency to Agency / NP - SVP / NP - Emergency Cases	-	-	-	-	GoP	250,000.00	250,000.00	-	For Clinic and Dormitory of scholars
	7. Textbooks and Instructional Supplies	CID / SSD	NP - SVP / Direct Contracting	-	-	-	-	GoP	242,000.00	242,000.00	-	Additional books for G11 and books for the Library

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Adst/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	8. Fuel, Oil, and Lubricants	OCD / CID / SSD / FAD	NP - SVP / Direct Contracting	-	-	-	-	GoP	400,000.00	400,000.00	-	For official service vehicle (Nissan Cefiro, Van, Mini Bus, and Fortuner)
	9. Other Supplies and Materials	OCD / CID / SSD / FAD	NP - Agency to Agency / NP - SVP / NP - Emergency Cases	-	-	-	-	GoP	500,002.90	500,002.90	-	Purchase of janitorial, plumbing, electrical, and other materials
	E. UTILITY EXPENSES											
	1. Water	OCD / CID / SSD / FAD	NP - SVP / Direct Contracting	-	-	-	-	GoP	20,000.00	20,000.00	-	Supply of Drinking water and others
	2. Electricity	OCD / CID / SSD / FAD	Direct Contracting	-	-	-	-	GoP	4,000,000.00	4,000,000.00	-	MERALCO
	F. COMMUNICATION EXPENSES											
	1. Postage, Deliveries, and Courier Services	OCD / CID / SSD / FAD	NP - SVP / Direct Contracting	-	-	-	-	GoP	80,000.00	80,000.00	-	-
	2. Mobile Expenses	OCD / CID / SSD / FAD	NP - SVP / Direct Contracting	-	-	-	-	GoP	170,000.00	170,000.00	-	Communication allowance of homeroom advisers, registrar, guidance, cid chief, sss chief, resident project engineer and fad chief
	3. Landline Expenses	OCD / CID / SSD / FAD	NP - SVP / Direct Contracting	-	-	-	-	GoP	150,000.00	150,000.00	-	PLDT, GLOBE
	4. Internet Subscription Expenses	OCD / CID / SSD / FAD	NP - SVP / Direct Contracting	-	-	-	-	GoP	700,000.00	700,000.00	-	PLDT, GLOBE
	5. Cable, Satellite, Telgraph and Radio Expenses	OCD / CID / SSD / FAD	NP - SVP / Direct Contracting	-	-	-	-	GoP	30,000.00	30,000.00	-	-
	6. Extraordinary and Miscellaneous Expenses	OCD / CID / SSD / FAD	NP - SVP / Direct Contracting	-	-	-	-	GoP	98,000.00	98,000.00	-	-
	G. PROFESSIONAL SERVICES											
	1. Consultancy Services	OCD / CID / SSD / FAD	NP - SVP / Direct Contracting	-	-	-	-	GoP	15,000.00	15,000.00	-	-
	2. ICT Consultancy Services	OCD / CID / SSD / FAD	NP - SVP / Direct Contracting	-	-	-	-	GoP	25,000.00	25,000.00	-	-
	3. Other Professional Services	OCD / CID / SSD / FAD	NP - SVP / Direct Contracting	-	-	-	-	GoP	100,000.00	100,000.00	-	Honorarium for resource speakers/lecturers in seminars and workshops
	H. GENERAL SERVICES											
	1. Security Services	FAD	Public Bidding	-	-	-	-	GoP	2,000,000.00	2,000,000.00	-	Outsourcing of security services
	2. Other General Services	FAD	Public Bidding	-	-	-	-	GoP	2,246,000.00	2,246,000.00	-	Outsourcing of multi-skilled workers and clerks
	I. REPAIRS AND MAINTENANCE											
	1. School Buildings	FAD	Shopping / NP-SVP / Direct Contracting	-	-	-	-	GoP	30,000.00	30,000.00	-	Includes labor and materials for the repairs and maintenance of school buildings
	2. Other Structures	FAD	Shopping / NP-SVP / Direct Contracting	-	-	-	-	GoP	30,000.00	30,000.00	-	Includes labor and materials for the repairs and maintenance of other structures
	3. Hostels and Dormitories	FAD	Shopping / NP-SVP / Direct Contracting	-	-	-	-	GoP	30,000.00	30,000.00	-	Includes labor and materials for the repairs and maintenance of Dormitory Buildings for Boys and Girls
	4. Other Machinery and Equipment	FAD	Shopping / NP-SVP / Direct Contracting	-	-	-	-	GoP	20,000.00	20,000.00	-	Includes labor and materials for the repairs and maintenance of other equipment
	5. Office Equipment	FAD	Shopping / NP-SVP / Direct Contracting	-	-	-	-	GoP	30,000.00	30,000.00	-	Includes labor and materials for the repairs and maintenance of Photocopier, binding machine, Air Conditioning Units, and others
	6. Furniture and Fixtures	FAD	Shopping / NP-SVP / Direct Contracting	-	-	-	-	GoP	30,000.00	30,000.00	-	Includes labor and materials for the repairs and maintenance of tables, chairs, and others

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	7. ICT Equipment	FAD	Shopping / NP-SVP / Direct Contracting	-	-	-	-	GoP	50,000.00	50,000.00	-	Includes labor and materials for the repairs and maintenance of printers, projectors, tablets, computers, and others
	8. Technical and Scientific Equipment	FAD	Shopping / NP-SVP / Direct Contracting	-	-	-	-	GoP	50,000.00	50,000.00	-	Includes labor and materials for the repairs and maintenance of apparatus (calibration), laboratory equipment, music equipment, robotics equipment, and others
	9. Motor Vehicles	FAD	Shopping / NP-SVP / Direct Contracting	-	-	-	-	GoP	150,000.00	150,000.00	-	Includes periodic maintenance check up of service vehicles (tires, battery, change oil, general job, and others)
	K. TAXES, INSURANCE, AND PREMIUMS											
	1. Fidelity Bond Premium	FAD	NP - Agency to Agency	-	-	-	-	GoP	120,000.00	120,000.00	-	Fidelity bond of collecting and disbursing officers (Bureau of the Treasury)
	2. Taxes, duties, and licenses	FAD	NP - SVP / Direct Contracting	-	-	-	-	GoP	80,000.00	80,000.00	-	-
	L. OTHER MAINTENANCE AND OPERATING EXPENSES											
	1. Advertising Expenses	FAD	NP - SVP / Direct Contracting	-	-	-	-	GoP	50,000.00	50,000.00	-	Includes advertisement of vacant positions and other important announcements
	2. Subscription Expenses	SSD	NP - SVP / Direct Contracting	-	-	-	-	GoP	20,000.00	20,000.00	-	Newspapers, Journals, and Magazines
	3. Printing and Publication Expenses	FAD	NP - SVP / Direct Contracting	-	-	-	-	GoP	40,000.00	40,000.00	-	Tarpaulin printing for various activities and printing of student handbook/manuals, and annual reports
	4. Representation Expenses	FAD	Shopping / NP-SVP / Direct Contracting	-	-	-	-	GoP	160,000.00	160,000.00	-	Food for official meetings
	7. Rent - Motor Vehicles	FAD	NP - SVP / Direct Contracting	-	-	-	-	GoP	70,000.00	70,000.00	-	For transportation of employees and visitors to seminars/trainings/workshops
	TOTAL, MOOE								26,542,200.00	26,542,200.00	-	

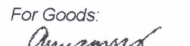
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II. CAPITAL OUTLAY EQUIPMENT												
A.II.b.14	A. OFFICE EQUIPMENT											
	1. Document Camera	OCD / CID / SSD / FAD	Shopping / NP-SVP / Public Bidding	-	-	-	-	GoP	80,000.00	-	80,000.00	-
	B. ICT EQUIPMENT											
	1. Personal Computer Sets (System Unit, Monitor, Keyboard, Mouse, AVR), Laptops / Notebooks, Printers	OCD / CID / SSD / FAD	Shopping / NP-SVP / Public Bidding	-	-	-	-	GoP	2,670,000.00	-	2,670,000.00	-
	C. TECHNICAL AND SCIENTIFIC EQUIPMENT											
	1. Laboratory Fumehood, ducted, single-wall	CID	Shopping / NP-SVP / Public Bidding	-	-	-	-	GoP	1,690,000.00	-	1,690,000.00	-
	2. Benchtop Polypropylene Safety Storage Cabinet for Strong Acids and Corrosives, Safety Storage Cabinet for Flammable Liquids	CID	Shopping / NP-SVP / Public Bidding	-	-	-	-	GoP	320,000.00	-	320,000.00	-
	3. Single Section Wave Motion Demonstrator Basic Calorimetry Set	CID	Shopping / NP-SVP / Public Bidding	-	-	-	-	GoP	199,000.00	-	199,000.00	-
	4. Sonnicator, Analytical Balance, Vacuum Pump for Buchner Funnel, oil-free pump, Digital Vortex Mixer, Bottle Top Dispenser, volume range is 1ml to 10ml	CID	Shopping / NP-SVP / Public Bidding	-	-	-	-	GoP	486,000.00	-	486,000.00	-
	5. Telescopes	CID	Shopping / NP-SVP / Public Bidding	-	-	-	-	GoP	705,000.00	-	705,000.00	-
	6. Other Technical and Scientific Equipment	CID	Shopping / NP-SVP / Public Bidding	-	-	-	-	GoP	1,500,000.00	-	1,500,000.00	-
	D. FURNITURES AND FIXTURES											
	1. Conference Table with chairs	CID / SSD	Shopping / NP-SVP / Public Bidding	-	-	-	-	GoP	150,000.00	-	150,000.00	-
	2. Sofa Set	SSD	Shopping / NP-SVP / Public Bidding	-	-	-	-	GoP	25,000.00	-	25,000.00	-
	3. Shelves (Steel)	FAD	Shopping / NP-SVP / Public Bidding	-	-	-	-	GoP	132,000.00	-	132,000.00	-
	4. Hospital Beds 2 cranks, Local with mattress	SSD	Shopping / NP-SVP / Public Bidding	-	-	-	-	GoP	60,000.00	-	60,000.00	-
	5. Glass Writing Board	SSD	Shopping / NP-SVP / Public Bidding	-	-	-	-	GoP	35,000.00	-	35,000.00	-
	6. Laboratory Center Tables (without sink), Laboratory Side Tables (with sink), Open Shelves, L-Shaped Tables, Other-Laboratory Furniture and Fixtures	CID	Shopping / NP-SVP / Public Bidding	-	-	-	-	GoP	2,750,000.00	-	2,750,000.00	-
	7. Other Furniture and Fixtures	OCD / CID / SSD / FAD	Shopping / NP-SVP / Public Bidding	-	-	-	-	GoP	1,774,590.00	-	1,774,590.00	-
	G. OTHER MACHINERIES AND EQUIPMENT											
	1. Television with Mobile Presentation Stand	OCD / CID / SSD / FAD	Shopping / NP-SVP / Public Bidding	-	-	-	-	GoP	250,000.00	-	250,000.00	-
	2. Increased Water Pressure System for ASTB and Residence Hall	CID / SSD	Shopping / NP-SVP / Public Bidding	-	-	-	-	GoP	790,000.00	-	790,000.00	-
	3. Main Circuit Breaker	OCD / CID / SSD / FAD	Shopping / NP-SVP / Public Bidding	-	-	-	-	GoP	498,410.00	-	498,410.00	-
	4. Floor Polisher, Low-speed, Heavy-duty	OCD / CID / SSD / FAD	Shopping / NP-SVP / Public Bidding	-	-	-	-	GoP	120,000.00	-	120,000.00	-
	5. Other Other Machinerics and Equipment	OCD / CID / SSD / FAD	Shopping / NP-SVP / Public Bidding	-	-	-	-	GoP	35,000.00	-	35,000.00	-
	TOTAL, CAPITAL OUTLAY-EQUIPMENT								14,270,000.00	-	14,270,000.00	

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II. CAPITAL OUTLAY - PROJECTS												
INFRASTRUCTURE PROJECT/S												
B.I.o	A. SITE DEVELOPMENT PHASE 6											
	1. Design and/or Civil Works	BAC	Public Bidding	-	-	-	-	GoP	9,800,000.00	-	9,800,000.00	-
	2. Engineering, Supervision, Administrative, and other Expenses	FAD	Shopping / NP-SVP / Direct Contracting / NP - Agency to Agency	-	-	-	-	GoP	200,000.00	-	200,000.00	Includes CPES, Project Engineer's Fee, Blueprinting, and other related expenses
	B. CONSTRUCTION OF ACADEMIC BUILDING III											
	1. Design and/or Consultancy and Civil Works	BAC	Public Bidding	-	-	-	-	GoP	41,160,000.00	-	41,160,000.00	-
	2. Engineering, Supervision, Administrative, and other Expenses	FAD	Shopping / NP-SVP / Direct Contracting / NP - Agency to Agency	-	-	-	-	GoP	840,000.00	-	840,000.00	Includes CPES, General Requirements, and Others
	C. COMPLETION OF RETAINING WALLS / RIPRAPS											
	1. Design and/or Consultancy and Civil Works	BAC	Public Bidding	-	-	-	-	GoP	29,400,000.00	-	29,400,000.00	-
	2. Engineering, Supervision, Administrative, and other Expenses	FAD	Shopping / NP-SVP / Direct Contracting / NP - Agency to Agency	-	-	-	-	GoP	600,000.00	-	600,000.00	Includes CPES, General Requirements, and Others
	D. CONSTRUCTION OF SCIENCE RESEARCH FACILITIES											
	1. Design and/or Consultancy and Civil Works	BAC	Public Bidding	-	-	-	-	GoP	29,400,000.00	-	29,400,000.00	-
	2. Engineering, Supervision, Administrative, and other Expenses	FAD	Shopping / NP-SVP / Direct Contracting / NP - Agency to Agency	-	-	-	-	GoP	600,000.00	-	600,000.00	Includes CPES, General Requirements, and Others
	TOTAL, CAPITAL OUTLAY- PROJECTS								112,000,000.00	-	112,000,000.00	
	TOTAL, APP FOR FY 2019								152,812,200.00	26,542,200.00	126,270,000.00	

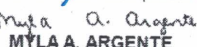
Prepared by:


EDSEL E. ESPINO
 Administrative Officer III

Concurred by BAC Members :

For Goods:

ABIGAIL MOCAMPO
 Chairperson


LEO R. MACALALAD
 BAC - Vice Chairperson

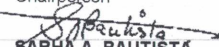

MYLA A. ARGENTE
 BAC Member

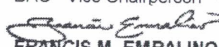

MABELLE V. FURTO
 BAC-Member


KRISTOFFER NOLAN C. MORADA
 BAC-Member

For Infrastructures

MARY ANGEL L. GAVINA
 Chairperson


SARHA A. BAUTISTA
 BAC - Vice Chairperson


FRANCIS M. EMRALINO
 BAC Member


MA. THERESA P. PAGULAYAN
 BAC-Member


ERNIE V. ROA
 BAC-Member

Approved by:


JOSE M. ANDAYA, D.T.
 Director III

Certified Appropriate Funds Available :


ARNEL E. AGUILAN / 
 Budget Officer / Accountant