



REVISED ANNUAL PROCUREMENT PLAN FOR FY 2019

July 26, 2019 Revision

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Adst/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
2019 CURRENT APPROPRIATIONS												
I. MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)												
A.II.a.14	A. TRAVEL EXPENSES	OCD / CID / SSD / FAD	Shopping / Small Value Procurement (SVP) / Direct Contracting (DC)	-	-	-	-	GoP	371,000.00	371,000.00	-	Local and international fare of employees in attendance to meetings, seminars, conference, workshops, and others.
	B. TRAINING EXPENSES	OCD / CID / SSD / FAD	Shopping / SVP / DC	-	-	-	-	GoP	700,000.00	700,000.00	-	Attendance to seminars and workshops
	C. SCHOLARSHIP EXPENSES											
	1. Insurance of the scholars for FY 2019 -2020	SSD	Agency to Agency	-	-	-	-	GoP	50,800.00	50,800.00	-	508 scholars for CY 2019-2020
	2. Books	CID	SVP / DC	-	-	-	-	GoP	1,524,000.00	1,524,000.00	-	Additional books for G11 and books for the Library
	3. Instructional Supplies	CID	Shopping / SVP / DC	-	-	-	-	GoP	1,016,000.00	1,016,000.00	-	-
	4. School Organizations	CID	Shopping / SVP / DC	-	-	-	-	GoP	508,000.00	508,000.00	-	-
	5. Awards	CID	Shopping / SVP / DC	-	-	-	-	GoP	254,000.00	254,000.00	-	-
	6. Educational and Cultural Activities	CID	Shopping / SVP / DC	-	-	-	-	GoP	1,524,000.00	1,524,000.00	-	-
	7. Others	CID	Shopping / SVP / DC	-	-	-	-	GoP	508,000.00	508,000.00	-	Participation to competitions and other outside activities
	D. SUPPLIES AND MATERIALS											
	1. Common Use Office and ICT Supplies and Equipment	OCD / CID / SSD / FAD	Agency to Agency / Shopping	-	-	-	-	GoP	1,059,945.15	1,059,945.15	-	Items to be procured at DBM Procurement Service
	2. Office Supplies and materials not available at Procurement Service but regularly purchased from other sources	OCD / CID / SSD / FAD	Shopping / SVP / DC	-	-	-	-	GoP	482,047.50	482,047.50	-	-
	3. ICT Office Supplies and materials not available at Procurement Service but regularly purchased from other sources	OCD / CID / SSD / FAD	Shopping / SVP / DC	-	-	-	-	GoP	816,365.00	816,365.00	-	-
	4. Accountable Forms	FAD	Agency to Agency / SVP	-	-	-	-	GoP	40,000.00	40,000.00	-	MDS Checks to be purchased at LBP
	5. Drugs and Medicines	SSD	SVP	-	-	-	-	GoP	100,000.00	100,000.00	-	For Clinic and Dormitory of scholars
	6. Medical, Dental, and Lab Supplies	CID / SSD	SVP / DC	-	-	-	-	GoP	100,000.00	100,000.00	-	For Clinic and Dormitory of scholars

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	7. Textbooks and Instructional Supplies	CID / SSD	SVP / DC	-	-	-	-	GoP	242,000.00	242,000.00	-	Additional books for G11 and books for the Library
	8. Fuel, Oil, and Lubricants	OCD / CID / SSD / FAD	SVP / DC	-	-	-	-	GoP	300,000.00	300,000.00	-	For official service vehicle (Nissan Cefiro, Van, Mini Bus, and Fortuner)
	9. Other Supplies and Materials	OCD / CID / SSD / FAD	Shopping / SVP / DC	-	-	-	-	GoP	121,642.35	121,642.35	-	Purchase of janitorial, plumbing, electrical, and other materials
	E. UTILITY EXPENSES											
	1. Water	OCD / CID / SSD / FAD	SVP / DC	-	-	-	-	GoP	1,500,000.00	1,500,000.00	-	Supply of Drinking water and others
	2. Electricity	OCD / CID / SSD / FAD	DC	-	-	-	-	GoP	3,600,000.00	3,600,000.00	-	MERALCO
	F. COMMUNICATION EXPENSES											
	1. Postage, Deliveries, and Courier Services	OCD / CID / SSD / FAD	SVP / DC	-	-	-	-	GoP	80,000.00	80,000.00	-	
	2. Mobile Expenses	OCD / CID / SSD / FAD	SVP / DC	-	-	-	-	GoP	90,000.00	90,000.00	-	Communication allowance of homeroom advisers, registrar, guidance, cid chief, ssd chief, resident project engineer and fad chief
	3. Landline Expenses	OCD / CID / SSD / FAD	SVP / DC	-	-	-	-	GoP	360,000.00	360,000.00	-	PLDT, GLOBE
	4. Internet Subscription Expenses	OCD / CID / SSD / FAD	SVP / DC	-	-	-	-	GoP	600,000.00	600,000.00	-	PLDT, GLOBE
	G. PROFESSIONAL SERVICES											
	1. Legal Services	OCD / CID / SSD / FAD	SVP / DC	-	-	-	-	GoP	5,000.00	5,000.00	-	-
	2. Auditing Services	COA	SVP / DC	-	-	-	-	GoP	10,000.00	10,000.00	-	-
	3. Consultancy Services	OCD / CID / SSD / FAD	SVP / DC	-	-	-	-	GoP	25,000.00	25,000.00	-	-
	4. ICT Consultancy Services	OCD / CID / SSD / FAD	SVP / DC	-	-	-	-	GoP	20,000.00	20,000.00	-	-
	5. Other Professional Services	OCD / CID / SSD / FAD	SVP / DC	-	-	-	-	GoP	200,000.00	200,000.00	-	Honorarium for resource speakers/lecturers in seminars and workshops
	H. GENERAL SERVICES											
	1. Janitorial Services	FAD	Public Bidding / SVP	Oct 18	Oct 18	Nov 18	Nov 18	GoP	720,000.00	720,000.00	-	Outsourcing of janitorial services
	2. Security Services	FAD	Public Bidding	Oct 18	Oct 18	Nov 18	Nov 18	GoP	1,700,000.00	1,700,000.00	-	Outsourcing of security services
	3. General ICT Services	FAD	SVP	-	-	-	-	GoP	10,000.00	10,000.00	-	
	4. Other General Services	FAD	Public Bidding / SVP	Oct 18	Oct 18	Nov 18	Nov 18	GoP	3,098,000.00	3,098,000.00	-	Outsourcing of multi-skilled workers and clerks
	I. LABOR AND WAGES											
	1. Labor and wages of workers	FAD	SVP / DC	-	-	-	-	GoP	100,000.00	100,000.00	-	-

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J. REPAIRS AND MAINTENANCE												
	1. School Buildings	FAD	SVP / DC	-	-	-	-	GoP	50,000.00	50,000.00	-	Includes labor and materials for the repairs and maintenance of school buildings
	2. Other Structures	FAD	SVP / DC	-	-	-	-	GoP	50,000.00	50,000.00	-	Includes labor and materials for the repairs and maintenance of other structures
	3. Hostels and Dormitories	FAD	SVP / DC	-	-	-	-	GoP	50,000.00	50,000.00	-	Includes labor and materials for the repairs and maintenance of Dormitory Buildings for Boys and Girls
	4. Other Machinery and Equipment	FAD	SVP / DC	-	-	-	-	GoP	100,000.00	100,000.00	-	Includes labor and materials for the repairs and maintenance of other equipment
	5. Office Equipment	FAD	SVP / DC	-	-	-	-	GoP	50,000.00	50,000.00	-	Includes labor and materials for the repairs and maintenance of Photocopier, binding machine, Air Conditioning Units, and others
	6. Furniture and Fixtures	FAD	SVP / DC	-	-	-	-	GoP	50,000.00	50,000.00	-	Includes labor and materials for the repairs and maintenance of tables, chairs, and others
	7. ICT Equipment	FAD	SVP / DC	-	-	-	-	GoP	100,000.00	100,000.00	-	Includes labor and materials for the repairs and maintenance of printers, projectors, tablets, computers, and others
	8. Technical and Scientific	FAD	SVP / DC	-	-	-	-	GoP	100,000.00	100,000.00	-	Includes labor and materials for the repairs and maintenance of apparatus (calibration), laboratory equipment, music equipment, robotics equipment, and others
	9. Motor Vehicles	FAD	SVP / DC	-	-	-	-	GoP	300,000.00	300,000.00	-	Includes periodic maintenance check up of service vehicles (tires, battery, change oil, general job, and others)
K. TAXES, INSURANCE, AND PREMIUMS												
	1. Insurance	FAD	Agency to Agency	-	-	-	-	GoP	151,000.00	151,000.00	-	Insurance of service vehicles (GSIS)
	2. Fidelity Bond Premium	FAD	Agency to Agency	-	-	-	-	GoP	60,000.00	60,000.00	-	Fidelity bond of collecting and disbursing officers (Bureau of the Treasury)
	3. Taxes, duties, and licenses	FAD	Agency to Agency / SVP / DC	-	-	-	-	GoP	22,000.00	22,000.00	-	

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L. OTHER MAINTENANCE AND OPERATING EXPENSES												
	1. Advertising Expenses	FAD	SVP / DC	-	-	-	-	GoP	85,000.00	85,000.00	-	Includes advertisement of vacant positions and other important announcements
	2. Subscription Expenses	SSD	SVP / DC	-	-	-	-	GoP	21,000.00	21,000.00	-	Newspapers, Journals, and Magazines
	3. Printing and Publication Expenses	FAD	SVP	-	-	-	-	GoP	106,000.00	106,000.00	-	Tarpaulin printing for various activities and printing of student handbook/manuals, and annual reports
	4. Representation Expenses	FAD	Shopping / SVP / DC	-	-	-	-	GoP	106,000.00	106,000.00	-	Food for official meetings
	5. Transportation and Delivery Expenses	FAD	SVP / DC	-	-	-	-	GoP	53,000.00	53,000.00	-	Freight cost for the delivery of supplies and equipment
	6. Rent - Building and Structures	FAD	SVP	-	-	-	-	GoP	650,000.00	650,000.00	-	Rent of venue/area for various purposes
	7. Rent - Motor Vehicles	FAD	SVP	-	-	-	-	GoP	300,000.00	300,000.00	-	For transportation of employees and visitors to seminars/trainings/workshops
	8. Membership Dues and Contributions to Organizations	FAD	SVP / DC	-	-	-	-	GoP	11,000.00	11,000.00	-	Institutional membership of PSHS CBZRC
	TOTAL MOOE								24,250,800.00	24,250,800.00		
II. CAPITAL OUTLAY EQUIPMENT												
A.II.b.14	1. Office Equipment	OCD / CID / SSD / FAD	Public Bidding / Shopping / SVP / DC	-	-	-	-	GoP	1,650,000.00	-	1,650,000.00	Includes airconditioning units, steel cabinets, photocopier, and others
	2. ICT Equipment	OCD / CID / SSD / FAD	Public Bidding / Shopping / SVP / DC	Oct 18	Oct 18	Nov 18	Nov 18	GoP	1,000,000.00	-	1,000,000.00	Includes desktop computers, laptops, tablets, and projectors
	3. ICT Software	CID	Public Bidding / Shopping / SVP / DC	Oct 18	Oct 18	Nov 18	Nov 18	GoP	4,000,000.00	-	4,000,000.00	Includes SPSS, Sketchup 2017, Chem Office *16, Autocad, Microsoft Visual Studio , and other licensed softwares
	4. Technical and Scientific Equipment	CID	Public Bidding / SVP / DC	Oct 18	Oct 18	Nov 18	Nov 18	GoP	15,000,000.00	-	15,000,000.00	Includes science laboratory equipment, music equipment, robotics, and ADTECH equipment
	5. Books	CID	Public Bidding / SVP / DC	-	-	-	-	GoP	2,000,000.00	-	2,000,000.00	-
	6. Furnitures and Fixtures	OCD / CID / SSD / FAD	SVP / DC	-	-	-	-	GoP	1,000,000.00	-	1,000,000.00	
	6. Other Machinerics and Equipment	OCD / CID / SSD / FAD	SVP / DC	-	-	-	-	GoP	500,000.00	-	500,000.00	
	TOTAL CAPITAL OUTLAY-EQUIPMENT								25,150,000.00	-	25,150,000.00	

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II. CAPITAL OUTLAY - PROJECTS												
INFRASTRUCTURE PROJECT/S												
B.I.o	1. SITE DEVELOPMENT PHASE 5											
	a. Design and/or Civil Works	BAC	Public Bidding	Nov 18	Nov 18	Dec 18	Dec 18	GoP	9,800,000.00		9,800,000.00	
	b. Engineering, Supervision, Administrative, and other Expenses	FAD	SVP					GoP	200,000.00		200,000.00	Includes CPES, Project Engineer's Fee, Blueprinting, and other related expenses
	2. IMPLEMENTATION OF K-12 PROGRAM (MITHI-ICT INFRASTRUCTURE)											
	a. Design and/or Consultancy and Civil Works	BAC	Public Bidding	Nov 18	Nov 18	Dec 18	Dec 18	GoP	4,900,000.00		4,900,000.00	
	b. Engineering, Supervision, Administrative, and other Expenses	FAD	SVP					GoP	100,000.00		100,000.00	Includes CPES, General Requirements, and Others
	TOTAL CAPITAL OUTLAY- PROJECTS								15,000,000.00		15,000,000.00	
	TOTAL, APP FOR FY 2019								64,400,800.00	24,250,800.00	40,150,000.00	

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